

Honesdale, Pennsylvania

May 28, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held May 21, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Certificate of Recognition-Don Wilmot, Stan Pratt & W.C. Historical Society; Certificate of Appreciation - Wayne County Correctional Staff; Amendment to Contract - Interim Health Care Services; Certificate-Sterling Twp. 200<sup>th</sup> Anniversary; 902 Disbursement Request; Salary Board meeting; Payment of bills.

### Correspondence and Communications

Received the Wayne County Sheriff's monthly report dated April 2015.

A letter was received from the Court Administrator informing of the termination of Jessie Heimbach, in the Domestic Relations office, effective May 22, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to recognize this letter as submitted.

Received a copy of The Manor newsletter from the Equinunk Historical Society for May 2015.

Received correspondence from the Pennsylvania Route 6 Alliance, enclosing the annual report which was presented at their annual meeting.

Received notification of the Wayne County Track and Field "Run! Jump! Throw!" event which was formerly the Hershey's Track and Field. This event will be held on Friday, June 5, 2015, at 4:00 p.m. and the Honesdale High School Sports Complex.

### New Business

At this time, the Commissioners recognized the officers present from the Wayne County Historical Society. This year the Historical Society has chosen to observe the 50<sup>th</sup> anniversary of the intervention of regular United States combat troops in the Republic of Vietnam. The Historical Society has arranged for the contributions and experiences of Wayne County residents and Vietnam military veterans Stan Pratt and Don Wilmot to be presented at an exhibit of the Wayne County Historical Society entitle "Vietnam-Looking back 50 years". The Commissioners stated that this is a very important anniversary for the veterans of the Vietnam era. The Commissioners also urge all residents to visit the Wayne County Historical Society and to remember the contributions that all Vietnam veterans have made. At this time, Commissioner Smith read the Certificate of Recognition to observe the 50<sup>th</sup> anniversary of the Republic of Vietnam and Vietnam veterans. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adopt the Certificate of Recognition as read.

Also present was Stan Pratt who served as a Private First Class and combat photographer in the United States Army in Vietnam. Mr. Pratt documented many aspects of American and Vietnamese military activity, and of civilian life, during his service to our nation. Mr. Pratt has preserved his photographic work and arranged for the same to be presented together with other personal memorabilia at an exhibit of the Wayne County Historical Society. The Commissioners thanked Mr. Pratt for his service to our country and also for his contributions to the education and enrichment of his fellow citizens. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the Certificate of Recognition in honor of Mr. Pratt.

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The Commissioners also recognized Don Wilmot, resident of Sterling Township, who served as a sergeant in the United States Marine Corps in Vietnam. Mr. Wilmot served as a crew chief and door gunner on a Marine UH-34 helicopter. Sergeant Wilmot served honorably and with distinction, as evidenced by his many combat medals and awards. Mr. Wilmot has also arranged for his personal wartime memorabilia and other items to be presented as an exhibit of the Wayne County Historical Society. The Commissioners thanked Mr. Wilmot for his service to his country and his contributions to the education and enrichment of his fellow citizens. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute the Certificate of Recognition for Mr. Wilmot.

The Commissioners had a Certificate of Appreciation for members of the Wayne County Correctional Facility staff in recognition for their contributions for the PREA audit that was conducted at the Wayne County Correctional Facility. Warden Bishop stated that the Wayne County Correctional Facility is the first in the state to receive a 100% compliance during a PREA audit. The Commissioners thanked the correctional staff present for their hard work and dedication in obtaining this milestone at our correctional facility.

The Commissioners reviewed the amendment to the agreement for Interim Health Care Services, effective July 1, 2014 through June 30, 2015. The amendment is to provide level 3 medical support for staff in the hospital where the hospital RN could not provide the necessary service. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute and approve the amendment to the agreement.

The Commissioners had for ratification a Certificate of Recognition in observance of the 200<sup>th</sup> anniversary of Sterling Township, Wayne County, Pennsylvania. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to ratify the Certificate of Recognition.

The Commissioners reviewed the 902 Disbursement Request for the Recycling Center. The total disbursement request is in the amount of \$182,551.00. The request is for 90% of the total expenditures which were \$202,873.00. The disbursement request covers the purchase of a new recycling truck, skid steer loader, and upgrade to the balers. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute the Disbursement Request.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve Vanessa Hnatko and Elizabeth Ennis, as summer interns in the Office of Human Services, effective June 1, 2015 to September 1, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Russell Bortree, from part-time to full-time Maintenance Assistant, effective June 1, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve Elisabeth McConnell, as a summer intern in the Commissioners' office, effective June 1, 2015 to August 21, 2015.

May 28, 2015

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated May 27, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which include Check No. 72698 through 72767. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
72698	WAYNE COUNTY GENERAL FUND	PR TRANSFER PR 5/29	\$ 581,369.70
72699	WAYNE COUNTY EMPLOYEE	ARC 2015	\$ 150,000.00
72700	AREA AGENCY ON AGING	STATE & FEDERAL FUEL TAX REFUN	\$ 144,256.59
72701	AT & T	#0192771763001 DUE 6/11	\$ 151.92
72702	ATTORNEY REGISTRATION	NICOLE HENDRIX	\$ 200.00
72703	JOSEPH W BARNETT	N MAZZOLA 5/18	\$ 178.70
72704	MATTHEW BERGER, MD., PC	SERVICE 5/09	\$ 660.00
72705	BIMBO FOODS, INC	#6900806999999 DUE 5/16	\$ 157.18
72706	BIO-HAZ SOLUTIONS INC	INV DTD 4/30	\$ 35.00
72707	DORIS M BIRMINGHAM	WILLIAM BIRMINGHAM VA BURIAL E	\$ 100.00
72708	BRIAN T KELLY CPA & ASSOCIATES	BILLING #2 2014 AUDIT	\$ 12,500.00
72709	BUNNELL WAST REMOVAL INC	10 YARD DUMPSTER	\$ 320.00
72710	CONSTANT CONTACT, INC	INV DTD 5/21	\$ 336.00
72711	CONFIDENTIAL COUNSELING SERVICES	DOLPH 2/27-15-4/23	\$ 550.00
72712	DEBORAH J DANIELS	MILEAGE 5/14	\$ 9.90
72713	DAVE'S SUPER DUPER MARKET	#1804 WC 911	\$ 44.48
72714	DIAMOND DRUGS, INC	INV DUE 5/30	\$ 8,308.26
72715	DIRECT ENERGY BUSINESS	#1086683 DUE 6/10	\$ 7,450.35
72716	ANDREW EDWARDS	FSA 15/16	\$ 835.32
72717	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 6/19	\$ 73.00
72718	HELM INC	DA OFFICE INV DTD 5/12	\$ 243.30
72719	ROGER FIRMSTONE	CONSTABLE FOR DRIVING SCHOOL	\$ 40.96
72720	FORENSIC ASSOCIATES OF NEPA	WC DA OFFICE ACCOUNT	\$ 900.00
72721	FROMM ELECTRIC SUPPLY CORP	#231554 DTD 5/8	\$ 8.85
72722	FRY COMMUNICATIONS INC	#016873 DTD 5/18	\$ 82.00
72723	PHILIP C GUTHERZ MD LLC	KITCHEN STAFF PHYSICAL	\$ 75.00
72724	TRACI HALL	FSA 15/16	\$ 132.28
72725	BARBARA HECTOR	ELECTION NITE 5/19	\$ 21.75
72726	NICOLE HENDRIX	CREAMER REIMBURSEMENT	\$ 145.18
72727	HONSDALE AGWAY	#700557 DTD 5/21	\$ 8.99
72728	HONSDALE AUTO & TRUCK SUPPLY CO	#2621 DTD 5/19	\$ 72.71
72729	INSIGHT	#10074847 DUE 6/12	\$ 3,055.72
72730	MARK KELLAM	TRAINING EXP 5/22	\$ 31.40
72731	KEYSTONE RENAISSANCE FAMILY SERV.	EVALUATION	\$ 500.00
72732	ROBERT MALONI	FSA 15/16	\$ 125.00
72733	ROSE CHERYL MANLEY	JOSEPH WILLIAM MANLEY, JR VA B	\$ 100.00
72734	JOHN McCORMICK	ELECTION MILEAGE 5/19	\$ 23.85
72735	MARIE McDONNELL	APRIL/MAY MILEAGE	\$ 130.05
72736	STACEY MIZWINSKI	MAY MILEAGE	\$ 10.08
72737	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY DUE 5/21	\$ 218.90
72738	THE NEWS EAGLE	#01100016-000 DUE 6/30	\$ 416.09
72739	MARY PALADINO	FSA 14/15	\$ 229.48
72740	PCoRP	KEVIN ALLEN DEDUCT REIMBU	\$ 1,711.50
72741	PENTELEDATA	#1600170 DUE 5/29	\$ 1,008.00
72742	NICK POSSEMATTO	REIMBURSEMENT FOR LUNCH 5/11	\$ 19.82
72743	P P & L	#6097407000 DUE 6/10	\$ 1,723.04
72744	RESERVE ACCOUNT	#23577901 REPLENISH	\$ 12,000.00
72745	HELEN R RIGLER	FSA 15/16	\$ 283.45
72746	WARREN SCHLOESSER ESQ	SEARCHES 3/18-5/2	\$ 1,975.00
72747	AIMIE SKELTON	WILLIAM STILES VA BURIAL EXP	\$ 100.00
72748	BEVERLY SPITTEL	TRAVEL EXP 5/5	\$ 6.14
72749	SPRING HILL SUITES HARRISBRG HERSHY	LEE KRAUSE #89062724	\$ 104.44
72750	STANDARD INSURANCE CO	JUNE PREIMUN #001385240001	\$ 2,376.00
72751	STARR UNIFORM CENTER	KREMPASKY	\$ 719.68
72752	TEETER'S FUNERAL CHAPEL	JOHN TESS VA BURIAL EXP	\$ 100.00
72753	TOPP BUSINESS SOLUTIONS	CONTRACT 5/14-5/13/16	\$ 1,311.45
72754	TUBBY'S HEROS	DA OFFICE ACCT 5/11	\$ 17.40
72755	UGI PENN NATURAL GAS	#915602289885 DUE 6/8	\$ 3,404.25
72756	MICHELLE VALINSKI	FSA 15/16	\$ 651.00
72757	VALLEY YOUTH HOUSE	COM RESIDENTIAL APRIL	\$ 1,668.60

72758	DANENE M VAN HORN	MAY HAIRCUTS	\$ 108.00
72759	VERIZON	#717X940249 DUE 6/9	\$ 1,393.67
72760	VERIZON WIRELESS	#242009163-00001 DUE 6/10	\$ 510.87
72761	WALMART	XXXXXXX7391 DUE 6/11	\$ 215.84
72762	WAYNE MEMORIAL HOSPITAL	CORY HATTLER 4/16	\$ 393.27
72763	WAYNE MEMORIAL COMMUNITY	J SMITH 4/10	\$ 351.90
72764	WAYNE COUNTY SHERIFF DEPT	CAR REGISTRATION	\$ 60.00
72765	DAKAN ENTERPRISES INC	PARK STREET PROJECT	\$ 21,431.00
72766	W C HEALTH BENEFIT FUND	HEALTH PAYMNT	\$ 30,000.00
72767	TO 72845 JUROR	JUROR MAY 2015 TERM	\$ 4,062.00
10	EXPRESS SCRIPTS	#KC5S 5/12-5/25	\$ 24,042.77
EFT			
TOTAL			<u>\$ 1,025,857.08</u>

WEEKLY VOUCHER REPORT FROM 5/28/2015 TO 5/28/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1064	WAYNE COUNTY COMMISSIONERS	05/15/2015 PAYROLL	53,796.30
1065	NANCY MUCHA	MAY 2015 EI ST BASE SERVICES	762.24
1066	OLGA BERMUDEZ	ESG FUNDING - JUN RENT - MAIDA W.	550.00
1067	JOHN MALTI	ESG FUNDING - JUN RENT - SUZANNE P.	350.00
1068	JOSEPH T. ROETHEL	ESG FUNDING - JUN RENT - KIMBERLY N.	600.00
1069	BILL CULLEY	ESG FUNDING - JUN RENT - DARRYL S.	600.00
1070	ROGER DILLMUTH	ESG FUNDING - JUN RENT - DAMON R.	300.00
1071	JOHN J. BARRAL	ESG FUNDING - JUN RENT - CHRISTINA B.	550.00
1072	GSP MANAGEMENT COMPANY	ESG FUNDING - JUN LOT RENT - CHRISTINE B.	200.00
1073	MICHAEL GUY	ESG FUNDING - JUNE RENT - MATTHEW N.	225.00
1074	ROBERT HEFELE	ESG FUNDING - JUN RENT - JOSEPHINE C.	200.00
1075	STEPHEN LESHER	ESG FUNDING - JUN RENT - AMY H.	550.00
1076	OLGA BERMUDEZ	ESG FUNDING - RENT - JOHN H.	840.00
1077	JOHN MALTI	ESG FUNDING - JUN RENT - ROSE P.	200.00
1078	PPL	ESG FUNDING - ELECTRIC UTIL. - LORI V.	179.00
1079	VERIZON	PHONE CHARGES - DIC & PR	328.88
1080	VICTIMS INTERVENTION PROGRAM	FISCAL YEAR 2014-2015 -3RD QTR	2,867.38
1081	INTERPRETEK	MEETINGS WITH NURSE - JACOB T.	406.25
1082	THE ADVOCACY ALLIANCE	MAR - MAY 2015 ID HOME & COMM HAB BASE	117.90
1083	BAYADA HOME HEALTH CARE	MAY 2015 ID HOME & COMM HAB BASE	169.00
1084	JENNIFER MALAK	MAY 2015 EI PT BASE SERVICES	127.04
1085	HUMAN RESOURCES CENTER, INC.	APR 2015 ID PRE-VOC BASE SERVICES	161.98
1086	KAREN KANE	APR 2015 EI PT BASE SERVICES	381.12
1087	KAREN RICKERT	MAY 2015 EI SNI BASE SERVICES	111.96
1088	THE HARVEST INN	LODGING - VERBAL JUDO - ROBIN PARSONS	95.00
1089	ALBERT MANNICK	ESG FUNDING - SECURITY & RENT - JAYVON J.	1,402.00
1090	MARY PALMER	ESG FUNDING - SECURITY & RENT - SUSAN S.	1,080.00
1091	JOHN MALTI	ESG FUNDING - SECURITY & RENT - TODD E.	1,510.00
1092	WALMART BUSINESS	SUPPLIES	40.88
1093	GEG REAL ESTATE LLC	JUN 2015 RENT - DIC & PR	2,450.00
1094	LEE S. KRAUSE	JUN 2015 RENT - 6TH ST APTS	2,504.00
1095	THE ADVOCACY ALLIANCE	APR 2015 BH REP PAYEE SERVICES	560.00
1096	UGI PNG	HEATING CHARGES - DIC & PR	143.30
1097	UGI PNG	RESIDENTIAL HEATING - FAIR AVE APTS	116.00
1098	BLUE RIDGE COMMUNICATIONS	CABLE & INTERNET SERVICES - DIC & PR	127.01
1099	HUMAN RESOURCES CENTER, INC.	APR 2015 SHREDDING WORK	34.16
			\$74,636.40

HSA WEEKLY VOUCHER REPORT FROM 5/28/2015 TO 5/28/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2159	LEE KRAUSE	\$1,950.00	Professional fees - Jun 2015
2160	MBC PROPERTY MANAGEMENT	\$3,000.00	Rent June /temporary housing via HS Block Grant
2161	MAURICE F. AND JEAN MARIE MEAGHER	\$1,800.00	Monthly Rent - Jun 2015
2162	SALEM TOWNSHIP SUPERVISOR	\$550.00	Monthly maint, repair & trash - Jun 2015
2163	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Jun 2015
2164	DEBRA BIRTEL	\$75.00	Driver's tip, 6/26 - PA Capitol Building & Boat
2165	CAREGIVERS AMERICA LLC	\$29,966.38	Personal care & home support & PERS fee - April
2166	CENTRAL WAYNE REGIONAL AUTHORITY	\$47.50	Sewer bill, D&A, Apr 2015
2167	COMPASSIONATE IN HOME PERS CARE	\$155.84	Personal care & in-home support - Apr 2015
2168	GUARDIAN HOME & COMMUNITY SVCS	\$3,637.89	Personal care & home support - Apr 2015
2169	INSIGHT PUBLIC SECTOR	\$548.14	2 black toner cartridges for Aging color printer
2170	JNJ SECURITY & CONTRACTING	\$1,502.50	Environ mod, skirting & bracing for options consumer
2171	MIKE LIUZZO	\$120.00	Tai Chi classes - May 6, 13, 20
2172	MAGUIRE ELECTRONICS	\$50.00	Pager replacement & programming
2173	MUSIC & VIDEO EXPRESS	\$27.98	3.3 ft & 6.6 ft display port - Thorpe & Allen
2174	NE PA CENTER FOR INDEPENDENT LIVING	\$7,086.46	PAS services, Apr 2015
2175	OMNI WILLIAM PENN HOTEL	\$461.70	Hotel -Cole for PHFA 2015 Housing Svcs Conf
2176	ORIENTAL TRADING CO INC	\$170.25	Decorations -Hawley & Hamlin/joint summer picnic
2177	P4A	\$20.00	Fee /Barbarise -Navigating Civil Service seminar
2178	PA BEHAVIORAL HEALTH & AGING COALITION	\$70.00	Reg fee Alexander & Kutch/Sr Bullying Seminar
2179	PACDAA	\$175.00	Fee -Zerechak - Admin & Fiscal Officer Conference
2180	PENN JERSEY PAPER CO.	\$1,365.98	Non-food kitchen supplies - May 19, 2015
2181	PHFA - HELLO PRODUCTIONS	\$260.00	Reg fee-Cole for PHFA 2015 Housing Svcs Conf

2182	PITNEY-BOWES	\$56.19	Mo D&A postage machine rental - 4/30/15 - 5/30/15
2183	POCONO WATER CENTER	\$65.00	Drinking water testing, Hamlin - 5/20/15
2184	PYRAMID HEALTHCARE	\$226.00	Inpatient non-hospital - Apr 2015
2185	PYRAMID HEALTHCARE, INC - E STROUDS.	\$975.00	Inpatient non-hospital - Apr 2015
2186	STEPHENS PHARMACY	\$222.32	Monthly BHSI to pharmacy bills - Apr 2015
2187	UGI PNG	\$313.31	Gas bills, Hwly, 4/20-5/19/15, Hnsdl, 4/20-5/18/15
2188	WASTE MANAGEMENT	\$224.00	Trash pickup, Honesdale & Hawley - May 2015
2189	WAYNE COUNTY MHMR	\$24,319.75	Community Care Behavioral Health - May 2015
2190	RANDALL KIZER	\$8.00	Staff travel - May 2015
2191	LUCRETIA SEAGRAVES	\$66.55	Staff travel - Apr 2015
2192	PEGGY SIEPIELA	\$36.12	Staff travel - May 2015
		\$82,619.04	

### Liquid Fuels

798	ALFRED BENESCH & CO	WANGUM BRIDGE EST #2	\$	5,396.86
799	LEEWARD CONSTRUCTION INC	WANGUM BRIDGE EST #3	\$	65,275.00

### Contingency

1124	STEVEN BURLEIN ESQ	OGDEN THRU 4/21	\$	1,490.00
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### E911

270	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #24	\$	893.00
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### Tourism Promotion

517	PMVB INC	CONTINENTAL BREAKFAST SPONSOR	\$1,500.00
518	ROOTS & RHYTHM MUSIC & ARTS FESTIVAL	2015 ALLOCATION	\$2,500.00

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

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John J. Haggarty, Business Manager