

Honesdale, Pennsylvania

May 19, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held May 12, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

#### Agenda

Scheduled to meet with the Commissioners: Deputy Sheriff's Years of Service pins; 2015 Report - EMA Hazmat; Earthlink Service Contracts; Award bid - 6<sup>th</sup> Street Pedestrian Bridge; Transportation System-Advisory Board Bylaws; 2014 CDBG-Environmental Clearance Certification; Salary Board meeting; Payment of bills.

#### Correspondence and Communications

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated May 13, 2016.

Received a copy of The Manor newsletter from the Equinunk Historical Society for May 2016.

Received a letter from the U.S. Department of Housing and Urban Development informing that the Wayne County application for the 2015 Continuum of Care (CoC) Program competition was not selected for funding. The enclosed list did not rank high enough in the competition to be funded.

#### Public Comment Period

There was no public comment.

#### New Business

Sheriff Steelman spoke to the Commissioners on behalf of his department in recognition of National Police Week. Sheriff Steelman is pleased with the work his staff accomplishes and commended their dedication and professionalism. The Commissioners presented service pins to the following:

Chris Rosler, Chief Deputy	10 years	Michael Botjer, Deputy	4 years
Ray Paquette, Deputy	5 years	Joe Misiura, Deputy	2 years

The Commissioners thanked the officers present and the entire Sheriff's Department for their dedication and behind-the-scene service to the entire County.

The Chief Clerk presented the Hazardous Materials Emergency Response Preparedness Assessment for the year 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to execute as presented.

The Chief Clerk presented the telephone services contract between the County and Earthlink, LLC, to update our contract for general telephone service. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to authorize the Chief Clerk to execute upon final review of the services provided.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to award the bid and issue a notice to proceed to Kohrs Excavating for the 6<sup>th</sup> Street Pedestrian Bridge Replacement project in the amount of \$88,800.

May 19, 2016

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the Wayne County Transportation Advisory Board By-Laws. The following were appointed to fill appropriate positions on the Advisory Board:

Lynn Guiser	Medical
Stacey Mizwinski	Social Organization Job Training
Patricia Mohn	Social Organization Penn State Extension
Michelle Valinski	Social Organization Behavioral Health
Nicole Walter-Hettes	Social Organization Friendship House
Patricia Werner	Social Organization Assistance Office
Christy Williamson	Social Organization Behavioral Health
Jeff Zerechak	Social Organization Drug & Alcohol

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous the Chairman to execute the Environmental Clearance Certification for the 2014 CDBG.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve John J. Martin, as a summer legal intern in the Judge's Office, effective May 23, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Chelsie Patterson, as a part-time Clerk at the Wayne County Recycling Center, effective May 31, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Marta Dylewski, as a County Caseworker 2 in Behavioral and Developmental Programs & Early Intervention Department, effective May 23, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the promotion of Holly Rickard, as a County Casework Supervisor in Children and Youth Services, effective May 23, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Elizabeth Ennis, as a summer intern in the Area Agency on Aging Office, effective May 10, 2016 to August 12, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

May 19, 2016

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Lucas Johns, as a summer intern in the County I.T. Department, effective May 23, 2016 to August 12, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Kristine Komar, as a summer intern in the Human Services County Housing Department, effective May 23, 2016 to August 12, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated May 18, 2016.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 78581 through 78741. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
78581	STANDARD INSURANCE CO	##001385240001 APRIL	\$ 5,759.80
78582	ABS SOLUTIONS	WAYNE COUNTY 911 ACCT	\$ 2,945.00
78583	BIMBO FOODS, INC	#6900806999999 DUE 5/7	\$ 96.43
78584	BLUE RIDGE COMMUNICATIONS	#0202137-02 DUE 5/30	\$ 91.98
78585	STEVEN E BURLEIN	WC DOMESTIC RELATIONS APRIL	\$ 270.00
78586	CENTRAL WAYNE REGIONAL AUTHORITY	#000570.00 DUE 5/31	\$ 1,191.60
78587	CHIEF	#758675 DTD 4/27	\$ 339.52
78588	CHILDRENS HOME OF EASTON	FC APRIL	\$ 3,653.40
78589	MICHAEL CHRISTOPHER	J SNOW 5/16	\$ 18.16
78590	COBRA SOLUTIONS, INC	#7594 6/1/2016-5/31/2017	\$ 445.00
78591	CONCERN	FC APRIL	\$ 3,825.60
78592	CORNELL ABRAXAS GROUP, INC	RESIDT DELIQ & CLOTHING	\$ 1,212.50
78593	JUSTIN D CRAST	MILEAGE 4/27, 28	\$ 36.00
78594	DECKER'S DAIRY	APRIL MILK	\$ 1,462.96
78595	DE LAGE LANDEN FIN SERVICES	#343775 DUE 6/1	\$ 652.56
78596	DELUXE BUSINESS CHECKS & SOLUTIONS	#994074-567228 DUE 5/15	\$ 136.42
78597	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 4/25	\$ 252.16
78598	MEAGHER LAWS INC	ARBITRATOR 5/12	\$ 122.90
78599	FAMILIES UNITED NETWORK INC.	FC APRIL	\$ 5,348.70
78600	JASON L FIRMSTONE	J SULLIVAN 5/16	\$ 30.74
78601	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 5/9	\$ 244.86
78602	ROGER FIRMSTONE	J SULLIVAN 5/16	\$ 32.10
78603	FOUNDATIONS BEHAVIORAL HEALTH	FC APRIL	\$ 2,340.00
78604	FRANCOTYP-POSTALIA, INC	#500010596 DUE 6/2	\$ 131.85
78605	GATEHOUSE MEDIA NEPA	#00016586 CASTING OF LOTS	\$ 231.16
78606	PHILIP C GUTHERZ MD LLC	APRIL SERVICE	\$ 2,900.00
78607	BONNIE HAYTER & RICHARD MARTZEN	FC APRIL	\$ 843.48
78608	RICHARD B HENRY ESQ		\$ 168.20
78609	HIGHMARK BLUE SHIELD	#1165121002 MAY CLAIMS	\$ 64,347.02
78610	HOFFMAN HOMES INC	ALLOWANCES/RESIDENTIAL APRIL	\$ 295.00
78611	HOWELL, HOWELL & KRAUSE	MENTAL HEALTH HEARINGS	\$ 241.25
78612	INSIGHT	#10074847 DUE 6/8	\$ 1,896.44
78613	WENDELL KAY	CONF MILEAGE	\$ 260.40
78614	KEENAN & ASSOCIATES	#WAYNECOU INSTALLMENT 3	\$ 1,006.72
78615	KIDSPEACE CORPORATION	COUNSELING DELIQ APRIL	\$ 799.44
78616	K MART	WC C & Y ACCT	\$ 107.93
78617	K MART	WC C & Y ACCT	\$ 225.64
78618	MARKET 13	WC DA ACCT	\$ 29.05
78619	FARRINGTON MARTIN, JR	FSA 15/16	\$ 520.00
78620	MECHANICAL SERVICE CO	#WAYN100 DTD 5/4PRISON GENERAT	\$ 294.00
78621	MEIER SUPPLY CO., INC	#110316 DUE 6/3	\$ 57.45
78622	JESSICA MITSCHELE	FC APRIL	\$ 81.00
78623	NORTHEAST CHAPTER AAP	CONTINUING EDU CLASSES	\$ 100.00
78624	C ROBERT NEUMANN	TRAVEL EXP APRIL	\$ 19.31

78625	NHS YOUTH SERVICES INC	RESIDENTIAL DELIQ MAY	\$	242.00
78626	KIRK OLDT	MILEAGE	\$	11.48
78627	LAURIE OLDT	MILEAGE	\$	11.48
78628	PA STATE POLICE	ANGELA PESOLA	\$	8.00
78629	PATHWAYS ADOLESCENT CENTER INC	RESIDENTIAL APRIL	\$	4,350.00
78630	PBI	RICHARD B HENRY #31768 REGISTR	\$	449.00
78631	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELIQ APRIL	\$	1,536.60
78632	PENTELEDATA	#3004815 DUE 5/29	\$	2,200.00
78633	PHAMATECH, INC	#WC092313 DTD 4/30	\$	2.57
78634	PITNEY BOWES GLOBAL FINANCIAL SERVICES	#0012650980 DUE 5/28	\$	42.74
78635	PPL ELECTRIC UTILITIES	#8292740015 DUE 6/8	\$	533.34
78636	PPL ELECTRIC UTILITIES	#0140081009 DUE 6/6	\$	190.33
78637	EDWARD PRUSS	FSA 15/16	\$	63.78
78638	REDWOOD TOXICOLOGY LABORATORY	#114681 APRIL SERVICE	\$	367.45
78639	REDWOOD TOXICOLOGY LAB, INC	#114681 DTD 5/3	\$	13.71
78640	PA REG OF WILLS/CLERK OF ORPHAN'S	D BATES & J NOBEL REGISTRATION	\$	700.00
78641	RUBICON COMMUNICATIONS LLC	SHIPPED 4/18	\$	572.81
78642	SARAH A REED CHILDREN'S CENTER	RESIDENTIAL APRIL	\$	157.50
78643	CAROLINE SHIFLER	UNIFORMS	\$	165.55
78644	WENDY SIMONS	FSA 15/16	\$	59.23
78645	STARR UNIFORM CENTER	HOWELL	\$	1,394.90
78646	SUMMIT IT SOLUTIONS, INC	WC CORONER ACCT DUE 5/6	\$	148.49
78647	THOMSON REUTERS-WEST PUBLISHING CORP	#1000046610 DUE 6/3	\$	1,079.70
78648	SARAH TIGUE & TREVOR DAWE	NON RECURRING ADOPTION EXP APR	\$	1,163.50
78649	TREHAB	DRUG & ALCOHOL PREVENTION	\$	25.00
78650	VERIZON	#7171946329 DUE 5/31	\$	5,470.69
78651	VERIZON WIRELESS	#922338009-00001 DUE 6/3	\$	222.75
78652	VIGILNET	APRIL SERVICE	\$	2,380.30
78653	JULIE & KEVIN WARFIELD	FC APRIL	\$	951.50
78654	WAYNE MEMORIAL HOSPITAL	JAMES DAVIS 9/14	\$	10.58
78655	WAYNE COUNTY HUMAN SERVICES	MARCH JAIL SERVICES	\$	226,079.75
78656	W C JUVENILE PROBATION PETTY CASH	PLACEMENT 5/13 G 47.00	\$	134.80
78657	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 5/16	\$	55.44
78658	ANDREA C WHYTE	FSA 15/16	\$	1,499.94
78659	WILSON LAW, PC	CM HANEY/ROSENGRANT 5/6	\$	700.00
78660	YOUTH SERVICES AGENCY		\$	6,183.00
78661	ASHLEY ZIMMERMAN	PACDL CONF EXP	\$	493.17
78662	TO 78741JUROR	JUROR MAY TERM	\$	1,090.26
TOTAL			\$	<u>365,825.07</u>

WEEKLY VOUCHER REPORT FROM 5/19/2016 TO 5/19/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1017	NORTHEAST LASER TONER & COPIER SERV	TONER CARTRIDGES - DIC & PR	261.80
1018	NORTHEAST LASER TONER & COPIER SERV	TONER CARTRIDGES - ID	109.90
1019	NORTHEAST LASER TONER & COPIER SERV	TONER CARTRIDGES - INEZ R.	109.90
1020	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	70.55
1021	THE ADVOCACY ALLIANCE	MAR 2016 ID REP PAYEE SERVICES	175.00
1022	THE ADVOCACY ALLIANCE	MAR 2016 BH REP PAYEE SERVICES	350.00
1023	PENNSYLVANIA STATE POLICE	PATCH - JASON R.	8.00
1024	JENNIFER L. MALAK	MAY 2016 EI PT BASE SERVICES	127.04
1025	KAREN E. RICKERT	MAY 2016 EI SNI BASE SERVICES	447.84
1026	SAYEGH PEDIATRIC THERAPY SERVICES, PC	APR & MAY EI ST AND SNI BASE SERVICES	3,747.46
1027	WAYNE COUNTY COMMISSIONERS	REIMB. 303 & 304 HEARING - MARYBETH N.	300.00
1028	CARE FOR PEOPLE PLUS, INC.	MAY ID HOME & COMM HAB BASE SERVICES	1,478.32
1029	COMMUNITY VOCATIONAL SERVICES, INC.	APR ID EMPLOYMENT & HOME & COMM HAB BASE	1,529.90
1030	NHS PENNSYLVANIA	APR 2016 ID SPECIALIZED SUPPORTS BASE	154.71
1031	J AND C AWARDS PLUS	(2) PLAQUES FOR MH EVENT - SEED GRANT	28.09
			\$8,898.51

HSA WEEKLY VOUCHER REPORT FROM 5/19/2016 TO 5/19/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2093	FCSP client J.C.	\$300.00	FCSP client supplies & services reimb - April
2094	ALLIED IN-HOME SVCGES (PERS CARE)	\$15,379.46	Personal care & home support - Apr 2016
2095	ALZHEIMER'S ASSOCIATION	\$160.00	Registration for two - 5/26 Spring Education Conf
2096	CAREGIVERS AMERICA LLC	\$28,383.77	Personal care & home support & PERS fee - April
2097	CONNECT AMERICA	\$860.00	PERS for Apr 2016
2098	DAVES SUPER DUPER	\$22.87	Refreshments - D&A Cyber Gambling Awareness
2099	CHARLES W. GRIMM CONSTRUCTION	\$2,665.39	Pymt 1 of 2, bath mod for waiver consumer L.K.
2100	GUARDIAN HOME & COMMUNITY SVCS	\$3,204.46	Personal care & home support - Apr 2016
2101	HOME INSTEAD SENIOR CARE	\$5,464.14	Personal care & home support - Apr 2016
2102	K & D FACTORY SERVICE	\$257.60	Svc call 4/26/16 - Aging kitchen
2103	MID-STATE OCCUPATIONAL HEALTH	\$57.00	DOT physical for recertification - SHaber
2104	MONROE SYSTEMS FOR BUS.	\$54.41	Ribbon cartridges for Fiscal printer
2105	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 5/7 & 5/14
2106	N.E. LASER TONER & COPIER SVC	\$341.70	Toners - TSebring, MUrSich, KShewood
2107	OFFICE DEPOT	\$766.70	Office supplies - restock
2108	OLIVER PACKAGING & EQUIPMENT CO	\$357.51	HBM supplies - ribbon & labels, 5/2/16
2109	PENN JERSEY PAPER CO.	\$3,901.73	Undercounter dishwasher, Hamlin center
2110	PENN JERSEY PAPER CO.	\$1,664.40	Non-food kitchen supplies - May 3, 2016
2111	PENNSYLVANIA STATE POLICE	\$120.00	Employee clearances

2112	PITNEY-BOWES GLOBAL FINCL SVCS	\$56.19	D&A postage machine rental - 3/30 - 4/29/16
2113	PENNA POWER & LIGHT CO. (HNSDL)	\$2,244.84	Electric bill, Honesdale, 4/6/16 - 5/5/16
2114	PENNA POWER & LIGHT CO. (HWLY)	\$286.30	Electric bill, Hawley - 4/4 to 5/3/2016
2115	PP&L ELECTRIC (ADULT DAY CARE)	\$60.98	Electric bill, Adult Day Care 4/11/16 - 5/10/16
2116	PP&L (TRANS)	\$108.11	Electric bill, Trans 4/6/16 - 5/5/16
2117	ROHRER BUS SERVICE INC.	\$144,957.00	3 new vehicles - 1 Ford 2016 Transit
2118	SPENCER PRINTING, INC.	\$716.61	Monthly 14 pg newsletter - May 2016
2119	STEVEN P. LOCKLIN	\$600.00	Lettering svcs for 3 new Ford vehicles
2120	TULEYA REFRIGERATION INC.	\$391.65	Service calls & repairs to walk-in cooler
2121	WAYNE COUNTY MHMR	\$7,182.00	Community Care Behavioral Health - Apr 2016
2122	MA client J.B.	\$112.32	MA client travel - Apr 2016
2123	MA client C.C.	\$11.28	MA client travel - Apr 2016
2124	MA client S.D.	\$95.04	MA client travel - Apr 2016
2125	MA client K.E.	\$86.40	MA client travel - Apr & May 2016
2126	MA client S.F.	\$18.72	MA client travel - Apr & May 2016
2127	MA client B.H.	\$51.03	MA client travel - May 2016
2128	MA client A.L.	\$158.40	MA client travel - Apr 2016
2129	MA client M.M.	\$60.96	MA client travel - Apr 2016
2130	MA client J.P.	\$26.40	MA client travel - Apr & May 2016
2131	MA client K.R.	\$144.00	MA client travel - Apr 2016
2132	MA client D.S.	\$8.16	MA client travel - May 2016
2133	MA client J.S.	\$42.24	MA client travel - Apr 2016
2134	MARIE ALEXANDER	\$62.16	Staff travel - Apr 2016
2135	DEBRA BIRTEL	\$41.58	Staff travel - Apr 2016
2136	JEANETTE GREIG	\$43.68	Staff travel - Jan -May 2016
2137	SHARYL KREITER	\$28.98	Staff travel - May 2016
2138	CHARLOTTE MYERS	\$56.28	Staff travel - Apr 2016
2139	PAT PERKINS	\$290.34	Staff travel - Mar & Apr 2016
2140	ERNIE SEAGRAVES	\$177.24	Volunteer travel - Apr 2016
2141	LUCRETIA SEAGRAVES	\$82.95	Staff travel - Feb, Mar, Apr 2016
2142	MELISSA WERTMAN	\$21.42	Staff travel - Apr 2016
2143	FCSP client A.B.	\$600.00	FCSP client services reimb - Feb, Mar & Apr
2144	JULIENNE MULLETTE	\$81.79	Options consumer reimb for supplies - April
		\$223,316.19	

Liquid Fuels

853 DIRLAM BROS LUMBER CO INC #WAY280 DTD 4/15 \$ 3.76

Tourism Promotion

591 PENTELEDATA #3118929 LAST BILL \$ 59.95

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk