

Honesdale, Pennsylvania

April 9, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Jonathan A. Fritz presiding. The meeting was called to order by Vice-Chairman Fritz, with Commissioner Wendell R. Kay present. Commissioner Brian W. Smith was not present.

The Commissioners were presented with copies of the minutes of the meeting held April 2, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz to approve the minutes of the said meeting. Motion carried.

#### Agenda

Scheduled to meet with the Commissioners: Proclamation - National Volunteer Week; PComp 2015 Awards; VOJO Grant; Bid Opening – Robert J. Drake Senior Community Center; Salary Board meeting; Payment of bills.

#### Correspondence and Communications

Received a letter from the Department of Public Welfare announcing the Wayne County Children and Youth Title IV-B allocation in the amount of \$3,575.00 to be spent by September 30, 2015.

Received notification that Shingle Hollow Group, LLC has made application with the Department of Environmental Protection for a permit for removal of existing dam and culvert crossing in Buckingham Township

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania, dated April 3, 2015.

Received a letter from the Wayne County Historical Society asking for permission to use the Bethel School building and the Old Stone Jail for 2015 activities. A motion was made by Commissioner Kay, seconded by Commissioner Fritz to approve this request. Motion carried.

Received a letter from Ann Lion informing of her resignation as a part-time Driver in the Wayne County Transportation Department, effective April 10, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay to accept this letter. Motion carried.

#### New Business

Carleen Faatz, representing the Wayne County Human Services Volunteer Program, was present to receive a proclamation recognizing April 12-18, 2015 as National Volunteer Week in Wayne County. Volunteers throughout our community provided mentoring and invaluable experiences to all who they serve. A motion was made by Commissioner Fritz, seconded by Commissioner Kay for the Vice-Chairman to read and the Board proclaim National Volunteer Week in Wayne County and urge citizens to volunteer in their respective communities. Motion carried.

The Chief Clerk reported that she recently attended the PComp Annual Membership meeting. Ms. Botjer stated that part of the report of the Board of Directors is to acknowledge counties and/or individuals for their work. Ms. Botjer was happy to report that Wayne County received two separate awards. The first was the Loss Control Training Award which recognizes members who sent a significant number of employees to attend training events. In 2014, Wayne County sent 70 distinct individuals to CCAP sponsored training. The second is the Claims Reporting Award which is nominated by the PComp Claims staff and was received by Risk Manager, Kelly Kizer. Congratulations to Kelly, Wayne County Safety Committee and all staff who avail themselves of these training opportunities.

The Chief Clerk presented the July 1, 2015 to December 31, 2016 VOJO Grant application between the County and PCCD. The total funding request is \$11,382.00. A motion was made by Commissioner Kay, seconded by Commissioner Fritz to execute the Grant application as presented. Motion carried.

April 9, 2015

The Chief Clerk opened bids received for the Robert Drake Senior Community Center Adult Day Care addition. One bid was received from Dakan Enterprises, Inc. as follows:

Base bid - \$309,996.00                      Alternate 1 - \$20,332.00

A motion was made by Commissioner Fritz, seconded by Commissioner Kay to receive and forward this bid to the County Engineer and Solicitor for review. Motion carried.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay to approve David Wohlfeld, as a part-time Meal Transporter for the Wayne County Area Agency on Aging, effective April 13, 2015. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz to approve Lauren Janusewski, as an Aging Care Manager 2 in the Wayne County Area Agency on Aging, effective April 27, 2015. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay to approve the promotion of Cindy Morales, from Clerk Typist 3 to Clerical Supervisor 2, effective April 13, 2015. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

#### Other Business

A motion was made by Commissioner Kay, seconded by Commissioner Fritz to approve the termination of Owolabi Ogunleye, as a Corrections Officer in the Wayne County Correctional Facility, effective April 3, 2015. Motion carried.

The Commissioners received a copy of the Treasurer's Report dated April 8, 2015.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay to approve the following bills for payment, as presented, which include Check No. 71861 through 71893. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
71861	ACCENT INC	#027315 DTD 3/20	\$ 2,614.60
71862	XEROX BUSINESS SERVICES LLC	#287589 DUE 4/17	\$ 2,923.09
71863	AT & T	#0541770304001 DUE 4/18	\$ 192.76
71864	BERKSHIRE SYSTEMS GROUP INC	MAINT CONTRACT 5/1-4/30/16	\$ 3,672.00
71865	BIO-HAZ SOLUTIONS INC	#131156 DUE 4/5	\$ 35.00
71866	CRAFTMASTER HARDWARE, CO., INC	INV DTD 3/23	\$ 114.79
71867	MARY DeCROTIE	MILEAGE 3/16-3/27	\$ 180.00
71868	DELTA DENTAL OF PA	APRIL PREMIUM	\$ 15,582.53
71869	DIRECT ENERGY BUSINESS	#1086683 DUE 4/14	\$ 2,707.25
71870	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 4/18	\$ 73.00
71871	HILTON HARRISBURG	#COWAYNE	\$ 1,647.97
71872	INSIGHT	#10074847 DUE 3/28	\$ 3,626.00
71873	MAGUIRE ELECTRONICS	#1G3403 DUE 4/9	\$ 23.00

71874	MATTHEW BENDER & CO INC	#7674535001 DTD 3/25	\$ 112.43
71875	MICROFILM OFFICE	POSTAGE DUE	\$ 103.41
71876	MOBILEXUSA	FEB SERVICE	\$ 340.00
71877	NEW HORIZONS COMPUTER	INV DTD 3/17	\$ 4,790.00
71878	NORTHERN TIER RESEARCH	INV DUE 4/19	\$ 700.00
71879	ONE POINT	#9718 DUE 4/24	\$ 299.50
71880	PCOMP	#C200-36 3RD INSTALLMNT 4/1	\$ 61,559.00
71881	MARY PLEVYAK	ANDREW CALKINS 2/27	\$ 99.60
71882	P P & L	#7373123013 DUE 4/20	\$ 879.41
71883	QUILL CORPORATION	#C2123982 DUE 4/18	\$ 93.04
71884	SEVEN SPRINGS MOUNTAIN RESORT	J NOLAN RESERVATION	\$ 294.30
71885	STARR UNIFORM CENTER	PAQUETTE	\$ 732.67
71886	SYSCO CENTRAL PA LLC	#396572 DUE 4/10	\$ 9,355.84
71887	TIGERDIRECT INC	#0115210569 DUE 3/22	\$ 775.40
71888	VERIZON WIRELESS	#942011291-00001 DUE 4/7	\$ 120.58
71889	VISION BENEFITS OF AMERICA	APRIL PREMIUM	\$ 3,111.66
71890	WASTE MANAGEMENT INC	DIMMICK MARCH SERVICE	\$ 1,236.00
71891	WEDCO	2ND QUARTER 2015	\$ 28,750.00
71892	ZEE MEDICAL SERVICE	#0523434 DTD 3/26	\$ 20.85
71893	ASHLEY ZIMMERMAN	PD EXP MARCH	<u>\$ 600.00</u>
Total			<u>\$ 147,365.68</u>

WEEKLY VOUCHER REPORT FROM 4/9/2015 TO 4/9/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
872	JENNIFER MALAK	APR 2015 EI PT BASE SERVICES	158.80
873	MARY J. CARDINAL	FEB 2015 EI SNI-VISION BASE SERVICES	279.90
874	KAREN KANE	MAR 2015 EI PT BASE SERVICES	1,270.40
875	NANCY MUCHA	MAR 2015 EI ST BASE SERVICES	1,143.36
876	PEDIATRIC & ADULT THERAPY SERV.	MAR 2015 EI BASE EVALUATIONS	2,295.18
877	KAREN RICKERT	MAR & APR 2015 EI SNI BASE SERVICES	671.76
878	SAYEGH PEDIATRIC THERAPY SERV.	MAR 2015 EI ST & SNI BASE SERVICES	2,478.20
879	WAYNE CO. AREA AGENCY ON AGING	ESG FUNDING APPROVAL - REIMB. FOR P0 BOX - MITCHELL F.	54.00
880	BAYADA HOME HEALTH CARE	MAR 2015 ID HOME & COMM HAB BASE SERVICES	169.00
881	CARE FOR PEOPLE PLUS, INC.	MAR 2015 ID HOME & COMM HAB BASE SERVICES	1,224.96
882	HUMAN RESOURCES CENTER, INC.	FEB & MAR/ ID COMM HAB, HOME & COMM HAB, & EMPLOY. BASE	1,942.85
883	PENNSYLVANIA STATE POLICE	PATCH INVOICE	50.00
884	BNT MOVERS	ESG FUNDING APPROVAL - MOVING EXPENSES - JOSEPHINE C.	105.00
885	ROBERT JENNINGS	ESG FUNDING APPROVAL - CYNTHIA G.	575.00
886	ROGER DILLMUTH	ESG FUNDING APPROVAL - DAMON R.	2,765.00
887	VERIZON WIRELESS	MONTHLY CELL PHONE CHARGES	1,141.97
			\$16,325.38

HSA WEEKLY VOUCHER REPORT FROM 4/9/2015 TO 4/9/2015

VOUCH.	VENDOR	AMOUNT	DESCRIPTION
1735	WAYNE COUNTY COMMISSIONERS	\$111,187.15	3/6/15 Payroll
1773	MA client M.T.	\$132.48	MA client travel - Mar 2015
1774	A & A AUTO STORES	\$11.94	Auto supplies - 6 windshield washer fluid
1775	ABINGTON BODY & FENDER SERVICE	\$1,150.00	Towing & wrecker 3/27/15 accident Van #44
1776	ADAMS CATV	\$56.06	Mo cable TV & internet bill, Hamlin - Apr 2015
1777	AQUA PENNSYLVANIA	\$273.36	Water bill, Honesdale, 2/24/15 - 3/24/15
1778	KENNETH BARLETTA	\$4,590.48	Deposit 3/27 accident repair, van #44
1779	DEBRA BIRTEL	\$150.00	Drivers' tips, 2 busses, 4/15/15 Mohegan Sun trip
1780	CENTRAL WAYNE REGIONAL AUTH.	\$137.50	Sewer bill, Honesdale, Mar 2015
1781	3M COGENT, INC.	\$25.75	Employee clearance - LGuiser
1782	COMMONWLTH PREVENTION ALLIANCE	\$249.00	Reg fee, Paladino CPA Prevention Conference
1783	COUNTY COMMISSIONERS ASSN OF PA	\$10.00	Registr. Whyte /Human Svcs Block Grant Forum
1784	DAVES SUPER DUPER	\$56.35	Food bills, Hones. Pantry - Kids & Easter packing
1785	DECKER'S DAIRY	\$2,137.82	Meal prep supplies - Mar 2014
1786	DOUBLETREE BY HILTON-MONROEVILLE	\$248.52	Hotel - Doyle Driving Excellence in Transit Conf
1787	FIRMSTONE SERVICE STATION	\$8,725.81	Gasoline bills - Mar 2015
1789	HOLIDAY INN HARRISBURG/HERSHEY	\$98.79	Hotel for PPerkins for Apr 21-22 PASC Board Mtg
1790	INSIGHT PUBLIC SECTOR	\$3,971.00	3 Lenovo PCs, 6 monitors & 2 Wireless mice
1791	JOURNEYWORKS PUBLISHING	\$109.00	Prevention pamphlets, under 62 - for IDU outreach
1792	MID-STATE OCCUPATIONAL HEALTH	\$110.00	DOT physicals, recert - GBlessinger & GZintel
1793	MILLON'S INC.	\$2,786.47	Vehicle maint & repair - Mar 2015
1794	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 3/28 & 4/3
1795	NE PA CENTER FOR INDEPEND. LIVING	\$8,240.42	PAS services, Feb 2015
1796	NEWS EAGLE	\$70.22	Legal ads for C&Y Apr 2 meeting
1797	OFFICE DEPOT	\$160.33	Office supplies - Kitchen, AAA, D&A and Maint
1798	P4A	\$85.00	Registr- Navigating Civil Svc & Care Trans Summit
1799	PA DEPT. OF PUBLIC WELFARE	\$20.00	CY113 clearances - L Janusewski, DWohlfeld
1800	PENNSYLVANIA STATE POLICE	\$80.00	Empl clearances
1801	PLATFORM INDUSTRIES	\$487.50	Volunteers giveaways - key lights & stress relievers
1802	POCONO PEST	\$35.00	Monthly pest control - Honesdale, month 4, Mar
1803	PUROSKY & TUCKERMAN	\$525.00	MC1000 tone remote radio handset

1804	PUROSKY & TUCKERMAN	\$116.75	Radio repairs - 2 way desk in Trans & van #56
1805	QUILL CORPORATION	\$475.57	Office supplies - AAA & D&A; floor mats, Trans
1806	QUILL CORPORATION	\$61.62	Office supplies - Aging , lap desks
1807	REINHART FOOD SVC-EASTERN DIV	\$1,520.33	Monthly food service bills - Mar 2015
1808	REINHART FOOD SVC-EASTERN DIV	\$386.80	10 cases Ensure/ Pantry via SFPP cap asset
1809	STAYBRIDGE SUITES	\$126.54	Hotel for CScholl for Apr 29 Ecolane Training
1810	SYSKO FOOD SVCS OF CENTRAL PA	\$5,060.83	Monthly food service bills - Mar 2015
1811	STANTON OFFICE EQUIPMENT	\$462.00	Transporttion - D&A fax machine
1812	TIGER DIRECT	\$1,822.02	PC setup & headset, TV keybd; keybd, mouse
1813	TREATMENT TRENDS, INC.	\$10.00	Reg fee, CMyers for TB/STD/Hepatitis course
1814	VERIZON WIRELESS	\$666.36	Monthly tablet line access bill - 3/24/15 - 4/23/15
1815	FCSP client W.G.	\$74.88	FCSP client supplies reimbursement - Mar 2015
1816	FCSP client P.R.	\$295.79	FCSP client supplies & services reimb- Mar 2015
1817	FFCSP client T.H.	\$198.28	FFCSP client supplies & services reimb - Feb 2015
1818	FFCSP client A.P.	\$198.00	FFCSP client services reimbursement - Feb 2015
1819	JANET BATAILLE	\$16.20	Volunteer travel - Mar 2015
1820	HELEN COBB	\$45.00	Staff travel - Mar 2015
1821	CATHLEEN DEGRAZIA	\$86.40	Staff travel - Mar 2015
1822	CARLEEN FAATZ	\$34.20	Staff travel - Mar 2015
1823	LISA GILBERT	\$134.10	Staff travel - Mar 2015
1824	MAGGIE HICKS	\$139.50	Staff travel - Mar 2015
1825	CARRIE A. MANDER	\$132.75	Staff travel - Mar 2015
1826	DIANE RIVELAND	\$76.05	Staff travel - Mar 2015
1827	MARY ANN SHERWOOD	\$37.35	Staff travel - Mar 2015
1828	COVE HAVEN ENTERTAINMT RESORTS	\$2,164.10	Blance for volunteer luncheon Apr 13, 2015
1829	HIGHHOUSE OIL COMPANY	\$4,955.49	Monthly gasoline bills - Mar 2015
1830	P4A	\$150.00	Reg fee DNapora for 4/21-22 Supervisory Training
1831	RAMADA INN - STATE COLLEGE	\$162.76	Hotel, Napora for Supervisory Training course
1832	VERIZON WIRELESS	\$1,022.98	Monthly cell phone bill - 3/24/15-4/23/15
		\$167,003.60	

### Escheated

1016 COMMONWEALTH OF PA REPORT PERIOD 2011-2014 \$ 4,417.37

A motion was made by Commissioner Fritz, seconded by Commissioner Kay to adjourn.  
Motion carried.

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Vicky J. Botjer, Chief Clerk