

Honesdale, Pennsylvania

July 28, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held July 21, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Certificate of Congratulations for Wayne Pike Workforce Alliance; Ground Water Study – Wayne Conservation District; Legal Services Contracts-Children & Youth, Area Agency on Aging; Contracts-Drug & Alcohol Commission; Award bid-Park Street Incubator HVAC Renovations; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a thank you card from WCPA Homeschool Group thanking the Commissioners for the use of the Old Courtroom to make a movie.

Received a note thanking the Commissioners for their support and all they do for the Wayne County Area Agency on Aging.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated July 22, 2016.

Received a copy of the 2016 Emergency Operations Plan for the Wayne County Fair.

Received notification of an application sent to DEP for a Water Obstructions and Encroachment Permit for which PennDOT will use to complete slide rehabilitation in Buckingham Township.

Received a letter from James Baldwin informing of his resignation as a Caseworker in Children and Youth Services, effective July 29, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

Received a letter from Ronald Kominski informing that he is resigning as a 911 Dispatcher, effective July 30, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Received a letter from Morgan Dirkson informing that she is resigning as a Corrections Officer in the Wayne County Correctional Facility, effective August 5, 2016. A motion was made by Commissioners Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Bradley Quinn informing that he resigned as a Corrections Officer in the Wayne County Correctional Facility, effective July 22, 2016. A motion was made by Commissioners Fritz, seconded by Commissioner Smith and unanimous to accept this letter.

Received notification from Warden Bishop that Gary Meyers has resigned as a Corrections Officer, effective July 3, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this resignation.

Received notification from Warden Bishop that Timothy Sykes has resigned as a Corrections Officer, effective July 22, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this resignation.

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Received notification from Warden Bishop that JoAnn Ginder has resigned as a Corrections Officer, effective July 26, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this resignation.

Received a letter from Martin Hedgelon announcing his retirement as the 911 Coordinator in the Wayne County Communications Center, effective August 5, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to thank Mr. Hedgelon for his years of service to the County and wished him well on his retirement.

Public Comment Period

There was no public comment.

New Business

The Commissioners recognized Lucyann Vierling, Cheryl Duquette and Jesse Wolk, representing the Wayne Pike Workforce Alliance. Ms. Duquette stated that the first official meeting took place December 2007 to form the current Workforce Alliance Program. They have recently received the Community Education Council designation from the PA Department of Education. Their offices are currently located in Hawley, PA, and expanded their services to include Pearson VUE and ETS The Praxis Series testing, educational opportunities such as distance learning for credit and non-credit courses, individualized business training and webinars. Technology is available to make programs mobile. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous for the Chairman to read the Certificate of Recognition marking the 10th Anniversary of the Wayne Pike Workforce Alliance.

Carl Albright, Human Services Administrative Officer, was present to review with the Commissioners the implementation of the interactive voice response (IVR) service through Ecolane. The system will automatically call out to riders the day before their trip and the day of their trip. The system will also allow riders to cancel their trip through the call they receive. PennDOT will cover the implementation, licensing, and maintenance fees for IVR but transit providers must cover the per-minute operating charge for the service. The IVR has a realized savings exceeding the operating costs through a reduction in staff time need to call riders and a reduction in no-shows. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the implementation of the IVR response service for the Wayne County Transportation Program.

Jamie Knecht was present to update the Commissioners on the Ground Water study that was conducted for Wayne County in 2014. Ms. Knecht stated that in 2014 the U.S. Geological Services, in cooperation with the Wayne Conservation District, conducted a study to assess baseline shallow groundwater quality in bedrock aquifers in Wayne County prior to potential extensive shale-gas development. The study included sampling of groundwater from 2 wells in 2011 and 32 wells in 2013 in Wayne County. Eighty-nine water wells were sampled in summer 2014 to provide data on the presence of methane and other aspects of groundwater quality throughout the county. Depths of sampled wells ranged from 85 to 1,300 feet. Results of the 2014 study show that groundwater quality generally met most drinking-water standards, but some well-water samples has one or more constituents or properties, including arsenic, iron, pH, bacteria and radon-222, that exceeded primary or secondary maximum contaminant levels. The baseline assessment of groundwater quality in Wayne County prior to gas-well development shows that shallow (less than about 1,000 ft deep) groundwater is generally of good quality, but methane and some constituents present in high concentrations in brine may be present at low to moderate concentrations in some parts of Wayne County. Ms. Knecht stated that in September there will be a public meeting held to discuss the study of the groundwater for Wayne County. The Commissioners thanked Ms. Knecht for all the work and information received from the study.

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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute the Avanco Consulting Agreement for the CAPS System for Wayne County Children and Youth Services.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to execute the Legal Services contract between Michael J. Farley, Esq. and Wayne County Children and Youth Services.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute the Legal Services Contract between James E. Brown, Esq., and Wayne County Area Agency on Aging.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the agreements with the following service providers for Wayne County Drug and Alcohol Commission for the period July 1, 2016 to June 30, 2017:

Choices, Kingston PA
Drug & Alcohol Treatment Services, Scranton PA
Eagleville Hospital, Eagleville PA
Gaudenzia, Inc., Norristown PA
Pyramid Healthcare, Inc., Norristown PA
White Deer Run, Lancaster PA

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to award the bid for the Park Street Incubator HVAC Renovations to L.H. Reed and Sons as follows:

Unit A – 1		\$ 33,906.00
Unit B – 1		\$ 32,925.00
Unit E – 1		\$ 7,719.00
Unit F – 4	\$ 18,639.25 ea.	\$ 74,557.00
Total		\$149,107.00

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the transfer of Ronald Kominski, from 911 Dispatch to Deputy Sheriff, effective August 1, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve John Avon, as a part-time Driver in the Human Services Transportation Department, effective August 1, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following part-time Corrections Officers in the Wayne County Correctional Facility, effective August 1, 2016:

Kaleb Becker	Rashawn Chin-Ward	Bradley Meheltz
Emilee Newport	James Blockberger	

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

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The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Cheryl Hunter, as the 911 Coordinator in the Wayne County Communications Center, effective August 8, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated July 27, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 79703 through 79768. Also included in the motion to approve were checks from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
50 Eff	EXPRESS SCRIPTS, INC	#KX5A 7/12-7/25	\$ 29,387.18
79703	JUROR	JUROR JULY 2016 TERM	\$ 10.88
79704	3M COGENT INC	#CPW1041 DTD 7/1	\$ 77.25
79705	AT & T	#0542146883001 DUE 8/10	\$ 257.79
79706	RHEA BALDWIN	TRANSCRIPT HEARING HELD 3/1/20	\$ 145.00
79707	DEBORAH L BATES	CONF MILEAGE 7/18-7/21	\$ 84.68
79708	BIMBO FOODS, INC	#6900806999999 DUE 7/16	\$ 172.00
79709	BLUE RIDGE COMMUNICATIONS	#0304585-01 DUE 8/6	\$ 39.95
79710	DEBORAH J DANIELS	SHARK VACUUM & FILTER	\$ 42.69
79711	VIRGINIA DAVITT	WC RECYCLING CENTER ACCT	\$ 700.00
79712	DEAN FOWLER SERVICE STATION	#054451 JUNE SERVICE	\$ 301.70
79713	DNA DIAGNOSTIC CENTER	INV DTD 7/25	\$ 56.85
79714	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 8/20	\$ 83.95
79715	FIRST ALARM SECURITY	COMM CENTER DTD 7/1	\$ 300.00
79716	FRITZ BROS INC	#WAY150 DUE 8/10	\$ 30.52
79717	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 7/11	\$ 69.63
79718	GATEHOUSE MEDIA NEPA	#00016877 WC PRISON BOARD MEET	\$ 14.52
79719	GRAINGER INC	#838681526 DUE 8/12	\$ 294.96
79720	HIGHHOUSE ENERGY	#49230 DTD 7/13	\$ 330.95
79721	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 8/7	\$ 2,979.72
79722	HONESDALE BORO	GIBBONS PARK ROAD DAMAGES	\$ 7,000.00
79723	INSIGHT	#10074847 DUE 8/11	\$ 1,778.47
79724	KEENAN & ASSOCIATES	#WAYNECOU INSTALLMENT 5	\$ 1,260.00
79725	K MART	WC C & Y ACCT	\$ 150.00
79726	REED ELSEVIER INC	#6695373 DUE 7/30	\$ 54.80
79727	LINDSEY LAWN & GARDEN INC	#51671 DTD 7/20	\$ 37.77
79728	MASTERCARD	XXXXX9355 DUE 8/6	\$ 299.99
79729	MEAGHER LAW, INC	JODY CURTIS THRU 6/30	\$ 2,230.50
79730	SAMUEL B MIKULAK	RENT	\$ 450.00
79731	STACEY MIZWINSKI	JULY MILEAGE	\$ 34.44
79732	NATIONWIDE SALES & SERVICE	#29160-001 DTD 7/12	\$ 42.80
79733	JENNIFER K NOBLE	CONF MILEAGE 7/19-7/21	\$ 80.64
79734	NORTHEAST BUILDING CONTROLS	#292 JULY	\$ 535.00
79735	PCoRP	MICHAEL ASPINALL	\$ 656.00
79736	PENN STATE EXTENSION	2ND Q APPROPRIATION	\$ 10,925.00
79737	PENTELEDATA	#1600170 DUE 7/29	\$ 1,008.00
79738	JAMES E HOFFMAN	BALANCE CORNICE PAINTING	\$ 42,556.00
79739	PHYSIO-CONTROL INC	#20194701 DTD 7/18	\$ 255.77
79740	CHRISTOPHER T MURRAY	T SHIRTS	\$ 1,015.75
79741	PPL ELECTRIC UTILITIES	#5984125005 DUE 8/11	\$ 284.26
79742	PPL ELECTRIC UTILITIES	#5617400008 DUE 8/12	\$ 5,400.38
79743	PROP	RANDY HELLER MEMBERSHIP RENEWA	\$ 250.00
79744	RESERVE ACCOUNT	#23577901 REPLENISH	\$ 12,000.00
79745	JOSEPH ROMANOWSKI	MILEAGE 7/8	\$ 1.67
79746	CHRIS ROSLER	PSA CONF EXP 7/21-7/22	\$ 49.00
79747	JOSEPH SEKELY III	MILEAGE VICTIM/WITNESS	\$ 1.67
79748	SIG SAUER INC	#853183 DTD 7/12	\$ 415.00
79749	THE SOUTH CANAAN TELEPHONE CO	WC COURTHOUSE DUE 8/2	\$ 312.00
79750	STANTON OFFICE EQUIPMENT	WC C & Y ACCT	\$ 30.00
79751	STAPLES ADVANTAGE	#B03510 DUE 8/8	\$ 373.64
79752	STARR UNIFORM CENTER	DONNA THACHER	\$ 213.88
79753	MARK STEELMAN	PSA CONF 7/20-7/23	\$ 85.96

79754	SUPER LAUNDRY EQUIPMENT CORP	#17342852 DTD 7/12	\$ 193.45
79755	TASC	FSA ADM 9/1-11/30	\$ 1,011.75
79756	THOMSON REUTERS-W. PUBLISHING CORP	#1000625178 DUE 7/31	\$ 1,944.25
79757	RONALD LACINSKI	WC DA ACCOUNT	\$ 224.77
79758	UGI PENN NATURAL GAS	#915607259604 DUE 8/22	\$ 850.27
79759	UNITED PARCEL SERVICE	#F14E87 DUE 7/27	\$ 39.10
79760	VERIZON	#7171946309 DUE 8/1	\$ 6,941.20
79761	VERIZON WIRELESS	#942011291-00001 DUE 8/7	\$ 238.44
79762	WALMART COMMUNITY/RFCSELLC	XXXX7391 DUE 8/11	\$ 72.96
79763	WASTE MANAGEMENT INC	WCPARK ST COMPLEX JULY	\$ 1,187.00
79764	WAYNE COUNTY HUMAN SERVICES	MDIT MEETING	\$ 93.75
79765	WAYNE COUNTY LEGAL JOURNAL	NOTICE PUBLIC JUDICIAL SALE	\$ 144.81
79766	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 7/25	\$ 26.78
79767	HIGHMARK BLUE SHIELD	#1165121002 CLMS THRU 7/22	\$ 55,716.15
79768	WAYNE COUNTY EMPLOYEE	JULY DEDUCTION	\$ 124,168.42
Total			<u>\$ 318,021.71</u>

WEEKLY VOUCHER REPORT FROM 7/28/2016 TO 7/28/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
30	LONG ISLAND SOUTH PROPERTIES, INC.	ESG FUNDING - RR 2015 - AUG RENT - KAYLA C.	325.00
31	MAURICE MEAGHER	ESG FUNDING - HP 2015 - AUG RENT - CARLA C.	650.00
32	GEORGE KOPELSON	ESG FUNDING - RR 2015 - AUG RENT - DOUGLAS C.	275.00
33	JOHN GENTOSO	ESG FUNDING - RR 2015 - AUG RENT - HEATHER C.	200.00
34	ANTHONY DELL-AGUILA	ESG FUNDING - RR 2015 - AUG RENT - LISA D.	650.00
35	JANINE EDWARDS	ESG FUNDING - RR 2015 - AUG RENT - JENNIFER E.	600.00
36	JORGE HERNANDEZ	ESG FUNDING - HP 2015 - AUG RENT - KESHANA D.	425.00
37	JOHN MALTI	ESG FUNDING - RR 2015 - AUG RENT - TODD E.	250.00
38	D&D PROPERTY MANAGEMENT, LLC	ESG FUNDING - HP 2015 - AUG RENT - NICHOLAS H.	475.00
39	D&D PROPERTY MANAGEMENT, LLC	ESG FUNDING - RR 2015 - AUG RENT - STEPHANIE R.	162.50
40	D&D PROPERTY MANAGEMENT, LLC	ESG FUNDING - RR 2015 - AUG RENT - CHEYLENE S.	575.00
41	THOMAS J. LYON	ESG FUNDING - RR 2015 - AUG RENT - SANDRA W.	718.00
42	JOSEPH PALADINO	ESG FUNDING - RR 2015 - AUG RENT - ANTHONY T.	312.50
43	DJB PROPERTIES, INC.	ESG FUNDING - RR 2015 - AUG RENT - AUSTIN V.	600.00
			\$6,218.00

Tourism Promotion

602 PENNY HOUSE 5K BALANCE 2016 GRANT \$ 826.00

VOIP

1015 ESSENTIAL MANAGEMENT SOLUTIONS,LLC CONTRACT #2 \$ 1,350.00

John Haggarty, Business Manager