

Honesdale, Pennsylvania

April 21, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held April 14, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Award bid for Park Street Incubator Renovation; County tax rebates on real estate; Letter of Support –VIP Grant Application; Certification & Attestation Statement-HSBG Final Budget Revision; Salary Board meeting; Bid opening – Wayne County Court House painting; Payment of bills.

Correspondence and Communications

Received a notice from Wayne County Tax Claim Bureau of Notice of Repository for Unsold Properties to be sold at a public sale on May 20, 2016.

Received a letter from the Department of Community and Economic Development informing the County of the CDBG allocations for F.Y. 2015:

Wayne County	\$ 238,211
Honesdale Borough	\$ 85,461
Salem Township	<u>\$ 83,806</u>
<i>Total Amount</i>	<i>\$ 407,478</i>

Received a letter from the Department of Public Welfare informing that the Office of Children, Youth and Families is distributing Title IV-B funding. Wayne County's allocation is \$2,096 and is to be used by September 30, 2016.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated April 15, 2016.

Received notification that John Esposito will be installing a dock at Pocono Peak Lake, Lehigh Township.

Received a Court Order No. 664 – Civil 2015 for Venire for Jurors for Trial Term of Court Commencing Monday, May 9, 2016.

Public Comment Period

There was no public comment.

Old Business

The Commissioners reviewed the bid for the Park Street Incubator Renovation/LSA Grant. After review by the County Engineer, a motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to award the bid to Dakan Enterprises Inc. for \$128,448 which included alternate #1.

New Business

The Commissioners reviewed the requests for real estate tax rebates as follows:

- 1) Request for County rebate for \$278.80 for Ibere Calvo, Scott Township, for the reason removal of a house on May 5, 2014. A motion was made by Commissioner Smith,

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seconded by Commissioner Kay and unanimous to approve the rebate

- 2) Request for County rebate for \$46.87 for the Claire Ogden property in Lake Township. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the rebate.
- 3) Request for County rebate for \$93.42 for George Zellmer, Sterling Township. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the rebate.

The Commissioners reviewed the letter of support for the Victims Intervention Program (VIP) for submission for their grant for a three-year cycle. The Grant request totals \$106,650 which will assist VIP in providing direct and necessary services to our community who are victims of crime. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the letter of support.

The Commissioners reviewed the Certification Statement for FY 14/15 Human Services Block Grant Final Budget Revision. Funds were reclassified according to various categories within the Human Services Block Grant. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve of the final Budget Revision.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to recognize the Judicial appointment of Raymond Rosania as an Enforcement/Conference Officer Trainee in the Domestic Relations Office, effective May 9, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve Martha Gonzalez, as part-time Food Service in the Aging Dietary Department, effective April 25, 2016

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Jill Kelly as part-time Meal Transporter in the Area Agency on Aging, effective April 25, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commission Fritz, seconded by Commissioner Kay and unanimous to approve the promotion of Britt Ackerman, from Caseworker 1 to 2 in Children and Youth Services, effective April 25, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Bids were opened for the Court House painting. A total of two bids were received as follows:

Perfect Professional Painters, Beach Lake	\$34,500
Postupak Painting Company Inc., Wilkes Barre	\$66,000

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A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to accept the bids and they be passed on to the County Engineer for his review.

Other Business

The Commissioners received a copy of the Treasurer's Report dated April 20, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 78133 through 78157. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
78133	APPALACHIAN YOUTH SERVICE	RESIDENTIAL MARCH	\$ 6,283.72
78134	BUNNELL WASTE REMOVAL INC	DUMPSTER 42 CROSS RD	\$ 360.00
78135	COUNTY OF NORTHAMPTON	SPECIALIZED TREATMENT MAR	\$ 7,750.00
78136	DE LAGE LANDEN FIN SERVICES	#343783	\$ 646.54
78137	FOUNDATIONS BEHAVIORAL HEALTH	REDIENTIAL SERVICES MAR	\$ 2,418.00
78138	TRACI HALL	FSA 15/16	\$ 125.00
78139	ICS JAIL SUPPLIES INC	#18431CF DUE 5/8	\$ 154.44
78140	STEPHEN J KNASH PE	FSA 15/16	\$ 260.00
78141	LIGHTFIELD CAPITAL LLC	INV DTD 4/7	\$ 1,620.00
78142	MEDTOX LABORATORIES INC	#94542 DTD 3/31	\$ 496.60
78143	NORTHWESTERN HUMAN SERVICES	MARH DELINQ	\$ 7,502.00
78144	NORTHEAST CHILD CARE SERVICES	FC MARCH	\$ 279.00
78145	MARY PALADINO	FSA 15/16	\$ 210.00
78146	PENNSYLVANIA FORENSIC ASSOCIATES	RESIDENTIAL MARCH	\$ 1,587.82
78147	PPL ELECTRIC UTILITIES	#0140081009 DUE 5/6	\$ 199.97
78148	PPL ELECTRIC UTILITIES	#3423131018 DUE 5/11	\$ 77.29
78149	PPL ELECTRIC UTILITIES	#9877243009 DUE 5/11	\$ 3,506.03
78150	SCHRPP	CHIEF CLERK 2016 DUES	\$ 375.00
78151	WARREN SCHLOESSER ESQ	SEARCHES 3/26-4/1	\$ 1,580.00
78152	BRANDON STRADA	FSA 15/16	\$ 50.00
78153	MARY ANN SWINGLE	FSA 15/16	\$ 368.09
78154	THOMSON REUTERS-WEST PUBLISHING CORP	#1004859328 DUE 5/1	\$ 2,137.85
78155	TRACK GROUP	MONITORING MARCH	\$ 1,228.50
78156	DANENE M VAN HORN	APRIL HAIRCUTS	\$ 43.00
78157	NANCY PARRINO	FSA 15/16	\$ 520.00
Total			<u>\$ 39,778.85</u>

WEEKLY VOUCHER REPORT FROM 4/21/2016 TO 4/21/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
908	ROBERT HEFELE	ESG FUNDING - RR 2014 - APR 2016 RENT	500.00
909	FRANK T. PERANO	ESG FUNDING - HP 2015 - RENT ASSIST/ARREARS	2,154.40
910	WAYNE CO. OFFICE OF HUMAN SERVICES	EI TRAINING BRUNCH	81.25
911	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	71.69
912	N.E. COUNSELING ASSOCIATES, INC	MAR 2016 BH FAMILY BASED SERVICES	775.20
913	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - KIMMIE Y-S.	93.90
914	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - MICHELLE V.	75.90
915	NAMI PA SCRANTON	MEMBERSHIP DUES - MARGARET E.	35.00
916	PIONEER CONSTRUCTION COMPANY, INC.	MAR 2016 SNOW REMOVAL - FAIR AVE APTS	110.50
917	PIONEER CONSTRUCTION COMPANY, INC.	MAR 2016 SNOW REMOVAL - DIC & PR	110.50
918	CENTRAL WAYNE REGIONAL AUTHORITY	MAR 2016 SEWER RENTAL CHARGE - FAIR AVE	200.00
919	KAREN E. RICKERT	APR 2016 EI SNI BASE SERVICES	755.73
920	SAYEGH PEDIATRIC THERAPY SERVICES	MAR & APR 2016 EI SNI BASE SERVICES	1,399.50
921	WAYNE COUNTY COMMISSIONERS	04/15/2016 PAYROLL	56,974.53
922	CARE FOR PEOPLE PLUS, INC.	APR 2016 ID HOME & COMM HAB BASE SERVICES	1,383.28
923	COMMUNITY VOCATIONAL SERVICES, INC.	MARCH ID EMPLOYMENT & HOME & COMM HAB	1,745.74
924	NHS PENNSYLVANIA	MAR 2016 ID BEHAVIORAL SUPPORT BASE	154.71
925	POCONO PEST, INC.	PEST CONTROL AGREEMENT - FAIR AVE APTS	318.00
926	CARDMEMBER SERVICE	TRAINING REGISTRATION - MICHELLE V.	30.00
927	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - LEANN W.	109.90
928	WAYNE PIKE WORKFORCE ALLIANCE	ANNUAL MEETING REGISTRATION - CINDY M.	25.00
			\$67,104.73

HSA WEEKLY VOUCHER REPORT FROM 4/21/2016 TO 4/21/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1864	MA client J.B.	\$115.44	MA client travel - Mar 2016
1865	MA client K.E.	\$43.20	MA client travel - Apr 2016
1866	MA client S.G.	\$23.64	MA client travel - Feb & Mar 2016
1867	MA client C.G.	\$165.60	MA client travel - Mar 2016
1868	MA client B.H.	\$10.80	MA client travel - Apr 2016

1869	MA client A.L.	\$158.40	MA client travel - Mar 2016
1870	MA client K.M.	\$38.64	MA client travel - Mar 2016
1871	MA client M.P.	\$104.64	MA client travel - Mar & Apr 2016
1872	MA client K.R.	\$148.80	MA client travel - Mar 2016
1873	MA client D.S.	\$29.28	MA client travel - Feb, Mar & Apr 2016
1874	MA client M.T.	\$216.00	MA client travel - Mar 2016
1875	ADAMS CATV	\$65.06	Mo cable TV & internet bill, Hamlin - Apr 2016
1876	CAREGIVERS AMERICA LLC	\$29,891.65	Personal care & home support & PERS fee - March
1877	CENTER FOR VISION LOSS	\$50.00	ADRC ad - 6/13 Lunch/Shadows vision loss training
1878	CENTRAL WAYNE REGIONAL AUTH.	\$80.00	Sewer bill, Honesdale, Mar 2016
1879	CENTRAL WAYNE REGIONAL AUTH.	\$50.00	Sewer bill, D&A, Mar 2016
1880	CONNECT AMERICA	\$745.00	PERS for Mar 2016
1881	DAYS INN-PENN STATE	\$171.44	Hotel/Greig - May 19-20 PA DUI Coordinators Conf
1882	JEREMY ALLEN EDWARDS	\$4,960.76	Pymt 1 of 2, bath mod for waiver consumer E. H.
1883	FIRST LAB	\$83.55	Random drug/alcohol screenings - DMoyer 3/22
1884	GATEHOUSE MEDIA NEPA	\$45.75	Publishing fees for classifieds acct - Mar 2016
1885	GATEHOUSE MEDIA NEPA	\$139.24	Publishing fees for legal ads acct - Mar 2016
1886	GATEHOUSE MEDIA NEPA	\$21.04	Publishing fees for D&A legal ads - Mar 2016
1887	MICHAEL P GUY	\$1,300.00	4 1/2 mo lease, 1798 N Main Apt 3; Apr/May rents
1888	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Mar 2016
1889	HOBART	\$259.00	Dishwasher repair, Hamlin 3/29/16
1890	HOME DEPOT CREDIT SERVICES	\$77.69	Monthly charge card bill - Apr 2016
1891	HOME INSTEAD SENIOR CARE	\$4,816.43	Personal care & home support - Mar 2016
1892	HOTEL WAYNE	\$696.50	7 nights, consumer via HAP Emergency Shelter
1893	KOBERLEIN INC.	\$85.00	Grease pumping, Hawley - 4/6/16
1894	MIKE LIUZZO	\$120.00	Tai Chi classes - Mar 16, Apr 6, 13
1895	MAR-CHET'S GARAGE	\$323.80	Service/repair - van #56
1896	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 4/9 & 4/16
1897	NPLS	\$217.50	Legal services for the month of Mar 2016
1898	N.E. LASER TONER & COPIER SVC	\$279.75	Toner, D&A - CMarsh, ABidwell, JGreig, Jdovin
1899	N.E. LASER TONER & COPIER SVC	\$297.75	Toner, Fiscal - Fiscal printer, SSchroeder, NParrino
1900	ODYSSEY SOFTWARE, INC	\$2,720.00	MS s/w upgrade, annual GP enhancement plan
1901	OFFICE DEPOT	\$422.82	Office supplies - HBM, restock inventory
1902	PENN JERSEY PAPER CO.	\$4,100.54	Non-food kitchen supplies - Apr 13, 2016
1903	PENNSYLVANIA STATE POLICE	\$8.00	MIS employee clearance for courthouse
1904	PIONEER CONSTRUCTION	\$110.50	Salt & surface treat Aging, March, 2016
1905	POCONO WATER CENTER	\$75.00	Drinking water testing, Hamlin - 4/12/16
1906	PP&L ELECTRIC (ADULT DAY CARE)	\$47.53	Electric bill, Adult Day Care 3/10/16 - 4/11/16
1907	PA POWER & LIGHT CO. (HNSDL)	\$2,244.83	Electric bill, Honesdale, 3/7/16 - 4/6/16
1908	PA POWER & LIGHT CO. (HWLY)	\$310.93	Electric bill, Hawley - 3/3 to 4/4/2016
1909	PP&L (TRANS)	\$106.90	Electric bill, Trans 3/7/16 - 4/6/16
1910	PP&L ELECTRIC (D&A)	\$110.36	Electric bill, D&A, 3/7/16 - 4/6/16
1911	REDWOOD TOXICOLOGY LABS, INC.	\$12.50	Instant drug tests for suboxone client - Mar 7
1912	SPENCER PRINTING, INC.	\$716.61	Monthly newsletter -/Medicare & Suicide Prev ads
1913	AMANDA STOUT	\$7.65	Staff travel - Nov 2015 Reissue lost check of Jan 14
1914	WAL-MART COMMUNITY/GECRB	\$70.33	Monthly charge cd pymt - Mar 2016
1915	WAYNE CO. COMMISSIONERS	\$5,750.00	Reimbursement for insurance for 7/1/15 - 12/31/15
1916	LORRAINE FEARON	\$49.56	Volunteer travel - Mar & Apr 2016
1917	MARIE ALEXANDER	\$32.34	Staff travel - Mar 2016
1918	DEBRA BIRTEL	\$16.80	Staff travel - Mar 2016
1919	DEBRA BIRTEL	\$189.99	Online purchase/ water dispenser/ Hamlin center
1920	JANE TEEPLE	\$15.00	Reimb/payment of registration fee -MH/DS meeting
1923	FCSP client D.S.	\$189.00	FCSP client supplies & services reimb. - Mar 2016
1924	FFCSP client A.J.	\$200.00	FFCSP client services reimbursement - Apr 2016
		\$63,984.54	

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

John J. Haggarty, Business Manager