

Honesdale, Pennsylvania

May 21, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held May 14, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Letter of Support – WMHS Grant Application; Bids–Roof Repair-Courthouse Annex; Salary Board meeting; Payment of bills; Election Board meeting.

### Correspondence and Communications

Received Court Order No. 77-2011-DR – Divorce/Custody, ordering that payment be made to James P. Baron, Esquire, for attorney fees.

Received a letter from the PA Governor's Office of General Counsel enclosing a Petition to the Court pertaining to Russell M. Palmer and Marie H. Palmer, Texas Township.

Received notification, from Entech Engineering, that Aqua Pennsylvania, Inc. is applying for a Public Water Supply Permit and General Permit (GP-5) for Utility Line Stream Crossing with the Department of Environmental Protection for a project in Waymart Borough.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated May 15, 2015.

Received a report from the Honesdale Emergency Pantry stating that from December 2014 to March 2015 they provided help for 129 adults and 84 children. The pantry will also be helping children through the "Backpack Buddy" Program in the fall of 2015.

Received a letter from Laurel Masco informing of her resignation, as a Caseworker II in Children & Youth Services, effective May 27, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Laurie Barbarise informing of her retirement at, the Area Agency on Aging, effective May 20, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

### New Business

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to ratify a letter of support on behalf of Wayne Memorial Health System for a HRSA – 15-129 Infrastructure Investment Program grant application for expansion of the Behavioral Health Center at the Honesdale Family Health Center located in Honesdale.

The Chief Clerk opened bids received for the Courthouse Annex roof replacement. The following bids were received:

Charles W. Grim Construction, Inc.	Base bid:	\$84,762.00
	Unit price:	\$ 2.25 /S.F.
Budget Renovation & Roofing, Inc.	Base bid:	\$77,649.00
	Unit price:	\$ 1.75 /S.F.

The bids will be reviewed by the County Engineer and County Solicitor prior to awarding.

May 21, 2015

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Cheryl Fay, as a Social Services Aide 3 in Children and Youth Services, effective May 25, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated May 20, 2015.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which include Check No. 72567 through 72697. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
72567	ALTON ADAMS	JUDGE OF ELECTION MAY	\$ 850.00
72568	JO AVERY	JUDGE OF ELECTION MAY	\$ 942.60
72569	ELIZABETH BARNES	JUDGE OF ELECTION MAY	\$ 915.80
72570	NANCY BATES	JUDGE OF ELECTION MAY	\$ 1,093.00
72571	MARTHA BERGESEN	JUDGE OF ELECTION MAY	\$ 965.00
72572	ESTON BROOKS	JUDGE OF ELECTION MAY	\$ 949.80
72573	MARY JANE BURKE	JUDGE OF ELECTION MAY	\$ 970.80
72574	EVA CROCKER	JUDGE OF ELECTION MAY	\$ 923.60
72575	KRISTEN D CUNNINGHAM	JUDGE OF ELECTION MAY	\$ 1,038.00
72576	GAIL FASSHAUER	JUDGE OF ELECTION MAY	\$ 1,112.00
72577	SHARON FRIES	JUDGE OF ELECTION MAY	\$ 927.20
72578	GLORIA GEBERT	JUDGE OF ELECTION MAY	\$ 788.00
72579	DUANE GILES	JUDGE OF ELECTION MAY	\$ 1,116.80
72580	KERRY HENDERSON	JUDGE OF ELECTION MAY	\$ 802.40
72581	SHIRLEY HERR	JUDGE OF ELECTION MAY	\$ 1,637.40
72582	HOLLY HIGHHOUSE	JUDGE OF ELECTION MAY	\$ 830.20
72583	DOUG E LITTLETON	JUDGE OF ELECTION MAY	\$ 1,005.00
72584	J ROBERT LONGENECKER	JUDGE OF ELECTION MAY	\$ 617.20
72585	SUSAN MARTONE	JUDGE OF ELECTION MAY	\$ 664.50
72586	TERESA MURRAY	JUDGE OF ELECTION MAY	\$ 815.80
72587	NELLIE M NICHOLS	JUDGE OF ELECTION MAY	\$ 927.20
72588	LEONA H NOLAN	JUDGE OF ELECTION MAY	\$ 1,003.00
72589	DEBRA O'NEILL	JUDGE OF ELECTION MAY	\$ 815.00
72590	GOMER PERHAM	JUDGE OF ELECTION MAY	\$ 1,111.00
72591	JOSEPH PODRASKY	JUDGE OF ELECTION MAY	\$ 990.00
72592	MARY M REYES	JUDGE OF ELECTION MAY	\$ 888.00
72593	MELISSA RUTLEDGE	JUDGE OF ELECTION MAY	\$ 964.60
72594	PATTI SMITH	JUDGE OF ELECTION MAY	\$ 537.40
72595	JOHN SPEWAK	JUDGE OF ELECTION MAY	\$ 1,124.40
72596	SUZANNE E TUTTLE	JUDGE OF ELECTION MAY	\$ 712.80
72597	JAY L VAIL	JUDGE OF ELECTION MAY	\$ 946.60
72598	KENNETH VAN KLEEF	JUDGE OF ELECTION MAY	\$ 1,461.50
72599	CAROL WILLIAMS	JUDGE OF ELECTION MAY	\$ 1,781.60
72600	PHYLLIS LINDA WLOCK	JUDGE OF ELECTION MAY	\$ 684.00
72601	WILLIAM WYCKOFF	JUDGE OF ELECTION MAY	\$ 823.00
72602	A M SKIER AGENCY	RENEWAL PCORP CD001-20130601	\$ 186,849.00
72603	ARC	MAINT AGREEMENT 5/1-4/29/16	\$ 820.00
72604	CHIRYL J ARNOTT	CLEANED 4/13,29,5/6,13	\$ 120.00
72605	THE BAIR FOUNDATION OF PA	BALANCE FOR DEC	\$ 130.68
72606	BETHANY CHRISTIAN SERVICES CENTRE CTY	FC APRIL	\$ 2,295.00
72607	JOHN BONHAM	INV DTD 5/1	\$ 490.19
72608	TROOPER KEITH BRISLIN	WITNESSES LUNCH	\$ 56.44
72609	CARDMEMBER SERVICES	#XXXXXXXX3072 DUE 6/7	\$ 144.19
72610	CCAP	L KRAUSE REGISTRN SOLICITOR CO	\$ 125.00
72611	PATRICIA CHAPMAN	MILEAGE FOR 5/16	\$ 15.75
72612	CHILDRENS HOME OF EASTON	FC APRIL	\$ 5,480.10
72613	COBRA SOLUTIONS, INC	#7594 6/1-5/31/2016	\$ 445.00
72614	JOSEPH P CREMONA	JOSEPH PRESNELL 5/12	\$ 15.50
72615	ANGELA DAVIS	MILEAGE FOR 5/16	\$ 13.50
72616	DECKER'S DAIRY	APRIL MILK	\$ 1,863.47
72617	DE LAGE LANDEN FIN SERVICES	#343775 DUE 6/1	\$ 961.18
72618	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 5/11	\$ 20.54
72619	DIRECT ENERGY BUSINESS	#1086687 DUE 6/2	\$ 214.59
72620	KATHLEEN M DODGE	MILEAGE FOR 5/16	\$ 9.90
72621	J & V MANAGEMENT INC	MAY SERVICES	\$ 145.44

72622	ANDREW EDWARDS	TRAINING EXPENSES 5/4-5/8	\$	192.73
72623	ROGER FIRMSTONE	DAVID HIPSMAN 5/18	\$	37.10
72624	BRANDI FURMAN	POLL WORKER MILEAGE 5/19	\$	9.00
72625	DELLA GALGAN	MILEAGE FOR 5/16	\$	9.00
72626	GALLS, LLC	#1000395350 DUE 6/10	\$	56.95
72627	JEANETTE GARDAS	MILEAGE FOR 5/16	\$	2.25
72628	GEO T BISEL CO, INC	#199900 DTD 5/7	\$	91.66
72629	GREGORY'S AUTO SERVICE INC	#WCCOMMI DTD 5/15	\$	236.83
72630	BETTY E GUARINO	MILEAGE FOR 5/16	\$	9.00
72631	BETTY HARTMAN	MILEAGE FOR 5/16	\$	6.30
72632	BONNIE HAYTER & RICHARD MARTZEN	FC APRIL	\$	828.00
72633	RICHARD B HENRY ESQ	GENERAL WC PROBATION	\$	131.25
72634	THERESA HENDERSON	MILEAGE FOR 5/16	\$	13.50
72635	DONNA HODORAWIS	MILEAGE FOR 5/16	\$	9.00
72636	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 6/7	\$	1,930.26
72637	HONESDALE AGWAY	#700557 DTD 5/2	\$	59.98
72638	EVELYN HOOPS	MILEAGE FOR 5/16	\$	23.40
72639	INSIGHT	#10074847 DUE 5/29	\$	135.00
72640	KATHY'S LICENSING SERVICE	WC COMMISSIONERS ACCT	\$	75.00
72641	KEYSTONE RENAISSANCE FAMILY SERVICES	TRAMA EVALUATION	\$	500.00
72642	KIDSPEACE CORPORATION	COUNSELING DELINQ APRIL	\$	22,627.17
72643	NORMAN KIZER	SERVICES 3/23-4/22	\$	240.00
72644	K MART	WC CHILDREN & YOUTH ACCT	\$	193.81
72645	KREMPASKY EQUIPMENT LLC	#WAY06 DTD 5/14	\$	272.73
72646	CALEB & ABBY LANDIS	FC APRIL	\$	50.00
72647	LANGUAGE LINE SERVICES	#9020907013 DTD 4/30	\$	51.75
72648	LIFELOC TECHNOLOGIES	#WAY8431 EXTENDED SERVICE PLAN	\$	104.00
72649	MARLIN LEASING	#1255904 DUE 6/5	\$	27.33
72650	MASTERCARD	XXXXXX7417 DUE 6/6	\$	32.18
72651	MATTHEW BENDER & CO INC	#0099166969 DTD 5/5	\$	48.44
72652	SEAN McCORMICK	ASSISTED WITH ELECTION SUPPLIE	\$	21.75
72653	KAREN McELROY	MILEAGE FOR 5/16	\$	9.90
72654	MECHANICAL SERVICE CO	#WAYN100 DUE 6/6	\$	217.43
72655	ROSEMARIE MEDITZ	MILEAGE FOR 5/16	\$	9.00
72656	METZ ELECTRICAL SERVICES INC	INV DTD 5/10	\$	165.00
72657	THOMAS NALICK	MILEAGE FOR 5/16	\$	19.80
72658	THE NEWS EAGLE	#01100016-000 WC BOARD OF ELEC	\$	186.87
72659	NEW HORIZONS COMPUTER	DEVELOPING 4 WEB APPLICATIONS	\$	2,395.00
72660	NORTHWESTERN HUMAN SERVICES	RESIDENTIAL APRIL	\$	7,851.30
72661	NORTHWESTERN HUMAN SERVICES OF PA	FC APRIL	\$	2,653.80
72662	PA ASSOCIATION OF NOTARIES	G NAUGLE REAPPOINTMENT NOTARY	\$	353.21
72663	PA TREATMENT & HEALING	DAY TREATMENT DELINQ APRIL	\$	6,801.25
72664	PENNSYLVANIA FORENSIC ASSOCIATES	FC DELINQUENT APRIL	\$	1,218.45
72665	PENTELEDATA	#3004815 DUE 5/29	\$	2,200.00
72666	PHAMATECH, INC	#WC092313 DTD 4/30	\$	5.18
72667	PIMCC	C100-1064 ESCROW BILLING	\$	4,030.28
72668	PITNEY BOWES GLOBAL FINANC SERVICES	#1866831 DUE 6/6	\$	42.74
72669	PITNEY BOWES INC	#9540-5782-25-1 DUE 6/6	\$	122.38
72670	P P & L	#9877243009 DUE 6/4	\$	5,632.66
72671	PREVENTATIVE AFTERCARE, INC	IL DELINQ APRIL	\$	9,885.60
72672	PREMIER BIOTECH, INC	INV DUE 6/4	\$	277.22
72673	KARLEE PREDMORE	POLL WORKER MILEAGE 5/19	\$	16.20
72674	QUALITY PRINTING & COPYING	T SHIRTS	\$	943.25
72675	REINHART FOOD SERVICE	#25970 APRIL SERVICES	\$	5,844.66
72676	CHISTINA L SALAK	MILEAGE FOR 5/16	\$	9.00
72677	ALICE SAMPSON	MILEAGE FOR 5/16	\$	23.40
72678	WARREN SCHLOESSER ESQ	SEARCHES 5/4-5/10	\$	4,025.00
72679	HAROLD STAFFORD	MILEAGE FOR 5/16	\$	37.80
72680	STAPLES ADVANTAGE	#PHL 10088114 DUE 6/1	\$	340.55
72681	STARR UNIFORM CENTER	BOMBER JACKETS	\$	605.49
72682	RICHARD P STERCK	MILEAGE FOR 5/16	\$	9.00
72683	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICES THRU 4/30	\$	1,285.18
72684	THOMSON REUTERS-WEST	#1000456700 DUE 5/31	\$	5,298.24
72685	TIGERDIRECT INC	#0115210569 DUE 5/15	\$	713.66
72686	NATASHA TUTTLE	MILEAGE FOR 5/16	\$	37.80
72687	VERIZON	#5702518045 DUE 6/2	\$	1,000.22
72688	VERIZON WIRELESS	#922338009-00001 DUE 6/3	\$	231.11
72689	VICTIMS INTERVENTION PROGRAM	MARCH & APRIL	\$	9,176.00
72690	THE WAYNE INDEPENDENT	#01100337 000 ELECTION NOTICE	\$	361.71
72691	W C COOPERATIVE EXTENSION	SOIL TEST KITS	\$	27.00
72692	WAYNE COUNTY HUMAN SERVICES	PATH MARCH	\$	7,108.00
72693	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 5/15	\$	14.24
72694	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 5/18	\$	53.73
72695	WILLIAM PENN PRINTING CO	ABSENTEE BALLOT SUPPLIES	\$	624.19
72696	HAROLD W WRIGHT	DISABLED VETERANS TAX EXEMPT 1	\$	759.44
72697	W C HEALTH BENEFIT FUND	HEALTH PAYMNT	\$	76,000.00
9 EFT	EXPRESS SCRIPTS INC	PRESCRIPTION PREMIUM 4/12-5/11	\$	64,505.06
TOTAL			\$	<u>485,103.04</u>

WEEKLY VOUCHER REPORT FROM 5/21/2015 TO 5/21/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1039	KAREN RICKERT	MAY 2015 EI SNI BASE SERVICES	447.84
1040	KIDSPEACE CORPORATION	APR 2015 BH CHILDREN'S PSYCH REHAB SERVICES	193.41
1041	BEST CHECKS, INC.	CHECKS & ENVELOPES	184.71
1042	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	76.37
1043	NORTHWESTERN HUMAN SERVICES	APR 2015 BH THERAPEUTIC FAMILY CARE SERVICES	450.41

1044	STEP BY STEP	APR 2015 BH HOUSING SUPPORT SERVICES	16,584.96
1045	CENTRAL WAYNE REGIONAL AUTH	APR 2015 SEWER SERVICE - FAIR AVE APTS	190.00
1046	WILLIAM MEYERS	ESG FUNDING - SECURITY & 2ST MONTH'S RENT	1,400.00
1047	BILL CULLEY	ESG FUNDING APPROVAL - RENT - DARRYL S.	1,600.00
1049	SAYEGH PEDIATRIC THERAPY SERVIC	APR & MAY 2015 EI ST AND SNI BASE SERVICES	2,088.51
1050	STANTON OFFICE EQUIPMENT	PAPER - QUALITY COUNCIL	74.94
1051	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE APT D	24.76
1052	ROBERT HEFELE	ESG FUNDING APPROVAL - RENT - JOSEPHINE C.	600.00
1053	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	363.59
1054	INTERPRETEK	ASL INTERPRETING MEETINGS - JACOB T.	1,630.50
1055	COMMONWEALTH OF PENNSYLVANIA	RETAIL FOOD FACILITY LICENSE - PARK ST	82.00
1056	CARDMEMBER SERVICE	PAPSRs	255.00
1057	CARDMEMBER SERVICE	REPAIRS TO COUNTY VEHICLE #216	443.55
1058	CARE FOR PEOPLE PLUS, INC.	MAY 2015 ID HOME & COMM HAB BASE SERVICES	1,403.60
1059	CAREGIVERS AMERICA	APR 2015 ID HOME & COMM HAB BASE SERVICES	638.00
1060	HUMAN RESOURCES CENTER, INC.	APR 2015 ID PRE-VOC BASE SERVICES	424.06
1061	WAYNE PIKE WORKFORCE ALLIANCE	WAYNE PIKE WORKFORCE ALLIANCE ANNUAL MEETNG	20.00
1062	STEPHEN LESHER	ESG FUNDING APPROVAL - RENT - AMY H.	1,650.00
1063	COMMUNITY SERVICES GROUP, INC.	MAR 2015 BH RESIDENTIAL SERVICES PROGRAM	1,064.55
			\$31,890.76

HSA WEEKLY VOUCHER REPORT FROM 5/21/2015 TO 5/21/2015

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2117	FFCSP client T.Z.	\$400.00	FFCSP client services reimbursement - Apr 2015
2118	MA client P.B.	\$7.20	MA client travel - Apr 2015
2119	MA client S.D.	\$177.60	MA client travel - Apr & May 2015
2120	MA client C.G.	\$99.36	MA client travel - Apr 2015
2121	MA client M.H.	\$23.52	MA client travel - Apr 2015
2122	MA client K.H.	\$266.40	MA client travel - Mar, Apr & May 2015
2123	MA client D.M.	\$110.00	MA client travel - Apr & May 2015
2124	MA client K.M.	\$22.80	MA client travel - Apr 2015
2125	MA client K.M.	\$16.32	MA client travel - May 2015
2126	MA client K.R.	\$64.80	MA client travel - Apr 2015
2127	MA client M.T.	\$126.96	MA client travel - Apr 2015
2128	BOLD GOLD MEDIA	\$1,000.00	Radio ads, 3 stations /Apr 30 - May 27 via Gambling grant
2129	CHIP'S AUTO BODY	\$65.00	Repair back door frame, bus #48
2130	BILL CULLEY	\$1,103.00	May rent/consumer G.B. via Options emergency funds
2131	DAMASCUS TOWNSHIP SUPERVISORS	\$300.00	Reimb utilities & op expns, Damascus Pantry, FY 14-15
2132	EAST SHORE LODGING	\$92.65	Hotel for visiting Verbal Judo course trainer, Jun 2-3
2133	EPSCO	\$11.96	2 chrome tank levers for men's basement restroom
2134	HONESDALE AUTO & TRUCK SUPPLY	\$47.71	Rear turn signal bulb & tail lamp for Maint van #53
2135	INSIGHT PUBLIC SECTOR	\$574.68	Portable HP printer for Outreach, warranty, ink cartridges
2136	INSIGHT PUBLIC SECTOR	\$1,612.00	PC, monitors, printer, keybd, mouse, toner
2137	LADORE CONFERENCE CENTER	\$650.00	Room rent/ Wayne Co Social Svcs Info Day May 11
2138	LADORE CONFERENCE CENTER	\$970.00	Balance for Apr 22, 2015 meeting, Aging & ID conference
2139	MID-STATE OCCUPATIONAL HEALTH	\$55.00	DOT physicals & screenings - recert WSmith
2140	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 5/9 & 5/16
2141	NEWS EAGLE	\$64.00	Legal ads/HSA Block Grant plan public hearings
2142	NEWS EAGLE	\$550.00	Suicide prev, ADRC, APPRISE & Aging ads
2143	NORTHEAST LASER TONER & COPIER SVC	\$239.00	Purchase recondit Brother Intellifax 4750e 1 yr warranty
2144	NORTHEAST LASER TONER & COPIER SVC	\$91.90	2 Brother toner cartridges for 2nd fl Aging fax machine
2145	OFFICE DEPOT	\$151.91	Office supplies - AAA restock, Care Mgmt
2146	OFFICE DEPOT	\$274.33	Office supplies - HBM, AAA restock, D&A
2147	PA BEHAVIORAL HEALTH & AGING COALITN	\$35.00	Reg fee/Faatz for Senior Bullying Seminar Jun 2
2148	PAUPACK TOWNSHIP SUPERVISOR	\$300.00	Reimb utilities & op expns, Lakeville Pantry FY 14-15
2149	PP&L ELECTRIC UTILITIES	\$710.85	Payment to get power restored for Prot Svcs consumer P.I.
2150	TIGER DIRECT	\$2,409.70	3 Lenovo PCs & video cards, lg. screen TV
2151	TIGER DIRECT	\$40.70	Micro USB phone charger cable for tablets & smartphones
2152	WAL-MART COMMUNITY/GEGRB	\$151.43	Monthly charge cd pymt - May 2015, Trans supplies
2153	WAYNE MEMORIAL HOSPITAL	\$300.00	FY 14-15 reimb utilities & op expns, Lakeville pantry
2154	JOSH HOFFMAN	\$5.40	Staff travel - May 2015
2155	NANCY KUTCH	\$49.74	Staff travel - Apr 2015
2156	JOHN WALTERS	\$161.00	Staff travel - May 2015
2157	OFFICE DEPOT	\$625.15	Office supplies
2158	WAYNE BANK CARDMEMBER SERVICE	\$256.06	Charge card pymt - Apr 2015
		\$14,663.13	

Liquid Fuels

796	LEEWARD CONSTRUCTION INC	WANGUM BRIDGE #29	\$ 53,900.50
797	PIONEER CONSTRUCTION CO INC	KEENS POND BRIDGE EST#008	\$ 70,319.88

Tourism Promotion

516	LACAWAC SANCTUARY	BALANCE 2015 GRANT	\$ 1,000.00
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Hazmat

658	R3 HARDWARE	WC EMA ACCT	\$ 943.73
659	HOME DEPOT CREDIT SERVICES	XXXXXXXX9437 DUE 6/7	\$ 253.30

May 21, 2015

EFT

Check #9	Express Script Inc.	\$64,505.06
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A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous for the Board to recess to hold an Election Board meeting. See Election Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk