

Honesdale, Pennsylvania

April 2, 2015

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held March 26, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Proclamation for Sexual Assault Awareness Month; Park Street Complex for a polling place; Adoption Assistance Agreements-Children & Youth; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from NEPA who is currently soliciting projects for the Appalachian Regional Commission for the project priority listing for funding consideration for FY 2015-2016.

Received a letter from The Cooperage Project thanking members of the Wayne County Tourism Grant Program for awarding \$2,000 to their organization.

Received a Court Order ordering that names be drawn from the Jury Wheel and the persons summoned serve as petit jurors in the Court of Common Pleas on May 11, 2015.

The Commissioners received an invitation to attend the Upper Delaware Council's 27th Annual Awards Ceremony on April 26, 2015 at the Central House Family Resort, Beach Lake.

Received the News for All Seasons from the Wayne County Area Agency on Aging for April 2015.

Received a letter from the Lacawac Sanctuary thanking the Commissioners for the grant award of \$1,000 for brochure, rack cards and event marketing for 2015.

Received a letter from Jason Miszler informing of his resignation, as a full time IT Generalist in the MIS Department, effective April 6, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Michael McGrath informing of his resignation in food service at the Wayne County Correctional Facility, effective April 3, 2015. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Receive a letter from Cynthia Parker informing of her resignation as a Case manager in the department of BDP/EI, effective April 10, 2015. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to accept this letter.

New Business

Michelle Minor-Wolfe and staff, from Victims Intervention Program, provided the Commissioners with information regarding Sexual Assault Awareness Month. In 2014 VIP provided service to 242 victims and significant others affected by sexual assault. These persons are not necessarily new or current victims; many persons seek help years after an incident. The Victims Intervention Program helps with recovery. A key to risk reduction is prevention education outreach. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous for the Chairman to read and the Board proclaim April as Sexual Assault Awareness Month and encourage all citizens of Wayne County to be part of the solution to end sexual violence.

April 2, 2015

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve using the Park Street Complex as a polling place for the primary election on May 19, 2015.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute two Adoption Assistance Agreements for a sibling group between the adoptive parents and Children and Youth Services.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to execute the IT Treatment Grant Application for state FY 2015-16 in the amount of \$90,000.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the promotion of Stephanie French, from Clerk Typist 2 to Administrative Assistant 1 in the Office of Human Services, effective April 6, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the reinstatement of Margaret Weber, as a Drug and Alcohol Case Management Specialist, effective March 30, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve Jason Miszler, as a part-time Information Technology Generalist 1 in the MIS department, effective April 7, 2015.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated April 1, 2015.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which include Check No. 71765 through 71860. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
71765	AREA AGENCY ON AGING	MDIT MEETING	\$ 125.00
71766	DEBBIE ACE	SA MARCH	\$ 775.00
71767	ADAMS CO CHILDREN'SADVOACACY CENTER	2015 PINWHELLS CONFERENCE	\$ 360.00
71768	AQUA PENNSYLVANIA INC	#0015181921083115 DUE 4/10	\$ 2,586.23
71769	JEFFREY & CHRISTINE AVEY	SA MARCH	\$ 899.00
71770	AMY BASS	TRAVEL EXP MARCH	\$ 251.70
71771	BIMBO FOODS, INC	#6900806999999 DUE 3/21	\$ 103.20
71772	VICKY BOTJER	CONFERENCE EXPENSES	\$ 195.71
71773	JOSEPH & SHIRLEY BURNS	SA MARCH	\$ 775.00
71774	CARDMEMBER SERVICES	XXXXXXX3072 DUE 4/7	\$ 199.87
71775	JAMES R CHAPMAN	TRAVEL EXP 3/16	\$ 13.13
71776	CRESCENT MEMORIAL	INV DUE 4/8	\$ 374.50
71777	DAMASCUS TOWNSHIP	DJ EDWARDS APRIL RENT	\$ 125.00
71778	ANTHONY & BONNIE DECKER	SA MARCH	\$ 775.00
71779	FRAN DENTE	TRAINING EXP	\$ 30.56
71780	WENDY DERRICK	SA MARCH	\$ 775.00

71781	D G NICHOLAS CO	#W0310 DTD 3/23	\$ 15.96
71782	DIAMOND DRUGS, INC	INV DTD 2/28	\$ 5,392.81
71783	EASTERN PROPANE	#WAYNC01 DELEVERED 3/23	\$ 651.22
71784	ECOLAB	INV DTD 3/13	\$ 45.07
71785	MEAGAN ESTES	MARCH TRAVEL EXP	\$ 69.72
71786	EXPRESS SCRIPTS, INC	#KX5A 3/8-3/21	\$ 19,267.08
71787	HEIDI FERBER	FSA 14/15	\$ 204.45
71788	COLLEEN & TIMOTHY FILA	SA MARCH	\$ 775.00
71789	WILLIAM & KATE FOSTER	FC MARCH	\$ 994.70
71790	GEO W KINSMAN INC	#W00072 DTD 3/24	\$ 370.26
71791	RANDY & PAM GLOSENGER	FC MARCH	\$ 774.50
71792	MICHAEL & CAROL GREGORY	SA MARCH	\$ 775.00
71793	MICHAEL & ANNIE GROFF	SA MARCH	\$ 775.00
71794	HAWLEY BOROUGH COUNCIL	DJ CARNEY APRIL RENT	\$ 1,100.00
71795	BONNIE HAYTER & RICHARD MARTZEN	SA MARCH	\$ 1,659.95
71796	HEMLOCK GROVE CHURCH	SR CITIZEN APRIL RENT	\$ 120.00
71797	JOHN & LINDA HENSZ	SA MARCH	\$ 2,325.00
71798	RICHARD B HENRY ESQ	GAL MARCH	\$ 1,771.75
71799	KARL & JENNIFER HINDS	SA MARCH	\$ 1,758.32
71800	KARLA HORST/MICHAEL CONSOLE	SPLC MARCH	\$ 1,550.00
71801	J & C AWARDS PLUS	PLASTIC PLATE ENGRAVED	\$ 9.60
71802	JAMES & MICHELLE JOHNSON	FC MARCH	\$ 963.25
71803	JENNIFER & JEFFREY JOHNS	SA MARCH	\$ 2,775.00
71804	K & D FACTORY SERVICE INC	#86563 DUE 4/12	\$ 307.08
71805	FLOYD & PEGGY KERBER	SA MARCH	\$ 775.00
71806	TRACY & PAUL LAMBERTON	FC MARCH	\$ 991.36
71807	MARK & BONNIE LATOURETTE	SPLC MARCH	\$ 1,637.80
71808	SHARON A LINARDI	MARCH SERVICES	\$ 260.00
71809	JEAN & ROBERT LOMBARDO	FC MARCH	\$ 2,400.00
71810	KAREN LOSCIG	SA MARCH	\$ 775.00
71811	MAGUIRE ELECTRONICS	#1M6002 DUE 4/9	\$ 78.00
71812	ROBERT MALONI	FSA 15/16	\$ 45.00
71813	LYNN & CLARE MARKS	FC MARCH	\$ 1,721.44
71814	JOHN & HEATHER MAY	SA MARCH	\$ 825.00
71815	DAVID & DEBRA McBRIDE	FC MARCH	\$ 1,876.50
71816	MCI TELECOMMUNICATIONS, MA	#2DF81923 DUE4/9	\$ 316.47
71817	DAVID & CHRISTINE McMYNE	SA MARCH	\$ 700.00
71818	ROBIN & MARK MEAD	SA MARCH	\$ 2,727.07
71819	MESKO GLASS & MIRROR CO INC	#7406 INV DTD 3/13	\$ 83.02
71820	MICROBAC LABORATORIES, INC	FC WATER TEST	\$ 50.00
71821	JESSICA MITSCHLE	FC MARCH	\$ 780.40
71822	EDWARD & LAURA MOORE	SA MARCH	\$ 1,550.00
71823	MUSIC & VIDEO EXPRESS	FRIGIDAIRE REFRIGERATOR	\$ 419.99
71824	FRANCIS L O'NEILL	DJ EDWARDS APRIL RENT	\$ 1,200.00
71825	AUSTIN & SUSAN PAGANO	SA MARCH	\$ 775.00
71826	PA ASSOCIATION OF NOTARIES	#182784 LINDA BILLARD	\$ 305.21
71827	KAREN & AL PATALONA	SPLC MARCH	\$ 775.00
71828	CHERYL & RANDY PEIFER	SA MARCH	\$ 775.00
71829	FELICIA PICCOLO	TRAVEL EXP 10/07	\$ 360.47
71830	PIONEER CONSTRUCTION CO INC	REPAIRS ON 2/24	\$ 11,112.88
71831	POWER & TEL	#263967 DUE 4/10	\$ 374.75
71832	P P & L	#9485166004 DUE 4/17	\$ 986.90
71833	PRESSLEY RIDGE SCHOOL	FC FEBRUARY	\$ 1,830.36
71834	QUALITY PRINTING & COPYING	RUBBER STAMPS	\$ 407.94
71835	QUILL CORPORATION	#C2123982 DUE 4/11	\$ 95.43
71836	ANTHONY RANALLI & CASEY CHANDLER	SA MARCH	\$ 775.00
71837	MEGAN & SEAN REAGER	FC MARCH	\$ 1,608.45
71838	WILLIAM & SUSAN RINALDI	SA MARCH	\$ 775.00
71839	GEORGE SHENCAVITZ	FSA 15/16	\$ 60.60
71840	JONATHAN & LORIE SHEARD	SA MARCH	\$ 2,325.00
71841	PATRICK SHIELDS	SA MARCH	\$ 775.00
71842	STANDARD INSURANCE CO	#001385240001 DUE 4/1	\$ 2,376.00
71843	STAPLES ADVANTAGE	#PHL 10088114 DUE 4/13	\$ 213.61
71844	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICES THRU 2/28	\$ 4,853.00
71845	THOMSON REUTERS-WEST	#1000688379 DUE 4/3	\$ 185.00
71846	SARAH TIGUE & TREVOR DAWE	FC MARCH	\$ 798.45
71847	UNITED METHODIST CHURCH	SR CITIZEN APRIL RENT	\$ 150.00
71848	DANENE M VAN HORN	MARCH HAIRCUTS	\$ 132.00
71849	VERIZON WIRELESS	#242009163-00001 DUE 4/10	\$ 808.73
71850	LINDA VONSON	TRAVEL EXP 3/18	\$ 28.00
71851	WACOR ELECTRONICS SYSTEMS INC	SECURITY SYSTEM INV DTD 3/23	\$ 850.00
71852	ROBERTA WALCOTT	SPLC MARCH	\$ 1,085.00
71853	W C JUVENILE PROBATION PETTY CASH	TRAVEL EXP 3/23-3/25	\$ 136.27
71854	DEBBIE WILSON	MARCH MILEAGE	\$ 23.40
71855	WILSON LAW, PC	MARCH SOLICITOR	\$ 2,456.50
71856	DOREEN & MARK WOELKERS	FC MARCH	\$ 801.70
71857	EARTHLINK BUSINESS	#000000003013429 DUE 4/11	\$ 4,242.03
71858	RESERVE ACCOUNT	#23577901 REPLENISH	\$ 12,000.00
71859	PCOMP	BAL OF 1ST INSTALLMENT	\$ 659.00
71860	UNITED PARCEL SERVICE	#F14E87 DUE 4/1	\$ 23.65
Total			<u>\$ 127,967.00</u>

WEEKLY VOUCHER REPORT FROM 4/2/2015 TO 4/2/2015

VOUCH	VENDOR	DESCRIPTION	AMOUNT
845	MARY J. CARDINAL	JAN 2015 EI SNI-VISION BASE SERVICES	419.85

846	NANCY MUCHA	MAR 2015 EI ST BASE SERVICES	508.16
847	KAREN RICKERT	MAR 2015 EI SNI BASE SERVICES	559.80
848	KENNETH BATES	ESG FUNDING APPROVAL - WILLIAM H.	550.00
849	BNT MOVERS	ESG FUNDING APPROVAL- MOVING EXPENSES	858.00
850	ROBERT HEFELY	ESG FUNDING APPROVAL - ROBERT H.	1,200.00
851	JOHN MALTI	ESG FUNDING APPROVAL - ROSE P.	650.00
852	JOHN E. SOTACK	ESG FUNDING APPROVAL - MITCHELL F.	920.00
853	HUMAN RESOURCES CENTER, INC.	JAN 2015 BH VOC REHAB SERVICES (WORK ACTIVITIES)	2,273.18
854	HUMAN RESOURCES CENTER, INC.	JAN 2015 BH VOC REHAB SERVICES (TRANSPORTATION)	922.50
855	THE ADVOCACY ALLIANCE	FEB 2015 ID REP PAYEE SERVICES	140.00
856	HUMAN RESOURCES CENTER, INC.	JAN 2015 BH EMPLOYMENT SERVICES	1,005.44
857	HUMAN RESOURCES CENTER, INC.	JAN 2015 BH SOCIAL REHAB & SUPPORTED EMPLOYMENT	511.62
858	COUNTY WASTE	APR 2015 TRASH SERVICE - FAIR AVE APTS	40.00
859	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE AND INTERNET SERVICES - DIC & PR	127.02
860	JBS, INC.	COPIER MAINT. AGREEMENT - SHARP/MX7000N & MX7001N	300.30
861	LEE S. KRAUSE	REIMB. RESIDENT HEATING & SEWER RENTAL - 6TH ST	791.46
862	UGI PNG	HEATING CHARGES - DIC & PR	509.56
863	HIGHHOUSE OIL OPERATIONS, INC.	ESG FUNDING APPROVAL - PROPANE - MARY C.	214.90
864	UGI PNG	ESG FUNDING APPROVAL - RESIDENTIAL HEATING	785.48
865	INTERPRETEK	INTAKE - ETHAN R.	260.00
866	THE ADVOCACY ALLIANCE	NOV 2014 THRU FEB 2015 ID HOME & COMM HAB BASE	214.45
867	CARE FOR PEOPLE PLUS, INC.	MAR 2015 ID HOME & COMM HAB BASE SERVICES	816.64
868	HUMAN RESOURCES CENTER, INC.	JAN 2015 ID EMPLOYMENT BASE SERVICES	298.49
869	UGI PNG	RESIDENTIAL HEATING - FAIR AVE APTS	116.00
870	MAGUIRE ELECTRONICS	APR 2015 PAGER AIRTIME FEES	68.00
871	SHI INTERNATIONAL CORP.	ESG FUNDING -LAPTOP, CABLE, & MONITOR	1,001.70
			\$16,062.55

HSA WEEKLY VOUCHER REPORT FROM 4/2/2015 TO 4/2/2015			
VOUCH	VENDOR	AMOUNT	DESCRIPTION
1739	AQUA PENNSYLVANIA	\$76.00	Water bill, Hawley, 2/19/15 - 3/19/15
1740	CASE TIRE SERVICE INC.	\$138.25	Tire services and maintenance - 2/26/15-3/25/15
1741	CASTEK FLORAL SHOP	\$47.17	Flowers - 100 year old Care Mgmt consumer
1742	DEMPSEY UNIFORM & LINEN	\$889.73	Linen rentals & supplies - Feb 2015
1743	EARTHLINK BUSINESS	\$695.50	Phone bills - Hwly, Hnsdl, Prot Svcs, Hamlin, etc.
1744	EHRHARDT'S	\$37.14	1 additional senior for 3/26 Ehrhardt's bus trip
1745	HOLIDAY INN HARRISBURG/HERSHEY	\$1,335.85	Hotel-4 people for 3/16-18 Nutrition/PTH conf
1746	H. H. HOWELL & COMPANY, LLC	\$230.00	Towing svcs: van #56, van #32, & vehicle # 37
1747	KOBERLEIN INC.	\$225.00	Grease pumping, Honesdale - 3/18/15
1748	MAGUIRE ELECTRONICS	\$21.00	Monthly airtime for pager - Apr 2015
1749	OFFICE DEPOT	\$213.07	Office supplies - HSA, Care Mgmt, Aging restock
1750	ROWE DOOR SALES COMPANY	\$1,382.75	Garage door repairs, 5th St garage
1751	UGI PNG	\$1,311.71	Gas bills, Hwly, & Hnsdl,
1752	WAYNE COUNTY MHMR	\$19,323.25	Community Care Behavioral Health - Mar 2015
1753	MA client J.B.	\$82.92	MA client travel - Mar 2015
1754	MA client S.D.	\$222.00	MA client travel - Mar 2015
1755	MA client M.H.	\$28.80	MA client travel - Feb & Mar 2015
1756	MA client B.H.	\$10.80	MA client travel - Mar 2015
1757	MA client C.P.	\$39.00	MA client travel - Feb & Mar 2015
1758	JULIANN DOYLE	\$76.50	Staff travel - Mar 2015
1759	DENNIS FORD	\$165.71	Staff travel - Mar 2015
1760	LYNN GUISER	\$152.11	Staff travel - Mar 2015
1761	KATHLEEN TERRY	\$86.85	Staff travel - Mar 2015
1762	RACHEL TERRY	\$11.70	Staff travel - Jan, Feb & Mar 2015
1763	JACQUELINE COLE	\$258.30	Staff travel - Mar 2015
1764	SEASON SLISH	\$223.20	Staff travel - Mar 2015
1765	LEIGH WASHINGTON	\$149.85	Staff travel - Mar 2015
1766	JIM BROUGHTON	\$6.75	Volunteer travel - Mar 2015
1767	KEN KESTEL	\$25.20	Volunteer travel - Mar 2015
1768	MARALYN NALESNIK	\$53.55	Volunteer travel - Mar 2015
1769	BARBARA WERTZ	\$18.00	Volunteer travel - Mar 2015
1770	MA client T.J.	\$194.40	MA client travel - Mar 2015
1771	MA client D.R.	\$6.72	MA client travel - Mar 2015
1772	KENNETH BARLETTA	\$550.00	Repairs bus #49 - 9/10/14 accident, claim #47279
		\$28,288.78	

E911

267 ESSENTIAL MANAGEMENT SOLUTIONS,LLC CONTRACT MONTH #22 \$ 893.00

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk