

Honesdale, Pennsylvania

June 2, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz present. Commissioner Wendell R. Kay was not present.

The Commissioners were presented with copies of the minutes of the meeting held May 25, 2016. Approval of the minutes was deferred until June 9, 2016.

#### Agenda

Scheduled to meet with the Commissioners: Human Resources Center presentation; Tony Camillocci, PEMA; ESG Grant Invoice; TEFAP Agreement; 911 Fund Management and Planning Professional Services Agreement; Enterprise Rental Preferred Rate Agreement; Ratify letter to Pocono Counties WIB; Salary Board meeting; Payment of bills.

#### Correspondence and Communications

Received notification from EarthRes Engineering and Science that E.R. Linde Construction has applied for renewal of their Air Quality General Permits, with the Department of Environmental Protection, for the Middle Creek Quarry in Palmyra Township.

Received Court Order No. 664 – Civil 2016 ordering that names be drawn from the Jury Wheel and persons summoned serve as petit jurors in the Court of Common Pleas, on July 11, 2016.

Received notification from Kiley Associates, LLC that Honesdale Borough is applying for a General Permit #11 Water Obstructions and Encroachments Permit from the Department Environmental Protection for a project on Grove and Terrace Streets, Honesdale.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated May 27, 2016.

Received a notice that the Town of Delaware Town Board, Hortonville, NY, will hold a public hearing on June 8, 2016 related to its consideration of a local law imposing a limited commercial solar energy generating facility land use moratorium.

Received a copy of News for All Seasons from the Wayne County Area Agency on Aging dated June 2016.

Received a letter from Andrea Gately informing of her resignation as Supports Coordinator in Behavioral and Developmental Programs and Early Intervention, effective May 31, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter from Kathryn Stinnard informing of her resignation as a Deputy in the Prothonotary's Office, effective June 3, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter from Kristi Sherwood informing that she is resigning from her position in the Wayne County Area Agency on Aging, effective May 24, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to accept this letter. Motion carried.

#### Public Comment Period

There was no public comment.

June 2, 2016

### New Business

Representatives from the Human Resource Center presented the Commissioners with a Talking Stick along with the history and rules of use. This is a Native American tradition the Commissioners learned about on a recent visit to the Center. The Commissioners accepted the Talking Stick and were excited to use it.

Tony Camillocci, from the PEMA Eastern Area office, presented Steve Price and Pete Hooker with their Advanced Certification Certificates. This is a required achievement for county directors and a volunteer achievement for other EMA staff. The Commissioners thanked Mr. Camillocci for making the presentation in person and congratulated Mr. Price and Mr. Hooker on this achievement.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith to authorize the Chairman to execute an Emergency Services Grant Invoice in the amount of \$9,182.60. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz to execute Emergency Food Assistance Program Management Agreement with the PA Department of Agriculture for the period October 1, 2016 to September 30, 2021. Motion carried.

The Chief Clerk presented a 911 Fund Management and Planning Professional Services Agreement with the Central Management Solutions, LLC. The County has used this group in the past for wireless 911 Assistance and is very pleased with the services provided. A motion was made by Commissioner Smith, seconded by Commissioner Fritz to accept the proposal as presented in the amount of \$16,250 annually. Motion carried.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith to execute an agreement with Enterprise Rental for daily, weekly and monthly rentals for Wayne County. Motion carried.

The Chief Clerk presented a letter that the Commissioners had sent on May 27, 2016 to the Pocono Counties Workforce Development Area concerning the Draft Local Plan to the Commonwealth and the Workforce Innovation and Opportunity Act.

South Wayne County Sewer and Water Authority had requested a Resolution to extend the Charter as required by new financing with the USDA for wastewater products. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to execute the Resolution as presented. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz to approve the promotion of Jason Wood, as a County Caseworker 2 in Children and Youth Services, effective June 6, 2016. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated June 1, 2016.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz to approve the following bills for payment, as presented, which includes Checks No. 78818 through 78923. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
78818	AREA AGENCY ON AGING	15-16 MATP 2Q ACT/4Q	\$ 126,561.00
78819	DEBBIE ACE	SA MAY	\$ 837.00
78820	APCO INTERNATIONAL, INC	#0003821591 DTD 5/27	\$ 169.06
78821	AQUA PA	#0015223531084027 DUE 6/17	\$ 1,102.03
78822	ASHI & 24-7 EMS REMITTANCE	00-0155021 DUE 6/17	\$ 351.84
78823	AT & T	#0541770304001 DUE 6/18	\$ 97.18
78824	JEFFREY & CHRISTINE AVEY	SA MAY	\$ 806.00
78825	BIMBO FOODS, INC	#6900806999999 DUE 5/21	\$ 129.00
78826	VICKY BOTJER	TRAVEL EXP MAY	\$ 286.88
78827	BLUE RIDGE COMMUNICATIONS	#0304585-01 DUE 6/6	\$ 39.95
78828	JOSHUA BREHA & HEATHER FRAZIER	SA MAY	\$ 1,147.00
78829	BRIAN T KELLY	BILLING #3	\$ 12,500.00
78830	JOSEPH BURNS	SA MAY	\$ 837.00
78831	CARDMEMBER SERVICES	XXXXX3072 DUE 6/7	\$ 802.27
78832	DAMASCUS TOWNSHIP	SR CITIZEN JUNE RENT	\$ 50.00
78833	ETTA DAY	APRIL MILEAGE	\$ 19.74
78834	BONNIE & ANTHONY DECKER	SA MAY	\$ 837.00
78835	DELTA DENTAL OF PA	JUNE PREMIUM	\$ 15,173.26
78836	WENDY DERRICK	SA MAY	\$ 837.00
78837	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 5/20	\$ 93.40
78838	EARTHLINK BUSINESS	#3013429 DUE 6/11	\$ 4,093.18
78839	J C EHRlich CO INC	#4389763 DUE 6/8	\$ 85.00
78840	COLLEEN & TIMOTHY FILA	SA MAY	\$ 837.00
78841	JASON L FIRMSSTONE	J IACOVINO 5/27	\$ 25.54
78842	FIRMSSTONE LAKEWOOD FUELS	#4697-1 DELIVERED 5/19	\$ 309.51
78843	KATE & WILLIAM FOSTER	REIMBURSEMENT ADOPTION FEE	\$ 881.75
78844	FRY COMMUNICATIONS INC	#016873 DUE 6/16	\$ 82.00
78845	GATEHOUSE MEDIA NEPA	#00016877 BID NOTICE	\$ 355.19
78846	GEO W KINSMAN INC	#W00072 DTD 5/18	\$ 1,366.01
78847	TANYA GIBBONS	VA BURIAL EXP V MISZLER	\$ 100.00
78848	JOSEPH & NICOLE GRANVILLE	SA MAY	\$ 1,674.00
78849	MICHAEL & CAROL GREGORY	SA MAY	\$ 837.00
78850	MICHAEL & ANNIE GROFF	SA MAY	\$ 837.00
78851	GUARDIAN CSC	#07-WAYNE DUE 6/19	\$ 250.00
78852	HAWLEY BOROUGH COUNCIL	DJ CARNEY JUNE RENT	\$ 1,100.00
78853	BONNIE HAYTER & RICHARD MARTZEN	SA MAY	\$ 837.00
78854	HEMLOCK GROVE CHURCH	SR CITIZEN JUNE RENT	\$ 120.00
78855	JOHN & LINDA HENSZ	SA MAY	\$ 2,511.00
78856	KARL & JENNIFER HINDS	SA MAY	\$ 1,882.32
78857	HONESDALE AGWAY	PARK ST FLOWERS	\$ 325.87
78858	HONESDALE AUTO & TRUCK SUPPLY CO	#1291 DTD 5/19	\$ 9.16
78859	KARLA HORST/MICHAEL CONSOLE	SPLC MAY	\$ 1,674.00
78860	EDWARD HOWELL	APRIL MILEAGE	\$ 75.60
78861	INDUSTRIAL ELECTRONICS INC	#2213 DUE 6/3	\$ 150.00
78862	JERRY'S SPORT CENTER INC	#2/0000197302 DTD 5/17	\$ 122.99
78863	JENNIFER & JEFFREY JOHNS	SA MAY	\$ 837.00
78864	K MART	WC C & Y ACCT	\$ 18.76
78865	PAUL KOLINGER	VA BURIAL EXP R PULIS	\$ 100.00
78866	PATRICIA KREMPASKY	TRAINING EXP 5/23-5/24	\$ 19.87
78867	TRACY & PAUL LAMBERTON	SA MAY	\$ 961.00
78868	CAROL LIENERT	APRIL MILEAGE	\$ 31.50
78869	SHARON A LINARDI	MAY SERVICE	\$ 260.00
78870	MAGUIRE ELECTRONICS	#5P3000 DUE 6/9	\$ 138.00
78871	JOHN & HEATHER MAY	SA MAY	\$ 837.00
78872	MCI COMM SERVICE	#2DF81923 DUE 6/9	\$ 346.58
78873	MEAGHER LAW, INC	WC C & Y ACCT	\$ 654.50
78874	ROBIN & MARK MEAD	SA MAY	\$ 2,975.07
78875	DONALD & CHRISTINE MENCER	SA MAY	\$ 837.00
78876	MESKO GLASS & MIRROR CO INC	#7174 DTD 5/12	\$ 250.00
78877	STACEY MIZWINSKI	MAY MILEAGE	\$ 30.41
78878	M.M.M. WASTE REMOVAL INC	INV DTD 5/27	\$ 89.10
78879	EDWARD & LAURA MOORE	SA MAY	\$ 1,674.00
78880	NORTHEAST CHILD CARE SERVICES	DAY CARE APRIL	\$ 538.00
78881	NORTHERN TIER RESEARCH INC	T AINEY DTD 9/6	\$ 2,500.00
78882	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS JUNE RENT	\$ 1,200.00
78883	ONLINE STORES, INC	ORDER #04683600 DTD 5/18	\$ 5,657.00
78884	AUSTIN & SUSAN PAGANO	SA MAY	\$ 837.00
78885	KAREN & AL PATALONA	SPLC MAY	\$ 837.00
78886	PA TURNPIKE COMMISSION	#1012554 REPLENISH	\$ 75.00
78887	PA CONFERENCE OF STATE TRIAL JUDGES	RAYMOND L HAMILL REGISTRATION	\$ 200.00
78888	ALICE PEDONE	VA BURIAL EXP M PEDONE	\$ 100.00
78889	CHERYL & RANDY PEIFER	SA MAY	\$ 837.00
78890	PEMA	SOLD 2007 FORD VEHICLE	\$ 1,000.00
78891	PENELEC	#100076689239 DUE 6/7	\$ 91.39
78892	PENTELEDATA	#1697707 DUE 6/12	\$ 1,175.95
78893	POWER PHONE INC	ONLINE TRAINING	\$ 3,887.00
78894	PREVENTATIVE AFTERCARE, INC	IL DEP & DELIQ APRIL	\$ 8,508.00
78895	ANTHONY RANALLI & CASEY CHANDLER	SA MAY	\$ 837.00
78896	MEGAN & SEAN REAGER	SA MAY	\$ 1,674.00
78897	SHELLY ROBINSON	MAY MILEAGE	\$ 14.28
78898	MICHAEL & JENNA RUSSELL	SA MAY	\$ 1,209.00
78899	SALSBURY INDUSTRIES	#WAYN64 DUE 6/18	\$ 369.04
78900	MARK SANTOLI	TRAINING EXP 5/23-5/24	\$ 19.36
78901	JONATHAN & LORIE SHEARD	SA MAY	\$ 2,511.00
78902	PATRICK SHIELDS	SA MAY	\$ 837.00

78903	STANTON OFFICE EQUIPMENT	WC PRISON ACCT	\$	129.00
78904	STARR UNIFORM CENTER	BOTJER	\$	1,224.65
78905	STEVE' SIGN WORKS	WC PRISON ACCT	\$	150.00
78906	TEETER'S FUNERAL CHAPEL	VA BURIAL EXP F GUSTIN	\$	100.00
78907	THE EMBLEM AUTHORITY	WC SHERIFF ACCT	\$	200.00
78908	THOMSON REUTERS-WEST PUBLISHING CORP	#1000456700 DUE 5/31	\$	1,034.55
78909	THYSSENKRUPP ELEVATOR CORP	#126236 6/1-8/31	\$	3,385.78
78910	TOP NOTCH DISTRIBUTORS INC	#1/0000009354 DUE 6/18	\$	23.25
78911	UGI PENN NATURAL GAS	#915607259604 DUE 6/22	\$	34.38
78912	JOHN L UMB	SERVICE DTD 5/24	\$	313.24
78913	UNITED METHODIST CHURCH	SR CITIZEN JUNE RENT	\$	150.00
78914	UNITED PARCEL SERVICE	#F14E87 DUE 6/1	\$	23.48
78915	VERIZON	#5702532385 DUE 6/8	\$	1,280.06
78916	VERIZON WIRELESS	#242009163-00001 DUE 6/10	\$	745.33
78917	ROBERTA WALCOTT	SPLC MAY	\$	1,147.00
78918	WASTE MANAGEMENT INC	RECYCLING CENTER MAY	\$	1,363.00
78919	WAYNE COUNTY EMPLOYEE	APRIL DEDUCTIONS	\$	170,599.39
78920	WAYNE COUNTY HUMAN SERVICES	4TH Q APPROPRIATION	\$	212,984.25
78921	W C JUVENILE PROBATION PETTY CASH	PLACEMENT 5/26 F	\$	52.77
78922	RICHARD WEINCZYK	EARLY BIRD GOLD	\$	220.00
78923	WILSON LAW, PC	CM PIZZO/PIZZO 5/26	\$	1,175.00
Total			\$	<u>624,526.67</u>

WEEKLY VOUCHER REPORT FROM 6/2/2016 TO 6/2/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1071	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE & INTERNET SERVICES - DIC & -PR	135.68
1072	COUNTY WASTE	TRASH REMOVAL - FAIR AVE APTS	40.00
1073	FAIR HILL FARM RIDING ACADEMY	MICHAEL B. GRANT - THERAPEUTIC RIDING LESSONS	300.00
1074	LAUREL GEHRIG	MAY 2016 EMPLOYEE TRAVEL EXPENSES	18.14
1075	LEE S. KRAUSE	REIMB. SEWER RENTAL & RESIDENTIAL HEAT - 6TH ST	349.84
1076	NANCY N. MUCHA	MAY 2016 EI ST BASE SERVICES	539.92
1077	N.E. LASER TONER AND COPIER SERVICE	TONER CARTRIDGES - LEANN W.	109.90
1078	QUILL	OFFICE SUPPLIES	119.96
1079	KAREN E. RICKERT	MAY 2016 EI SNI BASE SERVICES	587.79
1080	SAYEGH PEDIATRIC THERAPY SERVICES	MAY 2016 EI ST & SNI BASE SERVICES	2,297.35
1081	UGI PNG	RESIDENTIAL HEATING CHARGES - FAIR AVE APTS	96.00
1082	UGI PNG	HEATING CHARGES - DIC & PR	116.24
1083	VERIZON	PHONE CHARGES - DIC & PR	148.94
1084	CARE FOR PEOPLE PLUS, INC.	MAY 2016 ID HOME & COMM HAB BASE SERVICES	1,383.28
1085	HUMAN RESOURCES CENTER, INC.	APRIL ID TRANSPORTATION & HOME & COMM HAB BASE	210.00
1086	MAGUIRE ELECTRONICS	JUN 2016 PAGER AIRTIME FEES	68.00
			\$6,521.04

HSA WEEKLY VOUCHER REPORT FROM 6/2/2016 TO 6/2/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2180	FCSP client G.D.	\$400.00	FCSP client services reimbursement - Mar & Apr 2016
2181	FFCSP client A.J.	\$200.00	FFCSP client services reimbursement - May 2016
2182	MA client K.E.	\$43.20	MA client travel - May 2016
2183	MA client S.G.	\$18.48	MA client travel - Apr & May 2016
2184	ADAM'S OUTDOOR ADVERTISING	\$2,900.00	Production cost & 4 wks/heroin epidemic billboards
2185	DEBRA BIRTEL	\$150.00	Drivers' tips, Mohegan Sun bus trip, Jun 15
2186	CENTRAL WAYNE REGIONAL AUTH.	\$2.50	Sewer bill, D&A - remainder for Apr 2016
2187	EARTHLINK BUSINESS	\$680.15	Phone bills - Hwly, Hnsdl, Prot Svcs, Hamlin, I&R
2188	4IMPRINT, INC.	\$380.84	Marketing materials - 1000 Cubano pens, Trans
2189	FOREST CITY NEWS	\$45.00	Classified ad fees for help wanted ad printed 4/20/16
2190	GATEHOUSE MEDIA NEPA	\$392.74	Publishing fees for legal ads acct - Apr 2016
2191	DR. GARY R. GOOD	\$350.00	Mo outpat BHSL bills & co-pays for Dr visits - Apr 2016
2192	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Apr 2016
2193	HOME DEPOT CREDIT SERVICES	\$351.61	Monthly charge card bill - May 2016
2194	K & D FACTORY SERVICE	\$311.80	Remove old dishwasher & install new - Hamlin Center
2195	MIKE LIUZZO	\$120.00	Tai Chi classes - May 11, 18, 25
2196	JOHN MULQUEEN	\$300.00	Storage Units 4 & 5, mo #6 rent, Jun 2016
2197	CHRISTOPHER MURRAY	\$880.00	Gifts via APPRISE for Older Adults Appreciation Day
2198	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 5/21 & 5/28
2199	N.E. LASER TONER & COPIER SVC	\$233.80	Toner - PNelson & LSeagraves
2200	OFFICE DEPOT	\$220.01	Office supplies - AAA restock & new case aides
2201	OFFICE DEPOT	\$611.00	Office supplies - AAA restock, Inventory
2202	P4A	\$144.00	Reg, Pers-Ctrd LINK- 4/13
2203	P4A	\$80.00	Reg Fee, Person-Centered Training 4/14
2204	PYRAMID HEALTHCARE	\$1,910.00	Inpatient non-hospital - Apr 2016
2205	STANTON OFFICE EQUIPMENT	\$15.00	2 keys for Mhicks- file cabinet for volunteer files
2206	STEVEN P. LOCKLIN	\$70.00	1 set of magnetic signs for new 2016 food van #63
2207	UGI PNG	\$265.02	Gas bills, Hawley, Honesdale, & Adult Day Care
2208	WASTE MANAGEMENT OF PA INC	\$239.00	Trash pickup, Honesdale & Hawley - May 2016
2209	WAYNE COUNTY COMMISSIONERS	\$58.80	Reimburse language line cost - usage April 13 & 18
2210	HELEN COBB	\$33.60	Staff travel - May 2016
2211	JACQUELINE COLE	\$115.52	Staff travel - May 2016

2212	LISA GILBERT	\$138.66	Staff travel - Apr & May 2016
2213	JEANETTE GREIG	\$168.02	Staff travel - May 2016
2214	JACK ORLANDO	\$8.00	Staff travel - May 2016
2215	MA client S.B.	\$46.92	MA client travel - Apr & May 2016
2216	MA client J.B.	\$42.36	MA client travel - May 2016
2217	CASE TIRE SERVICE INC.	\$1,113.82	Tire services and maintenance - 4/26/16-5/25/16
2218	AMY COSTANTINO	\$30.11	Staff travel - May 2016
2219	DECKER'S DAIRY	\$2,415.61	Meal prep supplies - May 2016
2220	EARTHLINK BUSINESS	\$51.48	Phone bill, D&A - 5/22-6/21
2221	HELMETS R US, INC.	\$691.00	(140) bicycle helmets for SAFE kids fair
2222	NASCO - FORT ATKINSON	\$182.42	Vegetarian kit - artificial food models for education
		\$17,056.47	

Liquid Fuels

855 ALFRED BENESCH & CO WANGUM BRIDGE #29 EST #13 \$ 1,360.29

Hotel Tax

189	PMVB INC	1ST Q 2016	\$ 91,687.33
190	WAYNE COUNTY GENERAL FUND	1ST Q 2016	\$ 1,871.20

Coroner

123 SHALKOP GRACE STRUNK FUNERAL HOME DEATH CERTIFICATES E MAHONEY \$ 270.00

A motion as made by Commissioner Fritz, seconded by Commissioner Smith to adjourn.  
Motion carried.

---

Vicky J. Botjer, Chief Clerk