

Honesdale, Pennsylvania

February 25, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Wendell R. Kay present. Commissioner Jonathan A. Fritz was not present.

The Commissioners were presented with copies of the minutes of the meeting held February 18, 2016. A motion was made by Commissioner Smith, seconded by Commissioner Kay to approve the minutes of the said meeting. Motion carried

Agenda

Scheduled to meet with the Commissioners: Planning Commission Annual Report; RFP for Adult Day Care Providers-Hawley Senior Center; Dam Mowing proposals; Red Cross Blood Drive at Park St. Complex; Use Park St. Complex -Primary Election; ESG Grant-Exempt Status Determination Environmental Clearance Requirements; Salary Board; Payment of bills.

Correspondence and Communications

Received a newsletter from Waymart Area Historical Society providing previous and future events.

Received a letter from the PA Board of Probation and Parole announcing that Wayne County's 2015-2016 Grant-In-Aid Continuing Program Application for the Improvement of Adult Probation Services has been approved. Motion carried.

Received a letter from David Gregory, Esq., informing that the Lake Region Crematorium is updating their Air Quality permit with the Department Environmental Protection for the existing cremation unit on located in Lake Township.

Received a letter from the PA Board of Probation and Parole informing that the 2012-2017 Supervision Funds Agreement invoice in the amount of \$26,731.66 has been submitted to the Office of Comptroller for payment.

Received a copy of the Legislative Bulletin from the County Commissioners Association of Pennsylvania dated February 19, 2016.

Received a letter from informing that the Joint Legislative Conservation Committee will hold a public hearing on the Covered Device Recycling Act on March 21, 2016, beginning at 9:00 a.m., in Hearing Roof SE-A of the Capitol East Wing.

Received a letter from Margaret Miller announcing her resignation from the Wayne County Recycling Center, effective March 9, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith to accept this letter. Motion carried.

New Business

Craig Rickard, Planning Director, and Chris Barrett, Assistant Director, presented the 2015 Planning Commission Annual Report. Their report highlighted activities and issues reviewed by the department during the calendar year. The annual report is available on-line under the Wayne County website.

The Chief Clerk opened proposals for Adult Day Care Providers at the Hawley Senior Center Building. The only provider received was from Telespond Senior Services, Inc., Scranton. The RFP will be referred to a committee for review.

The Chief Clerk opened proposals for County Dam mowing. The following proposals were received:

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	<u>Total</u>	<u>Group #1</u>	<u>Group #2</u>
Ren-Kev, Inc., Honesdale	\$ 16,500	\$ 11,900	\$ 4,600
Elite Lawn Care, Honesdale	\$ 17,350	\$ 12,600	\$ 4,750
Beech Grove Enterprises, Inc., Honesdale	\$ 17,825	\$ 10,825	\$ 7,000
Herb Babcock, Waymart	\$ 19,100	\$ 11,900	\$ 7,200
E.F. Possinger, Stroudsburg	\$ 22,000	\$ 14,000	\$ 8,000
BT Adams, LLC, Factoryville	\$ 25,300	\$ 16,100	\$ 9,200

These proposals will be forwarded to the County Engineer for review.

A motion was made by Commissioner Smith, seconded by Commissioner Kay to approve use of the Wayne County Park Street Complex by the Red Cross for a summer blood drive on the dates of June 7, July 5, and August 9, 2016. Motion carried.

A motion was made by Commissioner Kay, seconded by Commissioner Smith to approve use of the Wayne County Park Street Complex as a general primary election facility on April 26, 2016. Motion carried.

A motion was made by Commissioner Kay, seconded by Commissioner Smith to authorize the Chairman to execute and Exempt Status Determination form in regards to Environmental Clearance requirements for an Emergency Solutions Grant. Motion carried.

A motion was made by Commissioner Kay, seconded by Commissioner Smith to approve Tony Seber, as a Driver/Material Handler at the Wayne County Recycling Center, effective February 28, 2016. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay to approve Jesse Decker, as Maintenance 1 in the Maintenance Department, effective February 28, 2016. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith to recognize the Judge appointment of Stephen Gilia, as a Juvenile Probation Officer in the Juvenile Probation Department, effective March 7, 2016. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay to approve Sabrina Bates, as a full-time Deputy Sheriff in the Wayne County Sheriff's Department, effective March 2, 2016. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated February 24, 2016.

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A motion was made by Commissioner Smith, seconded by Commissioner Kay to approve the following bills for payment, as presented, which includes Checks No. 77204 through 77292. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
36 Eft	EXPRESS SCRIPTS, INC	#KX5A 2/9-2/22	\$ 32,489.95
77204	AREA AGENCY ON AGING	SFPP QUARTER 1-3	\$ 26,356.26
77205	ACCREDITED LOCK SUPPLY CO	#96565 DTD 2/12	\$ 132.57
77206	AT & T	#0192771763001 DUE 3/11	\$ 149.88
77207	BEST WESTERN PREMIER	NICHOLAS SANSEVERINO 3/7-3/11	\$ 381.40
77208	BIMBO FOODS, INC	#6900806999999 DUE 2/13	\$ 157.08
77209	BIO-HAZ SOLUTIONS INC	#131156 DUE 2/6	\$ 70.00
77210	BOB BARKER CO INC	#WAYPA0 DUE 2/12	\$ 329.39
77211	BLUE RIDGE COMMUNICATIONS	#0202137-02 DUE 3/1	\$ 91.98
77212	BRIAN T KELLY	2015 AUDIT #1	\$ 7,500.00
77213	CARDMEMBER SERVICES	XXXXX3072 DUE 3/7	\$ 270.84
77214	PAULA L BURST	MR PRICE 11/5-1/9	\$ 550.00
77215	JOSEPH P CREMONA	J MCNAMARA	\$ 5.00
77216	GERALD C DENNIS	WC PROBATION 7 PEOPLES	\$ 350.00
77217	D G NICHOLAS CO	#W0310 DTD 2/12	\$ 139.19
77218	DIAMOND DRUGS, INC	WC PRISON DUE 11/30	\$ 20,416.24
77219	DIAMOND MEDICAL SUPPLY	#11220 DTD 12/7	\$ 834.95
77220	DICK PALMER & SONS	#5835 DTD 1/16	\$ 109.55
77221	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 2/19	\$ 14.54
77222	J C EHRlich CO INC	#4389763 DUE 3/6	\$ 85.00
77223	HELM INC	WC 911 ACCT	\$ 44.70
77224	ELITE BROKERAGE SERVICES	MARCH PREMIUM	\$ 2,064.00
77225	ELECTION SYSTEM & SOFTWARE INC	#W09512 5/1-4/30/17	\$ 7,741.12
77226	FIRST ALARM SECURITY	JOB CENTER SYSTEM TEST	\$ 395.00
77227	FOUNDATIONS BEHAVIORAL HEALTH	FC JAN	\$ 2,418.00
77228	FOUNDATION RADIOLOGY GROUP PC	A WELCH 12/23	\$ 71.95
77229	FRIENDS OF TRACK & FIELD AND	DR WM PERKINS MEMORIAL EVENTS	\$ 1,000.00
77230	GATEHOUSE MEDIA	#00016877 DTD 2/5	\$ 174.26
77231	GEO W KINSMAN INC	#W00072 FEB SERVICE	\$ 837.25
77232	FRANCES GRUBER	ARBITRATOR 2/2	\$ 122.90
77233	HIGHHOUSE ENERGY	#2083 DTD 2/16	\$ 332.93
77234	HIIG-ELITE UNDERWRITERS AGENCY INC	MARCH PREMIUM	\$ 29,101.04
77235	HOFFMAN HOMES INC	RTF JAN	\$ 155.00
77236	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 3/7	\$ 1,779.24
77237	ICS JAIL SUPPLIES INC	#18431CF DUE 3/12	\$ 209.60
77238	INSTITUTIONAL EYE CARE	A WILLIAMS	\$ 34.35
77239	INSIGHT	#10074847 DUE 2/28	\$ 505.20
77240	JUSTICE WORKS YOUTH CARE INC	FGDM & COUNSELING JAN	\$ 11,404.50
77241	JAMES KENNEDY	WALK BRIDGES 2/16	\$ 70.00
77242	KIDSPACE CORPORATION	COUNSELING & FC JAN	\$ 8,508.39
77243	KRISTT CO	#950016 DTD 1/25	\$ 260.00
77244	LACKAWANNA MOBILE X RAY INC	DECEMBER SERVICES	\$ 206.00
77245	L H REED & SONS INC	SERVICE DTD 1/19	\$ 125.40
77246	MARATSA INC	LISA SALAK REGISTRATION	\$ 225.00
77247	MEAGHER LAW, INC	J ELTMAN THRU 1/15	\$ 604.50
77248	MEDTOX LABORATORIES INC	#94542 DTD 1/31	\$ 568.60
77249	MICROBAC LABORATORIES, INC	#1M18471 DUE 3/16	\$ 50.00
77250	NORTHEAST BUILDING CONTROLS	SERVICE DTE 1/25	\$ 225.00
77251	ONE POINT	#9718 DUE 3/11	\$ 652.78
77252	DANIEL PARTRIDGE	MILEAGE FOR TRAINING 1/24	\$ 164.22
77253	PA TREATMENT & HEALING	DAY TREATMENT DELIQ JAN	\$ 11,949.75
77254	PCCJPO	NICHOLAS SANSEVERINO REGISTRAT	\$ 350.00
77255	PENS R US	650 PENS	\$ 261.35
77256	PENTELEDATA	31600170 due 2/29	\$ 1,008.00
77257	PIMCC	#C100-20 FEB BILLING	\$ 1,030.00
77258	PITNEY BOWES GLOBAL FINANC. SERVICES LLC	#1866831 DUE 3/6	\$ 42.74
77259	PPL ELECTRIC UTILITIES	#9877243009 DUE 3/10	\$ 11,828.11
77260	PREVENTATIVE AFTERCARE, INC	IL JAN	\$ 11,387.28
77261	PROFESSIONAL EMERG CARE, PC	A WELCH 12/23	\$ 407.36
77262	QUALITY PRINTING & COPYING	RUBBER STAMPS	\$ 102.69
77263	R & B FABRICATIONS, INC	#0RWAYN DUE 3/3	\$ 565.80
77264	REDWOOD TOXICOLOGY LABORATORY	#114681 DTD 1/31	\$ 310.45
77265	PATRICK L ROBINSON	MID WINTER CONF EXPENSES	\$ 1,303.75
77266	SHELLY ROBINSON	REIMBURSEMENT MEDICAL RECDS	\$ 33.06
77267	ROWE DOOR SALES COMPANY	WC EMA ACCT	\$ 85.00
77268	SAMSON WELDING	REPAIR LOCK AT PRISON	\$ 60.00
77269	CAROLINE SHIFLER	UNIFORM EXPENSE	\$ 181.93
77270	MARK SMITH	REIMBURSE TRAVEL EXPENSE	\$ 273.96
77271	THE SOUTH CANAAN TELEPHONE CO	WC COURTHOUSE DUE 3/4	\$ 312.00
77272	SPENCER PRINTING INC	ENVELOPES	\$ 260.91
77273	STAPLES ADVANTAGE	#B03510 DUE 3/7	\$ 537.74
77274	STARR UNIFORM CENTER	MISIURA	\$ 1,551.82

77275	SUSANIN, WIDMAN & BRENNAN P.C.	#624D JAN SERVICE	\$	9,234.90
77276	MARY ANN SWINGLE	TRAINING EXP 2/17	\$	47.88
77277	TASER INTERNATIONAL	#462481 DUE 3/5	\$	96.86
77278	THOMSON REUTERS-WEST PUBLISHING CORP	#1000747736 DUE 3/5	\$	545.00
77279	TRACK GROUP	BALANCE OF INVOICE	\$	30.00
77280	DANENE M VAN HORN	FEBRUARY HAIRCUTS	\$	80.00
77281	VERIZON	#5702519601 DUE 3/3	\$	1,040.35
77282	VERIZON WIRELESS	#242085047-00001 DUE 3/4	\$	991.66
77283	WAYNE MEMORIAL HOSPITAL	J DAVIS 12/31/	\$	882.30
77284	WAYNE MEMORIAL COMMUNITY	F QUICK 12/23	\$	151.20
77285	WAYNE COUNTY BAR ASSOCIATION	J EDWARDS #80527 2016 DUES	\$	902.00
77286	WAYNE COUNTY DRUG & ALCOHOL	I/O PATIENT SERVICES TITLE XX	\$	534.00
77287	WAYNE COUNTY EMPLOYEE	FEB DEDUCTIONS	\$	114,959.50
77288	WAYNE COUNTY FORD	#12797 WC EMERGENCY MGMT ACCT	\$	23.51
77289	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	32,000.00
77290	WAYNE COUNTY HUMAN SERVICES	PATH SERVICES NOVEMBER	\$	18,183.00
77291	W C JUVENILE PROBATION PETTY CASH	TRANSPORT 2/12	\$	14.18
77292	WAYNE COUNTY SHERIFF DEPT	TAPE	\$	14.59
Total			\$	<u>384,059.38</u>

WEEKLY VOUCHER REPORT FROM 2/25/2016 TO 2/25/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
698	WAYNE COUNTY COMMISSIONERS	02/05/2016 PAYROLL	56,684.10
699	WAYNE COUNTY COMMISSIONERS	02/19/2016 PAYROLL	55,796.73
700	KAREN RICKERT	FEB 2016 EI SNI BASE SERVICES	475.83
701	U.S. HEALTHCARE SERVICES, LLC	JAN 2016 EI OT BASE SERVICES	127.04
702	KYLE FRIES ENTERPRISES	ESG FUNDING - MAR 2016 RENT - JAMES R.	250.00
703	GEORGE KOPELSON	ESG FUNDING - MAR 2016 RENT - MICHAEL D.	550.00
704	JOHN GENTOSO	ESG FUNDING - MAR 2016 RENT - HEATHER C.	600.00
705	JANINE EDWARDS	ESG FUNDING - MAR 2016 RENT - JENNIFER E.	400.00
706	JOHN MALTI	ESG FUNDING - MAR 2016 RENT - TODD E.	375.00
707	MAURICE MEAGHER	ESG FUNDING - FEB 2016 PRO-RATED RENT	313.74
708	MAURICE MEAGHER	ESG FUNDING - SEC DEPOSIT - SAMANTHA W.	650.00
709	MAURICE MEAGHER	ESG FUNDING - MAR 2016 RENT - SAMANTHA W.	600.00
710	BILL CULLEY	ESG FUNDING - MAR 2016 RENT - DARRYL S.	650.00
711	INTERPRETEK	ID INTERPRETING SERVICES - JACOB T.	341.25
712	THE ADVOCACY ALLIANCE	JAN 2016 ID REP PAYEE SERVICES	81.50
713	THE ADVOCACY ALLIANCE	ID IM4Q SURVEYS - NOV 2015 THRU JAN 2016	14,038.56
714	CARDMEMBER SERVICE	PA CHILD ABUSE HISTORY CLEARANCES	16.00
715	PIONEER CONSTRUCTION CO, INC.	DEC 2015 SNOW REMOVAL - FAIR AVE APTS	24.25
716	PIONEER CONSTRUCTION CO, INC.	JAN 2016 SNOW REMOVAL - FAIR AVE APTS	184.50
717	PIONEER CONSTRUCTION CO, INC.	JAN 2016 SNOW REMOVAL - DIC & PR	48.50
718	CENTRAL WAYNE REGIONAL AUTH.	JAN 2016 SEWER CHARGES - FAIR AVE APTS	200.00
719	THE ADVOCACY ALLIANCE	JAN 2016 BH REP PAYEE SERVICES	350.00
720	GEG REAL ESTATE LLC	MAR 2016 RENT - DIC & PR	2,500.00
721	LEE S. KRAUSE	MAR 2016 RENT - 6TH ST APTS	2,504.00
722	MARY B. PALMER	ESG FUNDING - MAR 2016 RENT - SUSAN S.	260.00
723	NE LASER TONER & COPIER SERVICE	TONER CARTRIDGES - INEZ R.	109.90
724	CUSTOM CURED LLC	DRAWSTRING BAGS - EI TRAINING	945.00
725	HOME DEPOT CREDIT SERVICES	SHELVING FILE RM & PARK ST. KITCHEN	124.39
726	CARE FOR PEOPLE PLUS, INC.	JAN & FEB ID HOME & COMM HAB BASE	1,210.16
727	HUMAN RESOURCES CENTER, INC.	DEC/JAN ID RESPITE, HOME & COMM HAB, EMPLOY.	1,635.84
728	QUILL	OFFICE SUPPLIES	14.82
729	WALMART BUSINESS	SUPPLIES	75.40
			\$142,136.51

HSA WEEKLY VOUCHER REPORT FROM 2/25/2016 TO 2/25/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
487	WAYNE COUNTY COMMISSIONERS	\$119,082.97	Payroll of 9/18/15
488	WAYNE COUNTY COMMISSIONERS	\$120,949.13	Payroll of 10/2/15
489	WAYNE COUNTY COMMISSIONERS	\$11,857.72	Worker's & Unemployment Comp Jul-Sep 2015
699	WAYNE COUNTY COMMISSIONERS	\$124,114.19	Payroll of 10/16/15
700	WAYNE COUNTY COMMISSIONERS	\$126,168.09	Payroll of 10/30/15
893	WAYNE COUNTY COMMISSIONERS	\$125,819.23	Payroll of 11/13/15
894	WAYNE COUNTY COMMISSIONERS	\$125,752.04	Payroll of 11/27/15
1089	WAYNE COUNTY COMMISSIONERS	\$126,547.77	Payroll of 12/11/15
1090	WAYNE COUNTY COMMISSIONERS	\$131,488.56	Payroll of 12/24/15
1464	LEE C. KRAUSE	\$1,950.00	Professional fees - Mar 2016
1465	MAURICE F. & JEAN M MEAGHER	\$1,800.00	Monthly Rent - Mar 2016
1466	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - Mar 2016
1467	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Mar 2016
1468	ADAM'S OUTDOOR ADVERTISING	\$2,025.00	3 billboards-Wayne/Pike/Monroe Suicide prev
1469	ALLIED IN HOME SVCS (PERS CARE)	\$15,335.63	Personal care & home support - Jan 2016
1470	GEORGE BELL	\$80.00	Reimb cost of CDL driver's license
1471	COMMONWEALTH OF PA	\$82.00	Retail food facility license- Hamlin
1472	HOME DEPOT CREDIT SERVICES	\$190.69	Monthly charge card bill - Feb 2016
1473	INSIGHT PUBLIC SECTOR	\$1,381.99	Lenove ThinkPad laptop, HPLaserjet printer
1474	LUZERNE INTERMEDIATE UNIT 18	\$50.00	Reg fee /Youth Mental Health First Aid training
1475	MESKO GLASS CO.	\$250.00	Install windshield van #64, 2/16/16
1476	JOHN MULQUEEN	\$300.00	Storage Units 4 & 5, mo #2 rent, March 2016
1477	NPLS	\$15.00	Legal services for the month of Jan 2016
1478	NE LASER TONER & COPIER SVC	\$159.85	Toner - RHnatko, MUrSich, TSebring
1479	ODYSSEY SOFTWARE, INC	\$619.50	MICR Payables, annual renewal
1480	OFFICE DEPOT	\$158.09	Office supplies - all for Aging inventory restock

1481	OLIVER PACKAGING & EQUIPMENT CO	\$357.95	Meal prep supplies - ribbon & labels, 2/18/16
1482	PIONEER CONSTRUCTION	\$687.00	Plow, salt, surface treat & anti-skid for Aging
1483	POCONO WATER CENTER	\$170.00	Drinking water testing, Hamlin - 2/11/16
1484	TOFTREES	\$214.84	Hotel Zerechak- PACDAA Membership Mtg
1485	WAL-MART COMMUNITY/GECRB	\$47.67	Credit Card pymt - Jan Supplies/PIT count
1486	WASTE MANAGEMENT OF PA INC	\$239.00	Trash pickup, Honesdale & Hawley - Feb
1487	WAYNE BANK CARDMEMBER SERV.	\$154.00	Monthly charge card payment - Jan 2016
1488	WAYNE COUNTY MHMR	\$795.00	Community Care Behavioral Health - Feb 2016
1489	BONNIE LATOURETTE	\$25.00	Volunteer travel - Feb 2016 for SOC
1490	FAITH PHILLIPS	\$37.60	Volunteer travel - Feb 2016 for SOC
1491	MARIE ALEXANDER	\$11.76	Staff travel - Jan 2016
1492	DEBRA BIRTEL	\$31.08	Staff travel - Jan 2016
1493	DENNIS FORD	\$71.56	Staff travel - Feb 2016
1494	FCSP client L.G.	\$400.00	FCSP client services reimbursement - Jan 2016
1495	FFCSP client D.R.	\$500.00	FFCSP client services reimbursement - Jan 2016
1496	DR. GARY R. GOOD	\$175.00	Mo outpatient BHSI bills & co-pays for Dr visits - Jan
1497	PITNEY-BOWES	\$56.19	D&A postage machine rental - 1/30 -2/28/16
		\$1,044,267.28	

Liquid Fuels

839	JAMES KENNEDY	BRIGES 2/16	\$	135.00
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VOIP

1009	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	MONTH #33	\$	893.00
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Hotel

187	PMVB INC	4TH Q 2015	\$	92,869.73
188	WAYNE COUNTY GENERAL FUND	4TH Q 2015	\$	1,895.30

A motion was made by Commissioner Smith, seconded by Commissioner Kay to adjourn.
Motion carried.

Vicky J. Botjer, Chief Clerk