

Honesdale, Pennsylvania

June 16, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held May 25, 2016, June 2, 2016 and June 9, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of May 25, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the minutes of June 2, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of June 9, 2016.

Agenda

Scheduled to meet with the Commissioners: Wayne County Heroin Prevention Task Force Agreement; Letter of support – Hawley Borough Grants; CYS Financial Certification Statement-2nd Quarter; Emergency Solutions Grant Program Application; Aging Waiver for Home Care; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received notification from the US Army Corps of Engineers that they have received an application from the Tennessee Gas Pipeline Company LLC for wetland and waterway crossings associated with TGP Orion Project.

The Commissioners received a thank you note for their donation to the 2016 ARC Color Run from ARC of Wayne County and the Wallenpaupack Area School District.

Received notification from Western Wayne School District of their application to the Department of Environmental Protection for renewal of their NPDES Permit to discharge treated sewage into unnamed tributary of Middle Creek.

Received a letter from Paupack Township Supervisors inviting the Commissioners to attend and participate in the Lakeville Volunteer Fire Company's Open House on June 25, 2016, beginning at 11:00 a.m. in Lakeville.

Received a copy of the Mileage and Fees Report from the Sheriff's Department for the month of May 2016.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated June 10, 2016.

Received a letter from Tasha Creech informing that she is leaving full-time status as a 911 Dispatcher, effective July 13, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept Ms. Creech's resignation as a full-time Dispatcher and approve her to be placed on the part-time on-call dispatch list.

Public Comment Period

There was no public comment.

New Business

Suzie Frisch and Gerald Margraf, from the Wayne County Heroin Prevention Task Force, as well as, Melissa Wertman, from Wayne County Drug and Alcohol Commission, spoke concerning Narcan. Wayne County Drug and Alcohol has the opportunity to receive funds for this project and the Task Force has an established program in place. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to execute an agreement which will provide supplies for 37 Narcan kits to be assembled and distributed.

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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to provide two letters of support for the Hawley Borough Grant Application under two separate Department of Community and Economic Development Programs.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the October 1, 2015 to December 31, 2015 Children and Youth fiscal summary.

Children & Youth Second Quarter FY 2015-2016

Expenditures:		\$1,009,015
Revenue:		
Federal Revenue	\$ 214,584	
State Revenue	\$ 595,494	
Local Revenue (18%)	\$ 182,695	
Program Income	\$ 16,242	
Total Revenue		\$1,009,015

Purchased Services (36% of total expense)

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute an Emergency Solutions Grant Program Application in the amount of \$27,755 to be used for Rapid Re-housing programs.

Andrea Whyte, Administrator for Human Services, provided a review of an updated provider enrollment information form with the Department of Human Services to separate the report of care management services for service coordinating and separate nursing home transition coordination. These items were previously reported as a one line item. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the revised agreement.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the promotion of Richard Hnatko, as a County Caseworker 2 in the Office of Human Services, effective June 20, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve David Hartung, as a County Caseworker 1 in the Children and Youth Services Department, effective July 11, 2016.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to recognize the judicial appointment of Daniel Grandinetti as a summer legal inter in the Judge's Office, effective June 20, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to recognize the judicial promotion of Summer Canfield, as a Casework Specialist in District Judge Myers Office, effective June 20, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

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A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Ken Kresge as a part-time on-call 911 Dispatcher in the 911 Communications Center, effective June 20, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated June 15, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 79062 through 79145. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
47 Eft	EXPRESS SCRIPTS, INC	#KX5A 5/24-5/13	\$ 55,871.27
79062	911 DATAMASTER INC	INSTALLATION UPGRADE	\$ 3,500.00
79063	AREA AGENCY ON AGING	FUEL TAX REFUND 2015	\$ 31,723.68
79064	XEROX BUSINESS SERVICES LLC	#287589 DUE 6/19	\$ 3,081.62
79065	APPALACHIAN YOUTH SERVICE	COM RES DELIQ /DAY TREATMNT MA	\$ 6,283.72
79066	ARC	#95120 5/1-4/30/17	\$ 820.00
79067	AVTECH SOFTWARE INC	INV DUE 5/1	\$ 482.70
79068	STEVEN E BURLEIN	WC DRO MAY SERVICES	\$ 622.50
79069	SUMMER CANFIELD	MILEAGE 6/6-6/10	\$ 91.14
79070	CCAP	#REF # 18654204 8/7-8/10	\$ 1,915.00
79071	CENTER FOR ARSON RESEARCH INC	EVALUATIONS/MILEAGE MAY	\$ 800.36
79072	CENTRAL WAYNE REGIONAL AUTHORITY	#001538.00 DUE 6/30	\$ 1,327.10
79073	CHILDRENS HOME OF EASTON	FC MAY	\$ 3,775.18
79074	COMMUNITY SOLUTIONS INC	MST DELIQ MAY	\$ 1,939.36
79075	CONCERN	FC MAY	\$ 5,852.36
79076	COUNTY OF NORTHAMPTON	RESIDENTIAL DELIQ MAY	\$ 7,750.00
79077	MEAGAN DAMANTI	MAY TRAVEL EXP	\$ 28.89
79078	DAVE'S SUPER DUPER MARKET	#173 WC PARK & RECREATION	\$ 844.70
79079	DEAN FOWLER SERVICE STATION	#054451 MAY SERVICES	\$ 301.80
79080	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 6/10	\$ 199.23
79081	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 6/1	\$ 26.57
79082	EDWARDS BUSINESS SYSTEMS	#LZ0556 DUE 7/1	\$ 113.68
79083	ELITE BROKERAGE SERVICES	MAY PREMIUM	\$ 3,864.00
79084	ENTERPRISE FLEET MANAGEMENT INC	#545182 DUE 6/20	\$ 2,698.40
79085	FAMILIES UNITED NETWORK INC	FC MAY	\$ 5,526.99
79086	FIRMSTONE'S SERVICE STATION	#995-1 MAY SERVICE	\$ 1,538.86
79087	FOX LEDGE INC	#000103 DUE 6/30	\$ 406.72
79088	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 6/2	\$ 293.19
79089	FRONTIER	#71711180111129933 DUE 6/27	\$ 80.50
79090	GATEHOUSE MEDIA NEPA	#0016877 WCPB RESCHEDULED	\$ 22.67
79091	HEBERLING'S SPORT SHOP INC	A PROBATION RANGE MEMBERSHIP	\$ 72.00
79092	RICHARD HENRY	CL SYMPOSIUM 6/2-6/3	\$ 386.85
79093	HIGHMARK BLUE SHIELD	#1165121002 THRU 6/10	\$ 64,525.05
79094	HIGHHOUSE ENERGY	#1079 DUE 6/15	\$ 1,559.06
79095	HIIG-ELITE UNDERWRITERS AGENCY INC	MAY PREMIUM	\$ 30,103.02
79096	HOFFMAN HOMES INC	PERSONAL ALLOW/INCIDENT MAY	\$ 310.00
79097	HONESDALE AGWAY	#700557 DTD 6/6	\$ 29.91
79098	EDWARD HOWELL	MAY MILEAGE	\$ 116.34
79099	INSIGHT	#10074847 DUE 6/17	\$ 6,932.20
79100	INTERACTION INSIGHT CORPORATION	TRAINING INV DUE 6/24	\$ 1,800.00
79101	IRON MOUNTAIN	#9462U/WC COURTHOUSE 4/27-5/24	\$ 1,847.07
79102	MARK M JAMES	CONFERENCE EXP 6/6-6/7	\$ 290.91
79103	J & C AWARDS PLUS	TENNIS CAMP	\$ 26.10
79104	JERRY'S SPORT CENTER INC	#28085 DTD 5/16	\$ 398.00
79105	NORMAN KIZER	MAY SERVICE	\$ 360.00
79106	ANDREW KORB	SIDEWALK REPAIRS	\$ 4,200.00
79107	KRISTT CO	#950016 4/8-5/12	\$ 1,240.95
79108	LACKAWANNA COUNTY CORONERS OFFICE	LAURA ALBEE	\$ 500.00
79109	LANGUAGE LINE SERVICES	#9020907013 DTD 5/31	\$ 57.80
79110	LEXISNEXIS RISK DATA MANAGEMENT INC	MAY SERVICE #1238114	\$ 50.00
79111	JAMES LIVERY, LLC	MAY SERVICES	\$ 1,400.00
79112	925 PERFORMANCE LLC	WC DETECTIVE ACCT	\$ 120.00
79113	JUDITH T MUNDZ	WC C & Y ACCT	\$ 1,500.00
79114	NEP	#00055645-4 DUE 6/27	\$ 248.00
79115	PCCJPO	SESSION II	\$ 50.00
79116	AIMMEE PEARSON	CONF EXP 6/6	\$ 132.58
79117	PENN STATER CONFERENCE CENTER HOTEL	JOHN HAGGARTY 6/1	\$ 716.10

79118	PNC EQUIPMENT FINANCE	#137082000 DUE 6/29	\$ 32,848.38
79119	QUADMED INC	INV DUE 7/10	\$ 116.77
79120	QUALITY PRINTING & COPYING	LYME DISEASE BROCHURE	\$ 1,841.50
79121	QUILL CORPORATION	#C2123982 DUE 6/26	\$ 187.60
79122	REDWOOD TOXICOLOGY LABORATORY	#013604 MAY SERVICE	\$ 800.67
79123	RUSTY PALMER'S INC	WC SHERIFF ACCT	\$ 50.00
79124	SECOND HAVEN SERVICES FOR YOUTH	RESIDENTIAL MAY	\$ 5,890.00
79125	THE SOUTH CANAAN TELEPHONE CO	WC 911 ACCT DUE 7/3	\$ 312.00
79126	STANDARD INSURANCE CO	JUNE PREMIUM	\$ 3,095.80
79127	STAPLES ADVANTAGE	#B03510 DUE 6/27	\$ 1,103.53
79128	STARR UNIFORM CENTER	J HUNTER	\$ 251.87
79129	LAURA SWINGLE	CONFERENCE EXP 6/6	\$ 20.19
79130	TECBRIDGE	JAKE FORELLI REGISTRATION	\$ 125.00
79131	TELEMEDICINE MANAGEMENT, INC	JULY MEMBERSHIP FEE	\$ 1,910.00
79132	THOMSON REUTERS-WEST PUBLISHING CORP	#1004859328 DUE 7/1	\$ 967.80
79133	TOPP BUSINESS SOLUTIONS	#AA1787 DUE 6/10	\$ 1,394.00
79134	TRACK GROUP	MONITORING MAY	\$ 1,348.50
79135	UNITED CHILDRENS HOMES INC	COMMUNITY RESIDENT/GRP HOME MA	\$ 6,353.98
79136	VERIZON WIRELESS	#922338009-00001 DUE 7/3	\$ 276.10
79137	VIGILNET	MAY SERVICES	\$ 4,759.90
79138	WAYNE COUNTY CHILDREN & YOUTH	REIMBURSE PETTY CASH	\$ 347.74
79139	WAYNE COUNTY EMPLOYEE	MAY DEDUCTIONS	\$ 112,311.27
79140	WAYNE COUNTY HUMAN SERVICES	LUNCHEON 5/25	\$ 118.75
79141	W C JUVENILE PROBATION PETTY CASH	TRANSPORT 6/3 F 20.00	\$ 58.03
79142	WC SHERIFF DEPARTMENT	CAR SUPPLIES	\$ 32.96
79143	WEX BANK	#XXXX994-2 DUE 6/24	\$ 309.57
79144	DAWN WOOD	MAY MILEAGE	\$ 124.51
79145	YOUTH SERVICES AGENCY	ALTERNATIVE TREATMENT MAY	\$ 7,291.00
Total			<u>\$ 445,001.55</u>

WEEKLY VOUCHER REPORT FROM 6/16/2016 TO 6/16/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1117	JENNIFER L. MALAK	JUN 2016 EI PT BASE SERVICES	127.04
1118	PEDIATRIC & ADULT THERAPY SERV. INC	MAY 2016 EI BASE EVALUATIONS	2,155.23
1119	KAREN E. RICKERT	JUN 2016 EI SNI BASE SERVICES	475.83
1120	SAYEGH PEDIATRIC THERAPY SERV., PC	MAY & JUN 2016 EI ST AND SNI BASE SERVICES	2,708.06
1121	ST JOSEPH'S CENTER	MAY 2016 EI ST AND SNI BASE SERVICES	620.12
1122	WESTERN PA SCHOOL FOR THE DEAF	MAY 2016 EI SNI-HEARING BASE SERVICES	335.88
1123	SUSQUEHANNA SOFTWARE, INC.	CPR WEB ANNUAL MAINT. AGREEMNT - FY 2016-17	23,600.00
1124	SUSQUEHANNA SOFTWARE, INC.	QTRLY MAINT. - SC TRACKER ID & EI - FY 2016-17	1,050.00
1125	STEPHENS PHARMACY	PRESCRIPTION - WILLIAM M.	45.22
1126	GRETCHENS GROTTO	QUALITY COUNCIL LUNCHEON MEETING	3.50
1127	WAYNE CO. OFFICE OF HUMAN SERVICES	QUALITY COUNCIL LUNCHEON MEETING	136.50
1128	MAURICE MEAGHER	ESG FUNDING APPROVL- HP 2015 -MAY RENT	251.52
1129	MAURICE MEAGHER	ESG FUNDING APPROVL - HP 2015 - SECURITY DEP.	650.00
1130	MAURICE MEAGHER	ESG FUNDING APPROVL - HP 2015 - JUNE RENT	650.00
1131	INTERMEDIATE UNIT ONE	TRAINING REGISTRATION	300.00
1132	THE PENN STATER	LODGING - SUSAN P. & STEPHANIE P.	390.60
1133	CROSS COUNTRY EDUCATION	TRAINING REGISTRATION - KELLY H.	189.99
1134	CENTRAL WAYNE REGIONAL AUTHORITY	MAY 2016 SEWER RENTAL - FAIR AVE APTS	200.00
1135	GRETCHENS GROTTO	ADVISORY BOARD LUNCHEON MEETING	58.50
1136	N.E. COUNSELING ASSOCIATES, INC	MAY 2016 BH FAMILY BASED SERVICES	1,033.60
1137	PPL	MONTHLY ELECTRIC UTILITIES CHARGES	122.35
1138	CARE FOR PEOPLE PLUS, INC.	JUN 2016 ID HOME & COMM HAB BASE SERVICES	1,237.20
1139	COMMUNITY VOCATIONAL SERVICES, INC.	MAY ID EMPLOYMENT & HOME & COMM HAB	1,638.36
1140	DEUTSCH INSTITUTE	MAY 2016 ID HOME & COMM HAB BASE SERVICES	275.86
1141	DEVEREUX-POCONO CENTER	MAY 2016 ID TRANSPORTATION BASE SERVICES	568.80
1142	WAYNE COUNTY COMMISSIONERS	06/10/2016 PAYROLL	61,114.14
			\$99,938.30

HSA WEEKLY VOUCHER REPORT FROM 6/16/2016 TO 6/16/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2276	FCSP client A.B.	\$220.95	FCSP client supplies, svcs & assistive device reimb.-May
2277	FCSP client J.C.	\$300.00	FCSP client supplies & services reimb.-May
2278	FCSP client D.S.	\$200.00	FCSP client supplies & services reimb. - May
2279	FFCSP client M.F.	\$442.12	FFCSP client supplies & services reimb. - May
2280	FFCSP client T.Z.	\$400.00	FFCSP client services reimb. - May
2281	AUTOMATED SECURITY ALERT INC	\$125.00	Pers unit - May 2016, cons N.A., J.C., J.G., R.L., A.P.
2282	BIMBO FOODS, INC.	\$783.30	Monthly food bill - May 2016
2283	BLUE RIDGE COMMUNICATIONS-PALMERTN	\$43.28	1 addt'l outlet, installation fee & partial month -D&A
2284	CENTRAL WAYNE REGIONAL AUTHORITY	\$95.00	Sewer bill, Honesdale, May 2016
2285	CONNECT AMERICA	\$835.00	PERS for May 2016
2286	DAVES SUPER DUPER	\$119.76	Partial Program SOC ice cream social 5/17/16
2287	DIRLAM BROS. LUMBER CO.	\$64.37	Keys, Hawley ADC; locks, wood for key cabinet
2288	FIRMSTONE SERVICE STATION	\$9,838.53	Gasoline bills - May 2016
2289	FOXLEDGE INC.	\$115.00	Bottled water- Aging, Hamlin, Hawley & D&A - May 2016
2290	GUARDIAN HOME & COMMUNITY SVCS	\$3,701.20	Personal care & home support - May 2016
2291	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - May 2016
2292	HIGHHOUSE ENERGY COMPANY	\$5,332.25	Monthly gasoline bills - May 2016

2293	INSIGHT PUBLIC SECTOR	\$108.16	4 Logitech speakers - D&A
2294	JBS INC.	\$114.00	Mo copier maint, Back Ofc, Sharp MXM503N - Jun 2016
2295	KOBERLEIN INC.	\$225.00	Grease pumping, Honesdale - 5/30/16
2296	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 6/4 & 6/11
2297	NE PA CENTER FOR INDEPENDENT LIVING	\$3,778.30	PAS services, Apr 2016
2298	NORTHEAST LASER TONER & COPIER SVC	\$148.92	Mo per copy fee, May, incld svc, supplies & drums
2299	NORTHEAST LASER TONER & COPIER SVC	\$108.90	Toner - KChicoski, CMarsh
2300	OLIVER PACKAGING & EQUIPMENT CO	\$357.95	HBM supplies - ribbons & labels for printer, 6/9/16
2301	P4A	\$500.00	Registration - May 10-11 Aging/ID Bldg Bridges conf
2302	PENN JERSEY PAPER CO.	\$2,727.49	Non-food kitchen supplies - Jun 7, 2016
2303	PENNA POWER & LIGHT CO. (HWLY)	\$318.35	Electric bill, Hawley - 5/3 to 6/2/2016
2304	PP&L ELECTRIC (D&A)	\$122.46	Electric bill, D&A, 5/5/16 - 6/6/16
2305	QUILL CORPORATION	\$65.97	Office supplies - KChicoski, AAA restock
2306	SPENCER PRINTING, INC.	\$716.61	Newsletter, w/Medicare, MH Crisis, APPRISE & Link ads
2307	SPENCER PRINTING, INC.	\$76.56	Homebound meal service orders
2308	STAPLES ADVANTAGE	\$59.12	Magnetic business cards for Aging restock & SAFE KIDS
2309	STEPHENS PHARMACY	\$333.48	Monthly BHSI to pharmacy bills - May 2016
2310	TEMPLE UNIVERSITY	\$15.00	Continuing Education Credits PDA Legal training - JSturgis
2311	VERIZON WIRELESS	\$1,055.03	Monthly cell phone bill - 5/24/16-6/23/16
2312	WAYNE COUNTY COMMISSIONERS	\$5,750.00	Reimbursement for insurance for 1/1/16 - 6/30/16
2313	CHARLOTTE MYERS	\$11.35	Staff travel - May 2016
2314	MARY URSICH	\$39.06	Staff travel - May 2016
2315	GETPRO CLEAN	\$600.00	Cleaning svcs, kitchen, bath, dining, Options Spec funding
2316	NORTHEAST ACCESSIBILITY LLC	\$2,250.00	Pytm 1 of 2 for stair lift installation, options special fund
2317	STEVEN W. OSTRANDER	\$120.00	Final inspection & approval on stair glide install
2318	STEVEN W. OSTRANDER	\$630.00	Initial insp & specs: options cons R.L., I.C.; waiver cons
2319	POCONO PEST	\$69.00	Pest control - Honesdale, May & Hawley, June
2320	FREDDYS REFUSE REMOVAL LLC	\$632.00	Two 1-30 yard dumpsters for Options spec funding
		\$44,194.47	

Tourism Promotion

596	LOCKDATA TECHNOLOGIES INC	DOMAIN REGISTRATION	\$ 52.68
597	WAYNE COUNTY AMATEUR RADIO CLUB	HONESDALE-OPOLY #9	\$ 200.00

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk