

Honesdale, Pennsylvania

July 7, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held June 30, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: 902 Recycling Grant; 2015 CDBG Contract; 2014-15 MATP Allocation Letter; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from the PA Emergency Management Agency informing that the transfer of funds in the amount of \$50,074.47, for the Hazard Mitigation Grant Program, will be sent soon.

Received a memorandum from the Upper Delaware Council related to the availability of FY 2017 Technical Assistance Grants and the applications that are due August 29, 2016.

Received a copy of the News for All Seasons newsletter from the Wayne County Area Agency on Aging for July 2016.

Received notification from DEP that an application was received and approved for the Federal Bureau of Prison/US Penitentiary Canaan for Permit No. GP1-64-002 - Small Gas and No. 2 Oil Fired Combustion Unit Permit, Canaan Township.

Received notification from DEP that an application was received and approved for E.R. Linde Construction Corp. for Permit No. GP3-64-006A for the Middle Creek Quarry, Palmyra Township.

Received notification that John Pace, Kratz Road, Honesdale, has submitted application to DEP for a GP-11 Culvert Replacement permit.

Received a letter from Lucas Johns informing that he is resigning as a summer intern in the MIS department, effective July 2, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Received a letter from Warden Bishop informing that Jennifer Jackson resigned as a Corrections Officer in the Wayne County Correctional Facility, effective July 2, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Received a letter from Warden Bishop informing that Glenn Roan resigned as a Corrections Officer in the Wayne County Correctional Facility, effective July 5, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Public Comment Period

The Commissioners recognized the passing of Bruce Mackle who was the County Treasurer for 20 years. The Board extended their sympathy to his family and recognized his dedication to the citizens of Wayne County.

New Business

The Chief Clerk presented a Grant Agreement from the Department of Environmental Protection for a 902 Recycling Grant in the amount of \$100,714. This grant does include the

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approval of a Rocket Composter to be located at the Wayne Highlands School District. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to execute the Grant Agreement as required.

The County received approval from the Department of Community and Economic Development of the 2015 Community Development Block Grant. The total allocation is as follows:

Honesdale Borough	\$ 85,461	County / Other	\$238,211
Salem Township	\$ 83,806		

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute the grant contract as presented.

The Chief Clerk presented the final MATP Allocation for FY 2014-15 from the PA Department of Human Services totaling \$476,424. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the allocation.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the promotion of Traci Hall, from a Casework Supervisor to a Program Specialist in the Department of Behavioral and Developmental Programs/Early Intervention, effective July 11, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated July 6, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 79357 through 79424. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
48 Eft	EXPRESS SCRIPTS, INC	#KX5 THERAPY PACKAGE MAY	\$ 355.61
79357	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 7/8	\$ 688,843.27
79358	XEROX BUSINESS SERVICES LLC	#287589 DUE 7/21	\$ 3,789.25
79359	AQUA PA	#0015241301085621 DUE 7/20	\$ 142.00
79360	AT & T	#0541784593001 DUE 7/22	\$ 42.98
79361	AUTOCLEAR LLC	WCCOMM XRAY MACHINE	\$ 23,190.00
79362	JOHN BONHAM ROAD EQ & SUPPLIES, INC	#230084 DTD 6/21	\$ 327.50
79363	STEVEN BURLEIN	PD JUNE	\$ 413.44
79364	CASE TIRE SERVICE INC	#WAY750 DUE 8/15	\$ 21.55
79365	CEIA USA LTD	#WAYCOU METAL DETECTOR	\$ 5,731.19
79366	COLONIAL LIFE	XXXXXXXXXXXX3E4230983 6/10, 6	\$ 8,283.84
79367	COMMUNITY SOLUTIONS INC	MST DELIQ JUNE	\$ 1,000.96
79368	DAMASCUS TOWNSHIP	SR CITIZEN RENT JULY	\$ 50.00
79369	DE LAGE LANDEN FIN SERVICES	#54444 DUE 7/15	\$ 213.43
79370	DELTA DENTAL OF PA	#39-0668100000 JULY	\$ 15,506.48
79371	EARTHLINK BUSINESS	#3013429 DUE 7/12	\$ 4,447.47
79372	EASTERN PA SUPPLY CO	INV DTD 6/24	\$ 20.88
79373	ROGER FIRMSTONE	MIKAELA TIGHE 9/18/15	\$ 90.18
79374	FIRMSTONE TIRE & AUTO SERVICE STATION	#334-1 JUNE SERVICE	\$ 504.25
79375	FRITZ BROS INC	#WAY222 DUE 8/10	\$ 150.96
79376	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 6/21	\$ 2.00
79377	HAWLEY BOROUGH COUNCIL	DJ CARNEY JULY RENT	\$ 1,100.00
79378	HEMLOCK GROVE CHURCH	SR CITIZEN RENT JULY	\$ 120.00
79379	RICHARD HENRY	PD JUNE	\$ 600.00
79380	HESSLING MONUMENT WORKS	VA MARKER LESTER SODEN	\$ 600.00
79381	HIGHMARK BLUE SHIELD	#1165121002 CLMS THRU 7/1	\$ 126,919.06
79382	HONESDALE AGWAY	#700557 DTD 6/6	\$ 6.49
79383	EDWARD HOWELL	JUNE MILEAGE	\$ 87.36
79384	INFOCON CORPORATION	#02703 JUNE SERVICE	\$ 1,895.00
79385	JIM MILLER'S PLUMBING & HEATING CO., INC	REPLACEMENT OF A BLOWER MOTOR	\$ 467.00

79386	CARLA KOMAR	JUNE MILEAGE	\$ 49.14
79387	CAROL LIENERT	JUNE MILEAGE	\$ 6.72
79388	SHARON A LINARDI	JUNE SERVICES	\$ 325.00
79389	JAMES LIVERY, LLC	JUNE SERVICE	\$ 1,600.00
79390	MAGUIRE ELECTRONICS	#1M6002 DUE 7/9	\$ 78.00
79391	JIRINA MANDIC	FC JUNE	\$ 3,174.91
79392	TOM McDONNELL	MAY & JUNE MILEAGE	\$ 120.12
79393	CINDY MENTZ	LICENSE RENEWAL	\$ 60.00
79394	ROBERT MORCOM	JUNE MILEAGE	\$ 33.60
79395	SAMANTHA J MYERS	6/13,15,25,7/3	\$ 120.00
79396	NORTHEAST COUNSELING ASSOC INC	COUNSELING JUNE	\$ 13,923.00
79397	NORTHEAST INSPECTION CONSULTANTS	ELECTRIC INSPECTION	\$ 75.00
79398	JUDITH O'CONNELL	JUNE MILEAGE	\$ 34.21
79399	FRANCIS L MARGARET M O'NEILL	DJ RON EDWARDS JULY RENT	\$ 1,200.00
79400	PBI	EBMS ACCT# 00088668 AZ TECH #9	\$ 107.00
79401	PCoRP	DEDUCTIBLE REIMB M ASPINALL	\$ 1,648.00
79402	PENNSYLVANIA PAPER & SUPPLY CO	#3711 JUNE SERVICE	\$ 4,385.39
79403	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#0012650980 DUE 7/4	\$ 42.74
79404	CHRISTOPHER T MURRAY	WC EMPLOYMENT CTR ACCT	\$ 2,553.75
79407	REEVES RENT-A-JOHN INC	JUNE RENTAL	\$ 225.00
79408	KIMBERLY RICKARD	JUNE MILEAGE	\$ 48.72
79409	KATHLEEN SCHLOESSER	JUNE MILEAGE	\$ 40.95
79410	MEGAN SHERMAN	REIMBURSEMENT DRESS & SHOES CL	\$ 54.98
79411	BRIDGET SIMONS	JUNE MILEAGE	\$ 81.06
79412	STANTON OFFICE EQUIPMENT	#100117 JUNE STMT	\$ 1,309.32
79413	SUNRISE MARKET, INC	WC PARKS & RECREATION ACCT	\$ 300.00
79414	MARY ANN SWINGLE	TRAINING EXP 6/27	\$ 166.59
79415	THE TIMES - TRIBUNE	#1218043 DUE 7/25	\$ 174.20
79416	TYLER TECHNOLOGIES INC	#4747 DUE 7/15	\$ 30,870.00
79417	UNITED METHODIST CHURCH	JULY RENT SR CITIZEN	\$ 120.00
79418	VISION BENEFITS OF AMERICA	JULY PREMIUM	\$ 3,847.30
79419	WAYNE MEMORIAL HOSPITAL	#V01053685218 G COURTER	\$ 405.95
79420	WEX BANK	XXX3110-1 DUE 7/22	\$ 581.77
79421	WILSON LAW, PC	CM BURTON/DIPPEL THRU 6/27	\$ 1,975.00
79422	ZEE MEDICAL SERVICE CO	WC C & Y ACCT	\$ 111.90
79423	PPL ELECTRIC UTILITIES	#9485166004 DUE 7/22	\$ 7,146.27
79424	PPL ELECTRIC UTILITIES	#9342706002 DUE 7/13	\$ 2,507.96
Total			<u>\$ 964,425.70</u>

WEEKLY VOUCHER REPORT FROM 7/7/2016 TO 7/7/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1209	CASE TIRE SERVICE, INC.	MONTHLY CO. VEHICLE MAINT. CHARGES	104.06
1210	JBS, INC.	JUNE OVERAGE CHARGE COPIER AGREEMNT	32.11
1211	PEDIATRIC & ADULT THERAPY SERVICES INC	JUN 2016 EI BASE EVALUATIONS	1,875.33
1212	NANCY N. MUCHA	JUN 2016 EI ST BASE SERVICES	698.72
1213	KAREN E. RICKERT	JUN 2016 EI SNI BASE SERVICES	559.80
1214	UGI PNG	RESIDENTIAL HEATING CHARGES - FAIR AVE	107.00
1215	QUILL	OFFICE SUPPLIES	243.57
1216	ADAM R. WEAVER	MH HEARING REVIEW OFFICER SERVICES	100.00
1217	CENTRAL WAYNE REGIONAL AUTHORITY	JUN 2016 SEWER RENTAL CHARGE - FAIR AVE	200.00
1218	WALMART BUSINESS	SAFE KIDS CAR SEATS	644.18
1219	THE ADVOCACY ALLIANCE	FEB & JUN 2016 ID HOME & COMM HAB BASE	2,205.10
1220	CARE FOR PEOPLE PLUS, INC.	JUN 2016 ID HOME & COMM HAB BASE SERV.	1,748.12
1221	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	64.72
1222	NHS PENNSYLVANIA	MAY BH CRISIS, ESS, & PSYCH REHAB SERV.	6,788.51
1223	MILLONS INC.	JUN 2016 COUNTY VEHICLE MAINT. CHARGES	336.91
1224	HIGHHOUSE OIL OPERATIONS, INC.	JUN 2016 COUNTY VEHICLE FUEL CHARGES	1,106.70
1225	MID-STATE OCCUPATIONAL HEALTH SERVICES	PHYSICAL - DOT - ROBERT M. - PR	57.00
			\$16,871.83

WEEKLY VOUCHER REPORT FROM 7/7/2016 TO 7/7/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1	JBS, INC.	JUL 2016 COPIER MAINT. AGREEMENT	89.00
2	MAGUIRE ELECTRONICS	JUL 2016 AIRTIME PAGER FEES	68.00
3	KAREN E. RICKERT	JUL 2016 EI SNI BASE SERVICES	279.90
4	DJB PROPERTIES, INC.	ESG FUNDING APPROVL - SECURITY DEPOSIT - AUSTIN V.	600.00
5	DJB PROPERTIES, INC.	ESG FUNDING APPROVL -PRORATED RENT - AUSTIN V.	522.45
6	JOSEPH PALADINO	ESG FUNDING APPROVL - SECURITY DEPOSIT - ANTHONY T.	768.00
7	JOSEPH PALADINO	ESG FUNDING APPROVL - JULY RENT - ANTHONY T.	768.00
8	JOSEPH T. BALDWIN	LETTUCE FOR PARK ST. KITCHEN	25.00
9	JBS, INC.	MONTHLY COPIER MAINT. AGREEMENT	89.00
			\$3,209.35

HSA WEEKLY VOUCHER REPORT FROM 7/7/2016 TO 7/7/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
2432	COMMONWEALTH OF PA	LICENSE RENEWAL - AGING THRU 6/30/17	\$82.00
2433	FAITH PHILLIPS	VOLUNTEER TRAVEL - SOC GROUP APR - JUNE	\$650.48
2434	GEORGE PIERCY	JUNE 2016 - VOLUNTEER TRAVEL	\$52.50
2435	DR. LEROY EVEN	VOLUNTEER TRAVEL - JUNE 2016	\$68.46
2436	JOE DAVIS	VOLUNTEER TRAVEL - JUNE 2016	\$70.56
2437	AL BAARENKLAU	VOLUNTEER TRAVEL - JUNE 2016	\$72.66
2438	MARY ANN SHERWOOD	STAFF TRAVEL - JUNE 2016	\$100.61

2439	PATRICIA NELSON	STAFF TRAVEL - JUNE 2016	\$198.24
2440	SHERRY FICKEN	STAFF TRAVEL - MAY AND JUNE 2016	\$13.44
2441	KEN KESTEL	VOLUNTEER TRAVEL - JUNE 2016	\$19.32
2442	BARRY J. NOVACK	VOLUNTEER TRAVEL - JUNE 2016	\$67.20
2443	THOMAS BATES	VOLUNTEER TRAVEL - JUNE 2016	\$8.40
2444	MARALYN NALESNIK	VOLUNTEER TRAVEL - JUNE 2016	\$37.80
2445	ERNIE SEAGRAVES	JUNE 2016 VOLUNTEER TRAVEL	\$267.96
2446	JACK ORLANDO	STAFF TRAVEL - JUNE 2016	\$11.00
2447	LEIGH WASHINGTON	STAFF TRAVEL - JUNE 2016	\$133.56
2448	KATHLEEN CHICOSKI	STAFF TRAVEL - JUNE 2016	\$98.70
2449	DIANE RIVELAND	STAFF TRAVEL - JUNE 2016	\$39.48
2450	SEASON SLISH	STAFF TRAVEL - JUNE 2016	\$179.82
2451	LAUREN JANUSEWSKI	STAFF TRAVEL - JUNE 2016	\$82.74
2452	CATHLEEN DEGRAZIA	STAFF TRAVEL - JUNE 2016	\$97.02
2453	HELEN COBB	STAFF TRAVEL - JUNE 2016	\$29.82
2454	MAGGIE HICKS	STAFF TRAVEL - JUNE 2016	\$92.40
2455	HELEN KELLY	STAFF TRAVEL - JUNE 2016	\$73.52
2456	CHARLOTTE MYERS	STAFF TRAVEL - JUNE 2016	\$147.00
2457	LISSETTE FLORES	STAFF TRAVEL - JUNE 2016	\$150.36
2458	MONIQUE ORR	STAFF TRAVEL - JUNE 2016	\$80.83
2459	MARY PALADINO	STAFF TRAVEL - JUNE 2016	\$1,722.19
2461	ROHRER BUS SERVICE INC.	1 FORD CHALLENGER	\$60,665.00
2462	TELESPOND SENIOR SERVICES INC	4 - 60 inch round table day care center	\$919.00
2463	PAUL DOUGLAS	4 table legs installed. - adult day care center	\$80.00
2464	BEACH LAKE SPRINKLER CORP.	SPRINKLER SYSTEM - ADULT DAY CARE	\$23,500.00
2465	ROCHIN INC.	RENT FOR S.C. - HAP FUNDING	\$1,500.00
2466	AQUA PENNSYLVANIA	HONES. CENTER STOP PAY. & NEW CHARGE	\$397.15
2467	DAKAN ENTERPRISES, INC.	BATHROOM - DAY CARE CENTER	\$13,974.00
2468	JEREMY ALLEN EDWARDS	Final Payment on E.H. Home Modification	\$4,960.76

Liquid Fuels

856 LEEWARD CONSTRUCTION INC WANGUM BRIDGE EST #14 \$ 77,426.79

Dom. Rel. Incentive

130 GATEHOUSE MEDIA NEPA #00024092 JUNE MOST WANTED \$ 378.00

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk