

Honesdale, Pennsylvania

July 23, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held July 16, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Dairy and Ice Cream Months-Proclamation; Bond Purchase Agreement & General Obligation bonds; Salary Board meeting; Bid Opening-Dyberry Bridge Abutment Replacement; Payment of bills.

Correspondence and Communications

Received notification from PA Department of Transportation of their intent to submit application to DEP for a permit for replacement of a single span bridge in Dreher Township.

Received notification from Kiley Associates, LLC informing that Lake Wallenpaupack Watershed Management District is applying for GP3 from the Department of Environmental Protection for stream bank stabilization of Ariel Creek, Salem Township.

Received a notice from Wayne County Cooperative Agricultural Society of the adoption of an Emergency Operation Plan for the 2015 Wayne County Fair.

New Business

Joan Schweighofer, representing the Dairy Princess and Ambassador Program, was present to receive a proclamation declaring June as Dairy Month and July as Ice Cream Month in Wayne County. This year the Dairy Princess and Ambassadors Program is taking time to restructure their activities, but are working with Wayne Tomorrow partners to promote dairy as a viable industry in Wayne County. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to proclaim Dairy and Ice Cream Months and recognize the importance of the dairy industry in Wayne County.

Les Bear, Robert W. Baird & Co., spoke to the Commissioners concerning the General Obligation Bonds Series of 2010 and a refunding opportunity. Mr. Bear and his company have been able to provide a net present value savings of \$414,459.37 by "re-issuing" these bonds.. This refunding does not extend the current bond payment schedule and does not increase or change the principle on the outstanding bonds. The savings comes from reduced interest rates on the outstanding bonds which will be paid in full on or before April 16, 2026.

Paul Lundeen, Bond Counsel, reviewed the required advertisements, disclosures and Resolution that would need to be adopted in order for the County to officially proceed with the refunding of Series 2010 bonds. Solicitor Karuse, Chief Clerk Botjer, Treasurer Field and Business Manager Haggarty have reviewed the proposed official statement, and as well, Brian W. Kelly, CPA, has provided concurrence on financial disclosures. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adopt the Resolution, as well as, authorize the Board Chairman and Chief Clerk to execute any required documents in relation to this transaction.

Paul Lundeen, Bond Counsel, discussed changes in requirements with from the SEC and the IRS concerning tax exempt bonds and continued disclosure requirements by any bond issuer. Mr. Lundeen and Solicitor Krause recommended the County adopt the Resolution for Post-Issuance Compliance Procedures naming the position of Chief Clerk as being charged with the duties and implementation of the Post-Issuance Compliance Procedures. A motion was made

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by Commissioner Kay, seconded by Commissioner Fritz and unanimous to adopt the Resolution Post-Issuance Compliance Procedures.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Steve Cook as a part-time Dispatch Trainee in the Wayne County Communications Center, effective August 3, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

At this time, bids were opened for the Dyberry Bridge Abutment Replacement. The following bids were received:

Kohrs Excavating	\$247,325
Leeward Construction	\$178,770
Ken Rauch Excavating Inc.	\$228,200
T. Brennan LLC	\$248,775
Bi-State Construction Co, Inc.	\$247,356.63

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to receive and forward the bids to the County Engineer for review prior to awarding.

Other Business

The Commissioners received a copy of the Treasurer's Report dated July 22, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 73633 through 73719. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
73633	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 7/24	\$ 608,766.08
73634	3M COGENT INC	#CPW0088 DTD 7/1	\$ 103.00
73635	AREA AGENCY ON AGING	HSA EXP 3RD Q 14/15	\$ 32,280.05
73636	XEROX BUSINESS SERVICES LLC	#287589 DUE 8/7	\$ 18,621.56
73637	AT & T	#0542146883001 DUE 8/10	\$ 76.62
73638	JENNIFER BARILLO	PENN STATE T & F	\$ 50.00
73639	JOSEPH W BARNETT	SDZENA HILL 7/20	\$ 18.60
73640	BIMBO FOODS, INC	#6900806999999 DUE 7/11	\$ 176.16
73641	BLUE RIDGE COMMUNICATIONS	#0202137-02 DUE 7/30 6 MONTHS	\$ 500.91
73642	BULLDOG MAINTENANCE CO INC	JUNE SERVICE AGING BLDG	\$ 4,777.00
73643	NATALIE BURNS	JUNE TRAVEL EXP	\$ 8.00
73644	KARI CANFIELD	PENN STATE T & F	\$ 50.00
73645	CARDMEMBER SERVICES	XXXXX3072 DUE 8/7	\$ 1,198.45
73646	CONCERN	FC JUNE	\$ 2,125.80
73647	CORNELL ABRAXAS GROUP, INC	RESIDENTIAL DELINQ MAY & JUNE	\$ 5,483.52
73648	JUSTIN D CRIST	JUNE MILEAGE	\$ 27.00
73649	JAMIE CRUM	PENN STATE T & F	\$ 50.00
73650	DAVE'S SUPER DUPER MARKET	#173 WC PARK & RECREATION ACCT	\$ 732.54
73651	D. B. P.	INV DUE 7/5	\$ 1,307.52
73652	DE LAGE LANDEN FIN SERVICES	#343775 DUE 8/1	\$ 961.18
73653	LISA SUE ELDRED	PENN STATE T & F	\$ 50.00
73654	ELITE BROKERAGE SERVICES	AUGUST PREMIUM DUE 7/23	\$ 2,032.50
73655	FRANK JOHNSON	KELLY COUSINS WC C & Y	\$ 125.00
73656	JULIE GILBERT	JULY MILEAGE	\$ 162.45
73657	GOVERNMENT SOFTWARE SERVICES INC	TAX SALE MAILERS	\$ 917.50
73658	GRANDJEAN & BRAVERMAN INC	SERVICE THRU 5/14	\$ 115.00
73659	GRAINGER INC	#838681526 DUE 8/8	\$ 43.34
73660	GRETCHENS GROTTO	TAKE OUT DA OFFICE 7/16	\$ 25.90
73661	TRACI HALL	FSA 15/16	\$ 296.58
73662	HIGHHOUSE ENERGY	#2083 DUE 7/15	\$ 422.17
73663	HIIG-ELITE UNDERWRITING	AUGUST PREMIUM	\$ 14,714.90
73664	SAMANTHA HOCKER	PENN STATE T & F	\$ 50.00
73665	HOTEL WAYNE	JACK RICHMAN RM 7/1-7/2	\$ 89.50

73666	HOWELL, HOWELL & KRAUSE	FEB MENTAL HEALTH HEARRING	\$ 1,275.00
73667	HUNT SIGNS	C & Y ACCT VEHICLE NUMBERS	\$ 48.00
73668	INSIGHT	#10074847 DUE 8/7	\$ 1,932.76
73669	JAY'S BUSINESS SYSTEMS, INC	#WC05 DUE 7/19	\$ 2,303.55
73670	JUSTICE WORKS YOUTH CARE INC	FGDM AND COUNSELING JUNE	\$ 12,345.00
73671	KIDSPACE CORPORATION	COUNSELING, FC & RESDENTIAL JU	\$ 22,499.08
73672	LACKAWANNA COUNTY	FC APRIL, MAY, & JUNE	\$ 1,900.63
73673	LANGUAGE LINE SERVICES	#9020907013 DTD 6/30	\$ 51.90
73674	KRISTINE LEONARD	WITNESS EXP	\$ 7.66
73675	MARLIN LEASING	#1255904 DUE 8/5	\$ 27.33
73676	MASTERCARD	#XXXXX7417 DUE 8/6	\$ 233.57
73677	MATTHEW BENDER & CO INC	#2328641001 PA LAW ENFORCEMENT	\$ 91.08
73678	PAMELA McDONALD	FSA 15/16	\$ 110.08
73679	MEAGHER LAW, INC	JOE CLARK	\$ 1,300.00
73680	MENTOR NETWORK	FC JUNE	\$ 3,609.40
73681	MICROBAC LABORATORIES, INC	#1M18471 DTD 7/15	\$ 45.00
73682	KARRI MISZLER	MILEAGE 7/18	\$ 157.50
73683	DAVID C MITCHELL	FSA 15/16	\$ 655.27
73684	ROBERT MORCOM	MILEAGE APRIL -JULY	\$ 116.10
73685	ROBERT MULLER JR	FSA 15/16	\$ 204.30
73686	CHARLES NEUMAN	FSA 15/16	\$ 313.53
73687	JENNY O'DAY	PENN STATE T & F	\$ 50.00
73688	PANKO REPORTING	TRANSCRIPT BALDEV SOHI	\$ 71.25
73689	PA TREATMENT & HEALING	DAY TREATMENT DELINQ JUNE	\$ 5,416.25
73690	STEPHANIE PENDER	FSA15/16	\$ 19.62
73691	PENTELEDATA	#3004815 DUE 7/29	\$ 3,208.00
73692	PIMCC	#C100-20 1ST INSTALLMENT	\$ 1,030.00
73693	PITNEY BOWES GLOBAL FINANCIAL SERVIC	#1866831 DUE 8/6	\$ 42.74
73694	US POSTMASTER SERVICE	REPOSITORY SALE	\$ 365.15
73695	PPL ELECTRIC UTILITIES	#8292740015 DUE 8/6	\$ 6,002.03
73696	PREVENTATIVE AFTERCARE, INC	IL STIPEND	\$ 50.00
73697	PREMIER BIOTECH, INC	#133249 DUE 8/9	\$ 110.69
73698	QUALITY PRINTING & COPYING	INTRA OFFICE MEMO	\$ 1,081.97
73699	REDWOOD TOXICOLOGY LABORATORY	#114681 JUNE SERVICE	\$ 100.00
73700	CINDY RENNER	PENN STATE T & F	\$ 50.00
73701	CRAIG RICKARD	FSA 15/16	\$ 175.62
73702	BRENDA SCHMITT	PENN STATE T & F	\$ 50.00
73703	JAMES SERGE	FSA 15/16	\$ 250.00
73704	STANDARD INSURANCE CO	PREMIUM DUE 8/1	\$ 2,376.00
73705	STAPLES ADVANTAGE	#PHL 10088114 DUE 7/27	\$ 1,053.72
73706	STARR UNIFORM CENTER	HULL	\$ 297.60
73707	MARISSA SULLIVAN	WITNESS EXP	\$ 5.00
73708	THOMSON REUTERS-WEST	#1000625178 DUE 7/31	\$ 880.18
73709	TOPP BUSINESS SOLUTIONS	#AA8746 DUE 7/23	\$ 395.07
73710	DEBBIE VARCOE	FSA 15/16	\$ 225.48
73711	VERIZON	#5702518045 DUE 8/3	\$ 138.84
73712	THE WAYNE INDEPENDENT	#01100160000 NOTICE	\$ 240.64
73713	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$ 19,000.00
73714	W C JUVENILE PROBATION PETTY CASH	TRANSPORT 7/10-7/14	\$ 117.77
73715	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 7/20	\$ 14.86
73716	DEBBIE WILSON	JUNE MILEAGE	\$ 23.40
73717	WILSON LAW, PC	CM DOWD 7/8	\$ 2,125.00
73718	WAYNE COUNTY YMCA	2015 PARTIAL ALLOTMENT	\$ 10,000.00
73719	TO 73802 JUROR	JUROR FOR JULY TERM	\$ 1,457.14
TOTAL			<u>\$ 802,009.59</u>

WEEKLY VOUCHER REPORT FROM 7/23/2015 TO 7/23/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1318	THE ADVOCACY ALLIANCE	JUN 2015 BH REP PAYEE SERVICES	595.00
1319	CARDMEMBER SERVICE	LODGING - L. KIZER; MH MATTERS GRANT	1,108.22
1320	CYNTHIA HALL-MATTHEWS	JUN 2015 EMPLOYEE TRAVEL EXPENSES	134.55
1321	KIDSPACE CORPORATION	JUN 2015 BH CHILDREN'S PSYCH REHAB	276.30
1322	HOME DEPOT CREDIT SERVICES	SHELVING	238.42
1323	WAYNE CO OFFICE OF HUMAN SERVIC	QUARTER 3 REIMBURSEMENT	45,342.52
1324	WAYNE INDEPENDENT	ADVERTISING - ESG	22.82
1325	THE ADVOCACY ALLIANCE	JUN 2015 ID HOME & COMM HAB BASE	56.20
1326	BAYADA HOME HEALTH CARE	JUN 2015 ID HOME & COMM HAB BASE	339.19
1327	HUMAN RESOURCES CENTER, INC.	JUN 2015 ID TRANSPORTATION BASE	143.50
			\$48,256.72

WEEKLY VOUCHER REPORT FROM 7/23/2015 TO 7/23/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
19	JOHN MALTI	ESG FUNDING APPROVAL - ERICA D.	100.00
20	KAREN RICKERT	JUL 2015 EI SNI BASE SERVICES	223.92
21	PPL	ESG FUNDING APPROVAL - MICHELLE G.	1,142.00
22	ROBERT HEFELE	ESG FUNDING APPROVAL - MARC S.	500.00
23	SAM, INC.	SECURITY DEP. REFUND - 209 7TH ST, HONESDALE	350.00
24	PENELEC	ESG FUNDING APPROVAL - LEANNE G.	17.96
25	THE ADVOCACY ALLIANCE	JUL 2015 ID HOME & COMM HAB BASE SERVICES	7.05
26	BAYADA HOME HEALTH CARE	JUL 2015 ID HOME & COMM HAB BASE SERVICES	127.60
27	CARE FOR PEOPLE PLUS, INC.	JUL 2015 ID HOME & COMM HAB BASE SERVICES	1,176.16
			\$3,644.69

HSA WEEKLY VOUCHER REPORT FROM 7/23/2015 TO 7/23/2015		FY 14-15	
VOUCH	VENDOR	AMOUNT	DESCRIPTION
2411	WAYNE CO COMMISSIONERS	\$115,253.80	Payroll of 6/12/15
2412	WAYNE CO COMMISSIONERS	\$118,720.29	Payroll of 6/26/15
2414	WAYNE CO COMMISSIONERS	\$18,659.31	Worker's & Unemploy. Comp, FY 14-15, 4th Qtr
2550	FFCSP client K.S.	\$500.00	FFCSP client services reimbursement - Jun 2015
2551	GFCSP client F.S.	\$46.02	GFCSP supplies reimbursement - Jun 2015
2552	MA client K.H.	\$165.60	MA client travel - Jun 2015
2553	MA client M.N.	\$5.28	MA client travel - Jun 2015
2554	MA client D.R.	\$2.16	MA client travel - Jun 2015
2555	ALLIED IN HOME SVCES (PERS CARE)	\$18,213.80	Personal care & home support - Jun 2015
2556	BULLDOG MAINTENANCE CO, INC	\$392.31	Janitor service - Hawley Ctr, Jun 2015
2557	CAREGIVERS AMERICA LLC	\$30,941.68	Personal care & home support & PERS fee - Jun
2558	COMPASSIONATE IN HOME PERS CARE	\$233.76	Personal care & in-home support - Jun 2015
2559	EPSCO	\$9.11	Flush handles for Aging basement bathroom
2560	GUARDIAN HOME & COMMUNITY SVCS	\$3,292.12	Personal care & home support - Jun 2015
2561	INSIGHT PUBLIC SECTOR	\$764.44	HP LaserJet Pro 400 Printer; toner & warranty - Hawley
2562	INSIGHT PUBLIC SECTOR	\$147.79	HP LaserJet Pro M201dw printer, KRobbins
2563	INSIGHT PUBLIC SECTOR	\$639.43	Windows 2012 R2 Server Standard Secure File Tfr
2564	L.H. REED AND SONS INC.	\$134.13	Required backflow test at Hawley center
2565	ROWE DOOR SALES COMPANY	\$1,500.00	2 new receivers 5th St garage door; 20 remotes
2566	WAYNE COUNTY COMMISSIONERS	\$3,597.23	C&Y Gambling Grant expenses reimb, FY14-15
2567	WAYNE COUNTY COMMISSIONERS	\$415.20	Reimburse for D&A toners & medical box restock
2568	WAYNE INDEPENDENT	\$597.00	3 ads in 2 newspapers for Aging, APPRISE & LINK
2569	WAYNE INDEPENDENT	\$1,217.00	LINK, APPRISE & Aging ads, 10,000 WC Fair maps
2570	MARIE ALEXANDER	\$45.43	Staff travel - Jun 2015
2571	DEBRA BIRTEL	\$16.20	Staff travel - Jun 2015
2572	NANCY KUTCH	\$35.83	Staff travel - Jun 2015
2573	CHARLOTTE MYERS	\$56.70	Staff travel - Jun 2015
2574	PAT PERKINS	\$195.12	Staff travel - May & Jun 2015
2575	PEGGY SIEPIELA	\$10.04	Staff travel - Jul 2015
2576	KATHLEEN TERRY- CUSTODIAN	\$117.46	Petty cash - June 2015
2577	FOXLEDGE INC.	\$145.00	Bottled water - Aging, Hamlin, Hawley & D&A - Jun
2578	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Jun 2015
2579	NEWS EAGLE	\$267.26	Legal ads: AAA, C&Y, Pantry, Trans, AAA, BDPEI
2580	OFFICE DEPOT	\$534.47	Office supplies - Fiscal, Aging restock, D&A
2581	OFFICE DEPOT	\$173.43	Supplies - AAA, Trans, Volunteers
2582	OFFICE DEPOT	\$294.59	Office supplies - Kitchen, HSA, Aging restock
2583	QUILL CORPORATION	\$89.75	Office supplies - Aging restock
2584	WAYNE INDEPENDENT	\$332.95	Legal ads/ subcontractors, all agencies & Gov Bd
		\$317,957.69	

HSA WEEKLY VOUCHER REPORT FROM 7/23/2015 TO 7/23/2015		FY 15-16	
VOUCH	VENDOR	AMOUNT	DESCRIPTION
47	FCSP client L.G.	\$1,767.05	FCSP client home mod reimbursement - Jul 2015
48	MA client S.D.	\$133.20	MA client travel - Jul 2015
49	MA client K.M.	\$24.60	MA client travel - Jul 2015
50	A & A AUTO STORES	\$39.60	24 windshield washer fluid
51	B & B DODGE	\$41.30	Vehicle repair, vehicle #33, power steering
52	DEBRA BIRTEL	\$300.00	Drivers' tips, 2 busses/2 trips to Mohegan Sun
53	DEBRA BIRTEL	\$90.00	Reimb 3 cases of Dilly bars/Hamlin/Hawley picnic
54	BLUE RIDGE COMMUNICATNS - PALMERTN	\$685.02	Cable TV, Honesdale, 7/22/15 - 1/21/16
55	EHRHARDT'S	\$1,000.00	ADRC share, room rental Jul 31 W. Mem. S.H.I.P. breakfast
56	FRANK GERVASI	\$250.00	Music for Hamlin/Hawley joint picnic 7/24
57	INSIGHT PUBLIC SECTOR	\$915.17	Lenovo laptop, 3yr warranty, Viewsonic monitor, memory
58	NEWS EAGLE	\$103.50	Legal ads for 7/9 AAA & 7/16 Trans mtgs
59	PENN JERSEY PAPER CO.	\$2,978.81	Non-food kitchen supplies - Jul 14, 2015
60	STAPLES ADVANTAGE	\$67.38	Envelopes for HBM
61	WAYNE COUNTY MHMR	\$25,895.00	Community Care Behavioral Health - Jul 2015
62	JAMES SIMPSON	\$164.79	Staff travel - Jul 2015
63	JANE TEEPLE	\$15.00	Reimb registration Qtrly Fiscal & Data Committee mtg
64	KATHLEEN TERRY- CUSTODIAN	\$200.00	Gift cards for Hamlin/Hawley picnic prizes - donation money
65	WAYNE COUNTY FORD	\$221.18	Vehicle maint & repair - replace battery terminals, bus #48
		\$34,891.60	

Liquid Fuels

810 PIONEER CONSTRUCTION CO INC KEENS POND BRIDGE EST #11 \$ 28,278.18

E 911

274 ESSENTIAL MANAGEMENT SOLUTIONS,LLC CONTRACT MONTH #26 \$ 893.00

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Tourism Promotion

532 PENTELEDATA #3118929 DUE 7/29 \$ 59.95

A motion was made by Commissioner Smith seconded by Commissioners Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk