

Honesdale, Pennsylvania

February 18, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held February 11, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Proclamation – Teen Dating Violence Awareness Month; Electronic Recycling Program suspended – Press Release; Letter to PA Dept. of Labor- Pocono Counties WIB; PA DOT – Report of Act 89; Temporary Housing Project Lease; Adoption Assistance Agreement; Salary Board meeting; Payment of bills; Executive session on personnel.

Correspondence and Communications

Received a letter from the PA Department of Human Services announcing the tentative allocations for the Intellectual Disabilities-Community Based Program for F.Y. 2015-2016.

Received a letter from BCM Engineers notifying that Roamingwood Sewer and Water Association is submitting a General permit Registration, GP-5 for Utility Line Stream Crossing and GP-7 Minor Road Crossing to the Wayne Conservation District.

Received a letter from the PA Department of Environmental Protection advising that Wayco, Inc. has made application for Noncoal SMP No. 64160301 for Diddler Ridge Quarry, Palmyra Township.

Received a letter from the Department of Public Welfare informing of Wayne County's final Child Welfare Needs-Based Plan and Budget allocation for Fiscal Year 2015-16.

Received a letter from Nathan Kilian notifying that he is resigning as a Wayne County Detective, effective March 1, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to accept this letter.

Received a letter from Karri Miszler informing that she is unable to continue her position with Wayne County Parks and Recreation. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Public Comment

David Islas, a recent resident at the Wayne County Correctional Facility, spoke to the Commissioners about a heating issue in the Echo Unit and concerns that it is not being timely addressed. The Chief Clerk is aware of the issue and an air handler schematic and request for repairs has been issued.

New Business

Melinda Card, representing the Victims Intervention Program, spoke about Teen Dating Violence Awareness Month. There is a program being conducted to increase awareness and educate teens in each of the school districts which will help to create a safer environment and provide support for students who may be dealing with relationship issues. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to proclaim February 2016 as Teen Dating Violence Awareness and Prevention Month throughout Wayne County and urge all citizens to work toward ending teen dating violence by empowering young people to develop healthier relationships and assist victims in accessing the information and supportive services they need.

February 18, 2016

The Chief Clerk presented a copy of a press release which was issued on Tuesday, February 16, 2016 concerning a temporary suspension of electronic recycling in Wayne County.

The Chief Clerk presented a financial report of Act 89 funding for year ending 12/31/2015. The balance being submitted is \$65,587.36. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to execute the report and file it with the PA Department of Transportation as required.

The PA Department of Labor and Industry has issued a request for comment concerning the consolidation of local Workforce Development Areas. A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to execute a letter along with the Commissioners from Schuylkill, Monroe and Pike Counties to maintain the four County Consortium known as the Pocono Counties Workforce Development Area.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute the Lease Agreement between Wayne County Human Services and Michael Guy for space at 1798 N. Main Street, Honesdale, effective February 15, 2016 through June 30, 2016, to assist with temporary housing needs in the County.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to execute an adoption Assistance Agreement on behalf of Wayne County Children and Youth Services for one child.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to approve Bruce Negri, as a County Caseworker 1 in Wayne County Children and Youth Services, effective March 7, 2016.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated February 17, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 77095 through 77203. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
77095	STANDARD INSURANCE CO	#LAPSE NOTICE/MARCH PREMIUM	\$ 5,256.00
77096	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 2/19	\$ 597,744.73
77097	LEATRICE ANDERSON ESQ	JANUARY SERVICE	\$ 533.00
77098	APPALACHIAN YOUTH SERVICE	CRD & DAY TREATMENT	\$ 6,243.45
77099	BIMBO FOODS, INC	#6900806999999 DUE 2/6	\$ 170.38
77100	MARY ANN BLACKLEDGE	JAN MILEAGE	\$ 102.48
77101	STEVEN E BURLEIN	DOMESTIC RELATIONS SEPT	\$ 1,672.50
77102	CCAP	SPRING CONF REGISTRATION	\$ 700.00
77103	CCAP	JOHN SZOSTOWSKI REGISTRATION	\$ 100.00
77104	CENTRAL WAYNE REGIONAL AUTH.	#001382.00 DUE 2/29	\$ 1,366.80
77105	CHILDRENS HOME OF EASTON	FC JAN	\$ 3,775.18
77106	CHILDREN'S SERVICE CENTER	FC JAN	\$ 1,244.88
77107	COMMUNITY SOLUTIONS INC	MST JAN	\$ 4,170.44
77108	CONCERN	FC JAN	\$ 1,118.17
77109	COUNTY OF NORTHAMPTON	JUV DETENTION/REDIENTIAL JAN	\$ 10,250.00
77110	ETTA DAY	JAN MILEAGE	\$ 11.76
77111	DEAN FOWLER SERVICE STATION	#054451 JAN SERVICE	\$ 204.50
77112	DE LAGE LANDEN FIN SERVICES	#343775 DUE 3/1	\$ 646.54
77113	DELTA DENTAL OF PA	FEBRUARY PREMIUM	\$ 15,424.94
77114	DEMPSEY UNIFORM & LINEN SUPPLY	#WAYN0015 DUE 2/10	\$ 148.64
77115	DIRLAM BROS LUMBER CO INC	#WAY350 DTD 2/9	\$ 25.49
77116	EASTERN PROPANE	#WAYNCO1 DELIVERED 1/25	\$ 1,024.93
77117	ELITE BROKERAGE SERVICES	FEBRUARY PREMIUM	\$ 2,032.50
77118	FAMILIES UNITED NETWORK INC	FC JANUARY	\$ 6,953.31
77119	MARYELLEN FILLEBROWN	FSA 15/16	\$ 19.75
77120	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 2/9	\$ 296.28
77121	FORENSIC ASSOCIATES OF NEPA	COREY WELLS	\$ 1,850.00

77122	HEALTH NETWORK LABORATORIES, LP	MICHAEL HERNANDEZ	\$	4,491.00
77123	FOX LEDGE INC	#001972 DUE 3/1	\$	188.21
77124	FRANCOTYP-POSTALIA, INC	#500010596 DUE 3/3	\$	131.85
77125	FRONTIER	#71711180111129933 DUE 2/25	\$	80.50
77126	GATEHOUSE MEDIA	#0001687 BID NOTICE	\$	500.15
77127	GOVERNMENT SOFTWARE SERVICES INC	RETURN CLAIMS DUPLICATE BINDIN	\$	38.00
77128	GRAINGER INC	#838681526 DUE 3/6	\$	180.08
77129	TRACI HALL	FSA 15/16	\$	88.00
77130	HARRISON SIGNS	WC RECYCLING LETTERING	\$	190.00
77131	RANDY S HELLER	FSA 15/16	\$	520.00
77132	RICHARD B HENRY ESQ	KELLAM THRU 1/26	\$	656.50
77133	PAULA J. HERZOG	2015 EXPENSES	\$	59.06
77134	HIGHHOUSE ENERGY	#9048 DUE 2/15	\$	1,575.80
77135	HIIG-ELITE UNDERWRITERS AGENCY INC	FEBRUARY PREMIUM	\$	14,714.90
77136	PETER HOOKER	TURNPIKE TOLL	\$	33.30
77137	HOWELL, HOWELL & KRAUSE	MENTAL HEALTH HEARINGS	\$	150.00
77138	IDENTICARD/JAM PLASTICS	#6314737953 DTD 2/3	\$	461.07
77139	INSIGHT	#10074847 DUE 2/20	\$	17,730.18
77140	CLARA M KEAST, TAX COLLECTOR	2015 EXPENSES	\$	108.25
77141	KEENAN & ASSOCIATES	#12 INSTALLMENT	\$	983.73
77142	JAMES KENNEDY	WALK BRIDGES 2/9	\$	140.00
77143	KIDSPACE CORPORATION	DEC CORRECTION	\$	393.12
77144	LANGUAGE LINE SERVICES	#9020907013 JAN SERVICE	\$	51.75
77145	MICHAEL LEHUTSKY ESQ	GABRIEL THRU 1/18	\$	595.00
77146	CAROL LIENERT	JAN MILEAGE	\$	5.04
77147	KAY MARKS	FSA 15/16	\$	97.18
77148	MARLIN LEASING	#1255904 DUE 3/5	\$	27.33
77149	MASTERCARD	XXXXX9355 DUE 3/6	\$	327.06
77150	CYNTHIA MATTEWS	FSA 15/16	\$	228.00
77151	PAMELA McDONALD	FSA 15/16	\$	2.18
77152	MEAGHER LAW, INC	PRISON BOARD SOLICITOR 2016	\$	1,500.00
77153	MILLON'S INC	WC PROBATION ACCT	\$	65.99
77154	MISSION CRITICAL PARTNERS, INC	PHASE 1 & 2	\$	1,439.25
77155	DAVID C MITCHELL	FSA 15/16	\$	138.99
77156	M.M.M. WASTE REMOVAL INC	#WAYNE COUNTY DUE 2/23	\$	138.60
77157	SAMANTHA J MYERS	1/25-2/15	\$	120.00
77158	C ROBERT NEUMANN	JAN MILEAGE	\$	20.58
77159	NORTHWESTERN HUMAN SERVICES	RESIDENTIAL DELINQ JAN	\$	7,502.00
77160	JUDITH O'CONNELL	FSA 15/16	\$	181.38
77161	PA DEP	#53836 DUE 4/4	\$	50.00
77162	PA DUI ASSOCIATION	WAYNE CO DA DUE 3/11	\$	400.00
77163	MARY PALADINO	FSA 15/16	\$	290.00
77164	PATHWAYS ADOLESCENT CENTER INC	JAN RESIDENTIAL SERVICES	\$	4,640.00
77165	PATRIOT WORKWEAR	#WC EMA ACCT DTD 2/8	\$	567.00
77166	PENNSYLVANIA BAR ASSOCIATION	#O 00176560 DUE 1/1	\$	43.00
77167	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELINQ JAN	\$	1,587.82
77168	PENTELEDATA	#3004815 DUE 2/29	\$	2,200.00
77169	PIMCC	JAN BILLING	\$	703.73
77170	PIONEER CONSTRUCTION CO INC	SNOW REMOVAL CH/DIMMICK 12/29	\$	6,779.75
77171	PPL ELECTRIC UTILITIES	#3140176006 DUE 3/9	\$	693.24
77172	REDWOOD TOXICOLOGY LAB, INC	#114681 DTD 1/16	\$	28.55
77173	HOLLY RICKARD	FSA 15/16	\$	380.00
77174	SAMSON WELDING	REPAIR LOCK AT PRISON	\$	60.00
77175	KATHLEEN SCHLOESSER	FSA 15/16	\$	730.63
77176	SECOND HAVEN SERVICES FOR YOUTH	RESIDENTIAL SERVICES JAN	\$	5,890.00
77177	CAROLINE SHIFLER	UNIFORMS	\$	163.46
77178	SHI INTERNATIONAL CORP	#1054819 DTD 1/22	\$	9,141.58
77179	SOLID BOSS WORLDWIDE, INC	#WAYNECTYREC001 DTD 1/27	\$	2,151.00
77180	STANTON OFFICE EQUIPMENT	WC C & Y ACCT	\$	30.00
77181	STAPLES ADVANTAGE	#803510 DUE 2/29	\$	577.92
77182	STARR UNIFORM CENTER	PAQUETTE	\$	346.73
77183	MARY ANN SWINGLE	TRAINING TOLLS	\$	19.66
77184	TELEMEDICINE MANAGEMENT, INC	MARCH MEMBERSHIP FEE	\$	1,760.00
77185	EMMA THORPE	JAN MILEAGE	\$	38.68
77186	THOMSON REUTERS-W. PUBLISHING CORP	#1000456700 DUE 3/2	\$	3,333.55
77187	SARAH TIGUE & TREVOR DAWE	FC JAN	\$	847.00
77188	TRACK GROUP	JAN MONITORING #96255	\$	1,278.00
77189	DEBBIE VARCOE	FSA 15/16	\$	3.73
77190	VERIZON	#7171946329 DUE 2/29	\$	4,410.35
77191	VIGILNET	JANUARY MONITORING	\$	767.00
77192	VISION BENEFITS OF AMERICA	FEB PREMIUM	\$	3,069.62
77193	JULIE & KEVIN WARFIELD	FC JAN	\$	999.64
77194	JAMES WAYMAN	FSA 15/16	\$	13.46
77195	WAYNE MEMORIAL HOSPITAL	#V01052819677 D DEGROAT	\$	874.30
77196	WAYNE COUNTY EMPLOYEE	BALANCE OF JAN DEDUCTIONS	\$	67,458.40
77197	W C HEALTH BENEFIT FUND	HEALTH PAYMENT	\$	52,000.00
77198	W C JUVENILE PROBATION PETTY CASH	PLACEMENT EXP	\$	46.36
77199	WEX BANK	#0496002531101 DUE 2/22	\$	501.44
77200	DEBBIE WILSON	FSA 15/16	\$	62.47
77201	WILSON LAW, PC	CM BAKKER/SCHMIDT THRU 2/5	\$	1,800.00
77202	WAYNE COUNTY YMCA	PARTIAL 2016 ALLOTMENT	\$	10,000.00
77203	ZEE MEDICAL SERVICE CO	JUV PROBATION ACCT	\$	31.83
Total			\$	<u>905,710.58</u>

WEEKLY VOUCHER REPORT FROM 2/18/2016 - 2/18/2016

VOUCH 684 VENDOR N.E. LASER TONER & COPIER SERVICE

DESCRIPTION TONER CARTRIDGE - DIC & PR

AMOUNT 7.95

685	JENNIFER MALAK	FEB 2016 EI PT BASE SERVICES	158.80
686	KAREN RICKERT	FEB 2016 EI SNI BASE SERVICES	531.81
687	STELLA OLIVERAS	INTERPRETER SERVICES - ABI M.	58.50
688	STELLA OLIVERAS	INTERPRETER SERVICES/CHRIS & JEFF D.	37.50
689	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	257.65
690	THE ADVOCACY ALLIANCE	FEB 2016 ID HOME & COMM HAB BASE	962.35
691	BAYADA HOME HEALTH CARE	JAN 2016 ID HOME & COMM HAB BASE	108.20
692	CARE FOR PEOPLE PLUS, INC.	FEB 2016 ID HOME & COMM HAB BASE	1,295.46
693	COMMUNITY VOCATIONAL SERVICES, INC.	JAN ID EMPLOY. & HOME & COMM HAB BASE	1,346.28
694	HUMAN RESOURCES CENTER, INC.	JAN 2016 ID TRANSPORTATION BASE	82.40
695	NORTHWESTERN HUMAN SERVICES	JAN ID BEHAVIORAL SUPPORT BASE	309.42
696	WAYNE CO. OFFICE OF HUMAN SERVICES`	QTR 1 - JUL THRU SEPT 2015 REIMB.	37,553.80
697	CARDMEMBER SERVICE	TRAINING REGISTRATION - PAT O.	30.00
			\$42,740.12

HSA WEEKLY VOUCHER REPORT FROM 2/18/2016 TO 2/18/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1426	MA client J.B.	\$106.56	MA client travel - Jan 2016
1427	MA client W.D.	\$28.80	MA client travel - Jan 2016
1428	MA client B.H.	\$10.80	MA client travel - Feb 2016
1429	MA client A.L.	\$95.04	MA client travel - Jan 2016
1430	MA client M.M.	\$72.96	MA client travel - Jan 2016
1431	MA client K.M.	\$18.00	MA client travel - Jan 2016
1432	MA client K.R.	\$148.80	MA client travel - Jan 2016
1433	ADAMS CATV	\$62.06	Mo cable TV & internet bill, Hamlin - Feb
1434	ARMSTRONG-INDIANA-CLARION	\$400.00	Recovery Coach Academy fee /Simpson
1435	B & B DODGE	\$162.00	Extra keys for new vehicles #38 & #42
1436	BERGER FAMILY DEALERSHIPS INC	\$42,370.00	2 new Dodge Grand Caravans, vehicles
1437	CAREGIVERS AMERICA LLC	\$24,223.68	Personal care & home support & PERS
1438	DAVES SUPER DUPER	\$11.97	Supplies for PIT count - bags
1439	GEIGER	\$687.00	Uniforms for Trans drivers
1440	GEIGER	\$2,473.10	Uniforms for Trans & HBM drivers
1441	HOME INSTEAD SENIOR CARE	\$2,342.47	Personal care & home support - Jan 2016
1442	INSIGHT PUBLIC SECTOR	\$389.32	Toner for Tax volunteers' printers
1443	JBS INC.	\$250.80	Toner for Fiscal copier
1444	MIKE LIUZZO	\$120.00	Tai Chi classes - Jan 20, Feb 3, 10
1445	MESKO GLASS CO.	\$270.00	Install windshield van #32, 2/12/16
1446	NEWS EAGLE	\$62.90	Legal ads for C&Y 2/4/16 meeting
1447	PIKE CO AREA AGENCY ON AGING	\$1,291.46	Monthly ADRC expense reimb Nov & Dec
1448	PITNEY-BOWES-PURCHASE POWER	\$1,008.50	Aging postage meter refill - Feb 5
1449	PYRAMID HEALTHCARE, INC/E STROUDSBG	\$1,278.00	Inpatient non-hospital - Jan 2016
1450	RAMADA INN - STATE COLLEGE	\$289.71	Hotel - IPS-PDA Soc Med & Drug Diversion
1451	STEPHENS PHARMACY	\$174.68	Monthly BHSI to pharmacy bills - Jan 2016
1452	STEVE'S SIGN WORKS	\$400.00	Lettering for new Dodge vans #38 & #42
1453	TOFTREES	\$473.08	Hotel - Simpson/Recovery Coach Academy
1454	JAMES SIMPSON	\$178.92	Staff travel - Jan 2016
1455	JOHN SZOSTOWSKI	\$72.37	Staff travel - Feb 2016
1456	MELISSA WERTMAN	\$127.68	Staff travel - Jan 2016
1457	JEFFREY ZERESHAK	\$134.84	Staff travel - Jan & Feb 2016
1458	MICHAEL P GUY	\$1,486.15	4 1/2 mo lease, 1798 N Main Apt 3
1459	ERNIE SEAGRAVES	\$118.02	Volunteer travel - Jan 2016
1460	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill Hawley center - Jan
1461	PENNA POWER & LIGHT CO. (HNSDL)	\$2,440.00	Electric bill, Honesdale, 1/6/16 - 2/4/16
1462	PP&L ELECTRIC (ADULT DAY CARE)	\$43.68	Electric bill, Adult Day Care 1/11 - 2/9/16
1463	PP&L (TRANS)	\$79.26	Electric bill, Trans 1/6/16 - 2/4/16
		\$84,098.61	

Liquid Fuels

837	ALFRED BENESCH & CO	WANGUM BRIDGE ESTIMATE #10	\$ 2,068.59
838	JAMES KENNEDY	SNOW REMOVAL BRIDGES 2/9	\$ 270.00

Tourism Promotion

568	PENTELEDATA	#3118929 DUE 2/29	\$ 59.95
-----	-------------	-------------------	----------

Escheated

1018	NEW YORK STATE COMPTROLLER	#D021616.T130508	\$ 71.50
------	----------------------------	------------------	----------

At this time, the Commissioners recessed to hold an executive session on personnel.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk