

Honesdale, Pennsylvania

March 24, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held March 10, 2016 and March 17, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the minutes of March 10, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of March 17, 2016.

#### Agenda

Scheduled to meet with the Commissioners: Walk of Honor – Memo of Understanding; PMVB County Directed 2016 Tourism Allocation; CAPS VerSion 12 Upgrade; Client Agreement-CYS data sharing service; Juvenile Probation Services Grant; MATP Revised Tentative FY 14-15 Allocations; Adoption Assistance Agreement C&Y Services; Salary Board meeting; CDBG Public Hearing; Payment of bills.

#### Correspondence and Communications

Received a copy of a letter sent to the Upper Delaware Council from the PA Department of Transportation responding to the Skinner's Falls Bridge; NY-PA Joint Interstate Bridge Commission, Bridge #5 over the Delaware River.

Received a letter from the PA Emergency Management Agency informing that the Hazardous Material Response Fund Grant Agreement between Wayne County and PEMA is fully executed and forwarded to the county coordinator.

Received a letter from the PA Game Commission notifying of their application to the Department of Environmental Protection for a Chapter 105 Water Obstruction and Encroachment Permit for Temporary Bridge Installation, Lebanon Township.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated March 18, 2016.

The Commissioners received a thank you note from the Laurel Blossom Seniors for the recent monetary gift of support.

Received a letter from Gerald Blessinger informing of his resignation as a driver for Wayne County Transportation, effective March 28, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

#### Public Comment Period

There was no public comment.

#### Old Business

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to ratify letters sent to Senator Baker, Representative Peifer and Representative Major concerning Act 108 Covered Device Recycling Act.

#### New Business

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute a Memorandum of Understanding, between the County and the Wayne County Professional Women's Club, for the construction of a monument for the benefit of veterans on County owned property on 927 Court Street.

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A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the following Tourism Allocations from the Pocono Mountain Visitors Bureau (PMVB):

\$ 10,000 each	Wayne County & Green/Dreher/Sterling Fair
\$ 5,000 each	Greater Honesdale Partnership & Downtown Hawley Partnership
\$ 20,000	PMVB Co-op Billboard Campaign

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute an agreement for CAPS VerSion 12 Upgrade in the amount of \$467.63.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute the CWIS Children and Youth Services Data Sharing Service Client Agreement.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute documents related to Juvenile Probation Services Grant for the reporting period July 1, 2014 to June 30, 2015 in the amount of \$77,958.62.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the MATP Revised Tentative (final actual) for Fiscal Year 2014-2015 Allocations in the amount of \$476,424.

A motion was made Commissioner Fritz, seconded by Commissioner Kay and unanimous to execute an Adoption Assistance Agreement for one (1) child on behalf of Children and Youth Services.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Michael McMorrow, as a Wayne County District Attorney Detective, effective March 21, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the promotion of Michael Kluck, as a full-time Corrections Officer in the Wayne County Correctional Facility, effective April 3, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

#### Other Business

At 10:45, the Commissioners conducted a public hearing to reallocate 2014 funds for the Community Development Block Grant (CDBG).

Jackie Young, on behalf of Wayne County Redevelopment Authority, reported that three projects have been deemed ineligible by the Department of Community and Economic Development. A total of \$41,000 is available to be reallocated. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following Resolution:

THE BOARD OF COMMISSIONERS OF THE COUNTY OF WAYNE  
RESOLUTION TO AMEND THE ACTIVITIES FOR THE FY2014  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

March 24, 2016

WHEREAS, the Pennsylvania Department of Community and Economic Development (DCED) administers the Small Communities Program of the Community Development Block Grant (CDBG) Program; and

WHEREAS, the Small Communities Program provided FY2014 CDBG funds to the County of Wayne; and

WHEREAS, the following activities for FY2014 and original budgets are:

Water/Sewer Facilities - \$18,000.00

Facilities/Senior Center - \$5,000.00

Public Service - \$18,000.00 in the County of Wayne; and

WHEREAS, the activities have been modified; and

NOW, THEREFORE, be it resolved by the Wayne County Board of Commissioners, that the Commissioners approved the amendment to the FY2014 Program as follows:

03K Street Improvements - \$41,000.00

Ms. Young also requested approval for a modification of 2013 funds on behalf of Honesdale Borough. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to approve the modification.

The Commissioners received a copy of the Treasurer's Report dated March 23, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 77605 through 77684. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
39 Eft	EXPRESS SCRIPTS, INC	#KX5A 3/8-3/21	\$ 38,529.92
77605	AT & T	#0542146883001 DUE 4/10	\$ 78.13
77606	BEST WESTERN PREMIER	N SANSEVERINO 4/18-4/21	\$ 381.40
77607	BIMBO FOODS, INC	#6900806999999 DUE 3/19	\$ 103.54
77608	VICKY BOTJER	MILEAGE FOR CONF	\$ 119.28
77609	BLUE RIDGE COMMUNICATIONS	#0202137-02 DUE 3/30	\$ 91.98
77610	CHRISTINE PENDER-BRINK	TRAVEL EXP CCAP 3/17	\$ 131.88
77611	CARDMEMBER SERVICES	XXXXX3072 DUE 4/7	\$ 109.50
77612	JOSEPH P CREMONA	T KRESGE 3/22	\$ 5.00
77613	DEPARTMENT OF PUBLIC WELFARE	8 CLEARANCES	\$ 64.00
77614	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 3/11	\$ 48.69
77615	DEBRA DOYLE	MILEAGE 3/16-3/17	\$ 81.98
77616	J & V MANAGEMENT INC	COUNTY OF WAYNE ACCT	\$ 89.76
77617	J C EHRLICH CO INC	#4389763 DUE 4/3	\$ 85.00
77618	HELM INC	DA ACCT DTD 3/16	\$ 107.30
77619	ELITE BROKERAGE SERVICES	APRIL PREMIUM DUE 3/23	\$ 2,358.00
77620	MARGARET ENNIS	FSA 15/16	\$ 507.00
77621	FORENSIC ASSOCIATES OF NEPA	LOUIS DELIMA	\$ 2,100.00
77622	FROMM ELECTRIC SUPPLY CORP	#231554 DTD 3/11	\$ 526.78
77623	GATEHOUSE MEDIA NEPA	#16586 DTD 3/18	\$ 72.50
77624	GOVERNMENT SOFTWARE SERVICES INC	RETURN & CLM MAILERS	\$ 2,550.00
77625	PHILIP C GUTHERZ MD LLC	FEB SERVICE	\$ 2,900.00
77626	TRACI HALL	FSA 15/16	\$ 371.73
77627	BONNIE HAYTER & RICHARD MARTZEN	FC FEB	\$ 833.28
77628	HIGHMARK BLUE SHIELD	#116512 MARCH CLAIMS	\$ 155,370.96
77629	HIIG-ELITE UNDERWRITERS AGENCY INC	APRIL PREMIUM	\$ 17,621.28
77630	HILTON HARRISBURG	RMS FOR CONFERENCE	\$ 1,252.92
77631	HOME DEPOT CREDIT SERVICES	#XXXXX9437 DUE 4/6	\$ 1,575.04
77632	SARAH HOPKINS	FSA 15/16	\$ 246.01
77633	HOTEL WAYNE	DANA SINOPOLI 3/14-3/15	\$ 99.50
77634	IBP	AMY BASS REGISTRATION	\$ 79.00
77635	INSIGHT	#10074847 DUE 3/20	\$ 7,086.80
77636	KEENAN & ASSOCIATES	INSTALLMENT #1	\$ 1,001.88
77637	JAMES KENNEDY	WALK BRIDGE SNOW REMOVAL 3/4	\$ 70.00
77638	KIDSPEACE CORPORATION	COUNSELING DELIQ FEB	\$ 2,931.28
77639	K MART	WC C & Y ACCT	\$ 217.84
77640	KNOW INK	POLL IPADS	\$ 26,800.00
77641	KAY MARKS	FSA 15/16	\$ 219.79
77642	MARLIN LEASING	#1255904 DUE 4/5	\$ 27.33
77643	LYNN & CLARE MARKS	MILEAGE FC FEB	\$ 54.60

77644	MASTERCARD	XXXXXX9355 DUE 4/6	\$	225.14
77645	CYNTHIA MATTEWS	FSA 15/16	\$	148.00
77646	MISSION CRITICAL PARTNERS, INC	JAN 31- 2/27 SERVICES	\$	3,344.00
77647	JUDITH O'CONNELL	FSA 15/16	\$	23.40
77648	PENGAD INC	#18612 DUE 4/8	\$	14.40
77649	PENTELEDATA	#1600170 DUE 3/29	\$	1,008.00
77650	FELICIA PICCOLO	MARCH EXPENSES	\$	172.58
77651	PIMCC	#C100-20 MARCH BILLING	\$	1,030.00
77652	PIONEER CONSTRUCTION CO INC	11TH ST SNOW REMOVAL FEB	\$	3,599.50
77653	PITNEY BOWES	#3514750 DUE 4/6	\$	917.73
77654	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC	#1866831 DUE 4/6	\$	42.74
77655	PNC EQUIPMENT FINANCE	#137082000 DUE 3/29	\$	32,848.38
77656	US POSTMASTER - HAWLEY	BOX #350	\$	194.00
77657	PPL ELECTRIC UTILITIES	#3140176006 DUE 4/7	\$	700.66
77658	PREVENTATIVE AFTERCARE, INC	STIPENDS FEB	\$	50.00
77659	EDWARD PRUSS	FSA 15/16	\$	456.17
77660	QUALITY PRINTING & COPYING	STAMPS	\$	804.27
77661	QUILL CORPORATION	#C2123982 DUE 3/30	\$	197.19
77662	DEBORAH ROTHENBERG	DINNER EXPERT	\$	39.99
77663	SAGE TECHNOLOGY SOLUTIONS, INC	#001186 DTD 2/29	\$	360.04
77664	EDWARD SANDERCOCK	FSA 15/16	\$	124.93
77665	SMITH MILLER, INC	INCUBATOR THRU 2/29	\$	5,000.00
77666	THE SOUTH CANAAN TELEPHONE CO	#WAYNE COURT HOUSE	\$	312.00
77667	STAPLES ADVANTAGE	#B03510 DUE 4/4	\$	797.33
77668	STARR UNIFORM CENTER	DEFAZUI-POKLEMB	\$	1,412.85
77669	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICE THRU 2/29	\$	2,892.50
77670	TACTICAL VANTAGE	WC PRISON ACCT	\$	232.63
77671	TCBA of PA	DIRECTOR & 2 ASSOCIATES 2016 D	\$	150.00
77672	TCBA of PA	2 LUNCH & RESERVATION SPRING C	\$	100.00
77673	THOMSON REUTERS-WEST PUBLISHING CORP	#1000688379 DUE 4/3	\$	202.00
77674	TOP NOTCH DISTRIBUTORS INC	#1/0000009354 DTD 3/4	\$	126.00
77675	TRACK GROUP	FEB MONITORING	\$	1,239.75
77676	TUBBY'S HEROS	DA ACCT 3/14 & 3/15	\$	35.89
77677	TULEYA REFRIGERATION INC	SERVICE DATE 4/1/15	\$	274.20
77678	VALLEY TESTING AND BALANCING INC	WC PRISON SERVICE	\$	1,988.75
77679	VERIZON	#5702519601 DUE 4/4	\$	1,040.35
77680	VERIZON WIRELESS	#92233800900001 DUE 4/3	\$	312.74
77681	WALMART COMMUNITY/RFCSELLC	XXXXX7391 DUE 4/11	\$	199.15
77682	THE WAYNE INDEPENDENT	#1056 YRLY SUBSCRIPTION	\$	162.20
77683	WAYNE COUNTY FIREMANS ASSOC	2016 APPROPRIATION	\$	6,500.00
77684	WILLIAM PENN PRINTING CO	VOTER ID CARDS	\$	119.63
	Total		\$	<u>336,299.97</u>

WEEKLY VOUCHER REPORT FROM 3/24/2016-3/24/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
806	KAREN E. RICKERT	MAR 2016 EI SNI BASE SERVICES	559.80
807	SAYEGH PEDIATRIC THERAPY SERVICES	MAR 2016 EI ST AND SNI BASE SERVICES	1,347.86
808	UNITED CEREBRAL PALSY OF NEPA	FEB 2016 EI SNI BASE SERVICES	111.96
809	U.S. HEALTHCARE SERVICES, LLC	FEB 2016 EI OT BASE SERVICES	254.08
810	OLGA BERMUDEZ	ESG FUNDING - HP 2014 - RENTAL ASSIST ARREARS	1,150.00
811	CARBON MONROE PIKE MH/DS PROGRAM	JAN & FEB NE ADMINSTRATORS MEET. REGISTRATN	20.00
812	WAYNE CO AREA AGENCY ON AGING	JAN 2016 BH TRANSPORTATION SERVICES	66.00
813	GRETCHENS GROTTTO	WCEC LUNCHEON MEETING	31.80
814	CARDMEMBER SERVICE	PA CHILD ABUSE CLEARANCES	16.00
815	CENTRAL WAYNE REGIONAL AUTHORITY	FEB 2016 SEWER RENTAL - FAIR AVE APTS	200.00
816	WAYNE CO OFFICE OF HUMAN SERVICES'	WCEC LUNCHEON MEETING	150.00
817	JOHN GENTOSO	ESG FUNDING - RR 2014 - APRIL 2016 RENT	575.00
818	OLGA BERMUDEZ	ESG FUNDING - HP 2014 - APRIL 2016 RENT	100.00
819	ANTHONY DELL-AGUILA	ESG FUNDING - RR 2014 - APRIL 2016 RENT	700.00
820	GEORGE KOPELSON	ESG FUNDING - RR 2014 - APRIL 2016 RENT	550.00
821	JANINE EDWARDS	ESG FUNDING - RR 2014 - APRIL 2016 RENT	400.00
822	KYLE FRIES	ESG FUNDING - RR 2014 - APRIL 2016 RENT	250.00
823	D&D PROPERTY MANAGEMENT, LLC	ESG FUNDING - RR 2014 - APRIL 2016 RENT	650.00
824	MAURICE MEAGHER	ESG FUNDING - HP 2015 - APRIL 2016 RENT	575.00
825	THOMAS J. LYON	ESG FUNDING - RR 2014 - APRIL 2016 RENT	768.00
826	ELIZABETH GLATZ	CLEANING CHARGES - FAIR AVE APT A	150.00
827	PIONEER CONSTRUCTION COMPANY, INC.	FEB 2016 SNOW REMOVAL - FAIR AVE APTS	320.50
828	PIONEER CONSTRUCTION COMPANY, INC.	FEB 2016 SNOW REMOVAL - DIC & PR	253.50
829	NHS PENNSYLVANIA	JAN. BH OUTPATIENT, CRISIS, ESS, & PSYCH REHAB	6,127.94
830	JBS, INC.	MONTHLY COPIER MAINT AGREEMENT	339.50
831	CARE FOR PEOPLE PLUS, INC.	MAR 2016 ID HOME & COMM HAB BASE SERVICES	1,203.82
832	NHS PENNSYLVANIA	FEB 2016 ID BEHAVIORAL SUPPORTS BASE	171.90
833	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	230.19
834	MARY B. PALMER	ESG FUNDING - HP 2014 - APRIL 2016 RENT	465.00
835	GLORIA SIDOVAR	ESG FUNDING - RR 2014 - APR 2016 RENT	850.00
836	STANTON OFFICE EQUIPMENT	COPIER PRINTER - PSYCH REHAB	219.00
			\$18,806.85

HSA WEEKLY VOUCHER REPORT FROM 3/24/2016 TO 3/24/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1663	MA client S.G.	\$13.92	MA client travel - Jan & Feb 2016

1664	MA client B.H.	\$14.64	MA client travel - Mar 2016
1665	MA client N.N.	\$19.20	MA client travel - Feb 2016
1666	ALLIED IN-HOME SVCS (PERS CARE)	\$16,324.24	Personal care & home support - Feb 2016
1667	DEBRA BIRTEL	\$75.00	Driver's tip-Mohegan Sun Casino trip, Apr 8
1668	CENTRAL WAYNE REGIONAL AUTH.	\$50.00	Sewer bill, D&A, Feb 2016
1669	COUNTRY INN & SUITES - STATE COLL.	\$118.27	Hotel P.Perkins/Apr 5-6 PASC Board Mtg
1670	DR. GARY R. GOOD	\$200.00	Outpat BHSI bills & co-pays/ Dr visits - Feb
1671	HOME DEPOT CREDIT SERVICES	\$321.31	Charge card - Mar 2016 Supplies
1672	H. H. HOWELL & COMPANY, LLC	\$80.00	Winching services on 3/16/16, vehicle # 38
1673	TOM MURRAY - CON	\$450.00	Vehicle cleaning services - 3/12 & 3/19/16
1674	CHARLOTTE MYERS	\$205.43	C.Myers/hotel-PASAP-PAMLE Annual Conf
1675	NPLS	\$355.00	Legal services for the month of Feb 2016
1676	NE LASER TONER & COPIER SVC	\$112.25	Toner for Kyocera printer, Hamlin center
1677	NORTHEAST MED-EQUIP	\$1,593.75	Equipment - via United Way Grant
1678	NUTRI-SYSTEMS	\$57.66	2 vinyl liners/thermal bags, 1 heat unit
1679	OFFICE DEPOT	\$508.47	Office supplies - Fiscal, Trans, D&A, restock
1680	PENN JERSEY PAPER CO.	\$617.53	Non-food kitchen supplies - Mar 15, 2016
1681	PIONEER CONSTRUCTION	\$431.00	Plow, salt, surface treat... Aging Feb 8-26, 2016
1682	PYRAMID HEALTHCARE	\$3,873.00	Inpatient non-hospital - Feb 2016
1683	RAINBOW'S COMEDY PLAYHOUSE	\$275.00	Per person deposit for May 11 bus trip
1684	RAMADA INN - STATE COLLEGE	\$193.14	Hotel for 2/ IPS-PDA Social Media/Drug Training
1685	RAMADA INN - STATE COLLEGE	\$289.71	Hotel for 3/ IPS-PDA Social Media/Drug training
1686	RED LION HARRISBURG EAST	\$483.96	Hotel for 2/ Ecolane Training Apr 5-7
1687	STEPHENS PHARMACY	\$222.32	Monthly BHSI to pharmacy bills - Feb 2016
1688	TOP NOTCH DISTRIBUTORS, INC.	\$44.60	Lock for Hawley Center kitchen door
1689	WAL-MART COMMUNITY/GECRB	\$155.37	Charge card - Feb 2016 via United Way Grant
1690	WAYNE COUNTY COMMISSIONERS	\$3,300.00	Pentela Data DSL line, HSA, 3rd Qtr. 2016
1691	WAYNE BANK CARDMEMBER SERV.	\$85.17	Monthly charge card payment - Feb 2016
1692	WAYNE COUNTY COMMISSIONERS	\$30.24	Aging supplies - batteries Maint.
1693	WAYNE COUNTY MHMR	\$24,159.75	Community Care Behavioral Health - Mar 2016
1694	FFCSP client T.H.	\$158.58	FFCSP client supplies & services - Jan 2016
1695	FFCSP client A.J.	\$200.00	FFCSP client services reimb - Mar 2016
1696	KATHLEEN CHICOSKI - CUSTODIAN	\$436.40	Petty Cash - n, Feb & Mar 2016
1697	GATEHOUSE MEDIA NEPA	\$59.24	Legal ads for 3/2 Pantry Board meeting
1698	GATEHOUSE MEDIA NEPA	\$53.75	Legal ads for 3/11 Governing Board meetings
1699	GATEHOUSE MEDIA NEPA	\$1,321.19	Ads /C&Y, MIPPA, MH, APPRISE, AAA, LINK
1700	STABILIS SPLIT ROCK JV, LLC	\$100.00	Deposit for Oct. 20 Oktoberfest bus trip
1701	NICHOLAS BAKKER	\$200.00	Rent assistance/Options emerg. Jan & Feb
1702	PP&L ELECTRIC (ADULT DAY CARE)	\$50.46	Electric bill, Adult Day Care 2/9 - 3/10/16
1703	PENNA POWER & LIGHT CO. (HNSDL)	\$2,439.91	Electric bill, Honesdale, 2/4 - 3/7/16
1704	PITNEY-BOWES	\$56.19	D&A postage machine rental - 2/28 - 3/30/16
1705	SALVADOR C. TIRADO	\$2,650.87	Transmission rebuild van #31
		\$62,386.52	

#### Liquid Fuels

844	JAMES KENNEDY	SNOW REMOVAL BRIDGES 3/4	\$ 135.00
845	PIONEER CONSTRUCTION CO INC	VOUNTEER DRIVE FEB SNOW REMOVA	\$ 1,189.75
846	WAYNE COUNTY GENERAL FUND	INV PD OUT OF GF IN ERROR	\$ 1,975.00

#### Tourism Promotion

586	ROOTS & RHYTHM MUSIC & ARTS FESTIVAL	2016 SPONSORSHIP	\$3,000.00
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#### VOIP

1010	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #34	\$ 893.00
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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk