

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams. Commissioner Wendell R. Kay was not present.

The Commissioners were presented with a copy of the minutes of the meetings held January 12, 2017. A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Conservation District Habitat Room Artists; 2017 Budget Line Item Adjust/Amendment; ESG Grant Amendment; Annual Support Coordination Organization Qualification Application; Grant-in-Aid and JCJC Annual Certification; Certification of County Funds 2017; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from Fox Engineering, PC notifying that Leet Quarry has submitted application to the Department of Environmental Protection for a Small Non-coal Mine Permit for Leet Quarry in Preston Township.

Received a letter of support from the Susquehanna County Commissioners stating their strong opposition against the potential closing of SCI Waymart because of the affect it would have on employment opportunities.

Public Comment Period

There was no public comment.

New Business

The Commissioners presented Certificates of Recognition to Kathy Dodge and Helena Guindon who were the volunteer artists who completed the mural at the Wayne Conservation District for the Educational Habitat room. Ms. Dodge accepted the certificates on behalf of herself and Ms. Guindon and stated that they were very thankful to the Conservation District staff and other artists who helped along the way.

Vicky Botjer, Chief Clerk, and John Haggarty, Business Manager, reviewed the 2017 line item amendment for the General Fund budget to reflect adjusted numbers related to salary calculations. A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the budget line items as presented. Motion carried.

	ADOPTED YEAR 2017	
	=====	
COMMISSIONERS	\$578,786.49	\$1,191.38
SOLICITOR	\$54,199.21	-\$131.70
COUNTY BUILDINGS	\$1,217,328.58	-\$36,577.05
VOTER REGISTRATION	\$63,044.53	-\$149.13
TAX ASSESSMENT	\$356,843.26	\$20,703.66
MIS DEPARTMENT	\$282,310.50	-\$4,659.62
TREASURER	\$136,726.22	\$1,675.18
TAX CLAIM BUREAU	\$272,603.16	\$14,003.16
PLANNING	\$359,135.47	\$3,486.56
RECORDER OF DEEDS	\$229,240.40	\$7,195.66
MAIL/MICROFILM PHOTOCOPY	\$170,829.45	\$449.45
CORONER	\$285,159.89	-\$967.64
DOMESTIC RELATIONS	\$323,950.00	\$2,000.00
PUBLIC DEFENDER	\$201,066.17	-\$2,760.73
DISTRICT ATTORNEY	\$812,390.00	\$2,000.00
COURTS	\$432,792.00	\$2,000.00

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DISTRICT JUSTICE	\$281,607.16	\$4,316.42
ADULT PROBATION	\$663,620.62	\$3,268.62
CORRECTIONAL FACILITY	\$4,588,800.00	-\$34,000.00
EMERGENCY MANAGEMENT	\$153,232.97	\$1,690.24
911 COUNTY SYSTEM	\$1,229,690.60	-\$18,000.00
MILITARY AFFAIRS	\$29,854.07	-\$32.37
EMPLOYEE BENEFITS	\$6,060,303.70	-\$1,500.00
WAYNE CONSERVATION DISTRICT	\$270,783.24	\$913.20
RECYCLING PROGRAM	\$341,181.40	-\$742.79
SOLID WASTE	\$68,320.89	\$9,854.48
BLOCK GRANTS	\$601,500.00	-\$18,500.00
JTPA	\$154,077.26	-\$1,983.31
TRANSFER TO OTHER FUNDS	\$99,623.02	\$45,256.33
TOTAL EXPENDITURES	\$20,319,000.26	\$0.00

A motion was made by Commissioner Adams, seconded by Commissioner Smith to authorize the Chairman to execute a grant amendment for the Emergency Solutions Grant. Motion carried.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to authorize the Chairman to execute the Annual Supports Coordination Organization Qualification Application. Motion carried.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to authorize the Chairman to execute the Grant-in-Aid July 1, 2016 to June 30, 2017 JCJC Annual Certification. Motion carried.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to execute the Certification of County Funds for 2017, reserved for the purchase of easements, \$25,000 General Fund, \$8,006 Rollback Tax Penalties – Clean and Green. Motion carried.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the promotion of Beverly Spittel, from County Caseworker 1 to 2 in Children and Youth Services, effective January 30, 2017. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the promotion of Shawna Cassidy, from County Caseworker 1 to 2 in Children and Youth Services, effective January 30, 2017. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the promotion of Julie Cornwell from Aging Care Manager 1 to 2 in the Wayne County Area Agency on Aging, effective January 30, 2017. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve William Magann, as an Aging Case Aide 2 in the Area Agency on Aging Care Management Unit, effective January 30, 2017. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

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The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to recognize the Judicial appointment of Mark R. Smith, as an Enforcement/Conference Officer in the Wayne County Domestic Relations Office, effective January 30, 2017. Motion carried.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated January 18, 2017.

A motion was made by Commissioner Adams, seconded by Commissioner Smith to approve the following bills for payment, as presented, which includes Checks No. 82379 through 82470. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
82379	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 1/20/17	\$ 668,779.97
82380	AAP	JOHN MCCORMICH 2017 DUES	\$ 300.00
82381	ROSANNE ALEXANDER	2016 EXPENSES	\$ 15.83
82382	AMERICAN SAFETY & HEALTH INSTITUTE	#00-0155021 DUE 1/27	\$ 20.00
82383	APCO INTERNATIONAL, INC	#ED3150 DTD 12/19	\$ 360.00
82384	APPALACHIAN YOUTH SERVICE	DAY TREATMNT/GRP HOME SERVICE	\$ 12,245.28
82385	AVANCO INTERNATIONAL INC	#6200-11U 1ST Q BILLING	\$ 7,731.90
82386	JOHN BONHAM ROAD EQ & SUPPLIES, INC	#230084 DTD 12/30	\$ 416.50
82387	STEVEN BURLEIN	PD DECEMBER	\$ 406.72
82388	CAMPBELL LAW OFFICES	WC C & Y GAL	\$ 1,108.50
82389	CASE TIRE SERVICE INC	#WAY400 DUE 2/15	\$ 24.00
82390	CHILDRENS HOME OF EASTON	FC DEC	\$ 3,775.18
82391	CHURCH STREET AUTOMOTIVE LLC	DURANGO REPAIRS	\$ 295.50
82392	CORNELL ABRAXAS GROUP, INC	DEC SERVICE	\$ 27,887.60
82393	COUNTY OF NORTHAMPTON	RES DELIQ DEC	\$ 7,750.00
82394	COUNTY TREASURER'S ASSOCIATION OF PA	2017 DUES BRIAN FIELD	\$ 500.00
82396	LINDA DAVIS	2016 EXPENSES	\$ 74.51
82397	DAVE'S SUPER DUPER MARKET	WC C & Y ACCT	\$ 351.12
82398	DEAN FOWLER SERVICE STATION	#054451 DEC SERVICE	\$ 462.90
82399	DE LAGE LANDEN FIN SERVICES	#343783 DUE 2/1	\$ 652.56
82400	DIRLAM BROS LUMBER CO INC	#WAY280 DTD 1/9	\$ 39.33
82401	EASTERN PROPANE	#WAYNCO1 DELIVERED 1/4	\$ 429.67
82402	EDWARDS BUSINESS SYSTEMS	#PC20 DUE 2/3	\$ 376.29
82403	ELECTRONIC BUSINESS PRODUCTS	#109140 DUE 2/8	\$ 205.64
82404	ENTERPRISE FLEET MANAGEMENT INC	#545182 JAN SERVICE	\$ 3,683.41
82405	ESRI INC	#115517 DTD 1/4	\$ 50,500.00
82406	FAMILIES UNITED NETWORK INC	GH DEC	\$ 5,765.07
82407	CHRISTOPHER FARRELL, ESQ	PD SEPT	\$ 2,400.00
82408	MICHAEL J FARLEY	BRADLEY GAL	\$ 110.50
82409	SOURCE SECURITY & COMMUNICATIONS INC	WC DJ RONALD EDWARDS ACCT	\$ 550.00
82410	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 1/10	\$ 498.73
82411	FIRMSTONE TIRE & AUTO SERVICE STATION	#995-1 DEC SERVICES	\$ 312.95
82412	FORENSIC ASSOCIATES OF NEPA	WALKO	\$ 1,850.00
82413	KATE & WILLIAM FOSTER	FC DEC	\$ 746.17
82414	FOX LEDGE INC	#010259 DUE 1/30	\$ 174.35
82415	FRANCESKI WASTE & RECYCLING	OCT NOV DEC PICKUP	\$ 45.50
82416	GATEHOUSE MEDIA NEPA	#00016877 PRISON BOARD	\$ 34.08
82417	GEORGE JUNIOR REBUBLIC	RESIDENTIAL DEC	\$ 2,196.97
82418	BEVERLY A GILL	2016 EXPENSES	\$ 180.90
82419	JULIE GILBERT	NOV & DEC MILEAGE	\$ 165.06
82420	GRANDJEAN & BRAVERMAN INC	MAINT/SUPPORT TREASURER OFFIC	\$ 361.33
82421	ERIC GRANT	STIPENDS JAN	\$ 200.00
82422	GRAINGER INC	#838681526 DUE 1/29	\$ 387.77
82423	DAVID HARTUNG	DEC MILEAGE	\$ 29.40
82424	RICHARD B HENRY ESQ	2016 RETAINER ADULT PROBATION	\$ 1,493.75
82425	HIGHMARK BLUE SHIELD	JAN CLAIMS THRU 1/13	\$ 111,355.05
82426	HIGHHOUSE ENERGY	#8006 DUE 1/15	\$ 2,107.85
82427	HONESDALE AGWAY	#700557 DTD 12/20	\$ 33.88
82428	JOSEPH P KELLAM	EXPLORER	\$ 62.10
82429	EILEEN KOHN	2016 EXPENSES	\$ 196.45
82430	MATT KROMKO	TRAINING EXP 1/10-1/11	\$ 15.31
82431	LABORATORY CORP OF AMERICA	#37214195 11/26-12/31	\$ 210.00
82432	MICHAEL LEHUTSKY ESQ	WC C & Y ACCT LEGAL FEES	\$ 276.25
82433	KAINE LUPINSKI	DEC STIPENDS	\$ 50.00
82434	MEAGHER LAW, INC	2017 RETAINER PRISON BOARD	\$ 2,250.00
82435	MEDTOX LABORATORIES INC	WC C & Y ACCT	\$ 204.00

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82436	MENTOR NETWORK	FC DEC	\$	1,366.17
82437	MILLON'S INC	WC C & Y ACCT	\$	103.98
82438	SCOTT E MYERS	TRAINING EXP 1/11	\$	150.80
82439	JACOB ORRICK	STIPENDS DEC	\$	100.00
82440	PA CHIEFS OF POLICE ASSOCIATIONS	LIVESCAN'CPIN MAINT 2017	\$	6,800.00
82441	PA DEPARTMENT OF LABOR & IND-B	#33832 DUE 2/25	\$	108.00
82442	PA STATE POLICE	CLEARANCES	\$	32.00
82443	PATRIOT WORKWEAR	WC EMA ACCT	\$	24.00
82444	PENNSYLVANIA BAR ASSOCIATION	#O 00177769 DUE 1/31	\$	100.00
82445	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELIQ	\$	1,587.82
82446	PENTELEDATA	#3004815 DUE 1/29	\$	2,200.00
82447	PIMCC	#C100-20 JAN	\$	922.00
82448	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC	#0012650980 DUE 1/30	\$	42.74
82449	POCONO WELDING & SAFETY SUPPLY	INV DTD 12/30	\$	335.00
82450	US POSTMASTER SERVICE	POSTAGE	\$	705.00
82451	US POSTMASTER SERVICE	POSTAGE	\$	214.14
82452	PPL ELECTRIC UTILITIES	#0793617160 DUE 2/9	\$	7,059.64
82453	PPL ELECTRIC UTILITIES	#9877243009 DUE 2/8	\$	5,699.74
82454	SCHRRP	2017 DUES	\$	688.00
82455	WARREN SCHLOESSER ESQ	SOLICITOR FEE OCT NOV DEC	\$	2,492.50
82456	THE SOUTH CANAAN TELEPHONE CO	WC COURTHOUSE DUE 2/2	\$	312.00
82457	SPALL,RYDZEWSKI,ANDERSN,LALLY&TUNS, PC	WC C & Y LEGAL FEES & GAL	\$	2,016.20
82458	STAPLES ADVANTAGE	#B03510 DUE 1/30	\$	1,879.65
82459	STARR UNIFORM CENTER	KOMINSKI	\$	2,869.64
82460	TCBA of PA	2017 DUES	\$	250.00
82461	THOMSON REUTERS-WEST PUBLISHING CORP	#1000625184 DUE 2/3	\$	1,325.16
82462	TRACK GROUP	INV DTD 12/31	\$	722.25
82463	BETSY TURNER	TRAINING EXP 1/10	\$	148.87
82464	VERIZON	#7171946329 DUE 1/30	\$	4,431.93
82465	WAYNE COUNTY HUMAN SERVICES	TEFAP JULY 2015-SEOT 2016	\$	7,479.17
82466	W C JUVENILE PROBATION DEPT PETTY CASH	WINDOW WASHER DE-ICER	\$	4.23
82467	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 1/10	\$	29.00
82468	DEBBIE WILSON	NOV DEC MILEAGE	\$	103.74
82469	WILSON LAW, PC	CM BOEHMER THRU 1/6	\$	1,425.00
82470	JOSEPH P CREMONA	A RYAN 1/11	\$	27.50
Total			\$	<u>976,411.70</u>

## WEEKLY VOUCHER REPORT FROM 1/19/2017 - 1/19/2017

Vouch	VENDOR	DESCRIPTION	AMOUNT
715	WAYNE COUNTY COMMISSIONERS	01/06/2017 PAYROLL	58,529.03
716	JENNIFER L. MALAK	JAN 2017 EI PT BASE SERVICES	127.04
717	PEDIATRIC & ADULT THERAPY SERVICES INC	DEC 2017 EI BASE EVALUATIONS	1,315.53
718	KAREN E. RICKERT	JAN 2017 EI SNI BASE SERVICES	811.71
719	SAYEGH PEDIATRIC THERAPY SERVICES, PC	JAN 2017 EI SNI BASE SERVICES	1,175.58
720	ST JOSEPH'S CENTER	DEC 2016 EI ST & SNI BASE SERVICES	478.00
721	U.S. HEALTHCARE SERVICES, LLC	DEC 2016 EI ST & OT BASE SERVICES	1,143.36
722	WESTERN PA SCHOOL FOR THE DEAF	DEC 2016 EI SNI-H BASE SERVICES	447.84
723	HUMAN RESOURCES CENTER, INC.	NOV BH VOC REHAB SERV. (WORK ACTIVITIES)	2,753.66
724	HUMAN RESOURCES CENTER, INC.	NOV BH VOC REHAB SERV. (TRANSPORT)	1,056.78
725	HUMAN RESOURCES CENTER, INC.	NO BH EMPLOYMENT SERVICES	879.76
726	HUMAN RESOURCES CENTER, INC.	NOV BH SOC REHAB & SUPPORTED EMPLOYMNT	2,682.60
727	HUMAN RESOURCES CENTER, INC.	NOV 2016 BH TRANSITIONAL LIVING SERVICES	20,565.29
728	GRIM, BIEHN & THATCHER	MH REVIEW HEARING - DAVID C.	150.00
729	LACK./SUSQ. OFFICE OF DRUG & ALCOHOL PR	SAP TRAINING - JOHN N.	330.00
730	CENTRAL WAYNE REGIONAL AUTHORITY	DEC SEWER RENTAL - PARK ST PROPERTY	50.00
731	WEIS MARKETS, INC.	FOOD SUPPLIES - PARK ST TRAINING KITCHEN	20.40
732	NORTHEAST COUNSELING ASSOCIATES, INC	DEC 2016 BH FAMILY BASED SERVICES	465.12
733	PPL	ELECTRIC UTILITIES CHARGES - 6TH ST APT D	28.90
734	PPL	ELECTRIC UTILITIES CHARGES - DIC & PR	82.09
735	JEFFREY R. SOLAR, ESQUIRE	TRAVEL TO & ATTEND 303 HEARING - DAVID C.	152.00
736	CARE FOR PEOPLE PLUS, INC.	DEC & JAN ID HOME & COMM HAB BASE	2,062.56
737	CAREGIVERS AMERICA, LLC	DEC 2016 ID HOME & COMM HAB BASE SERVICES	306.24
738	COMMUNITY VOCATIONAL SERVICES, INC.	DEC ID EMPLOYMENT & HOME & COMM HAB BASE	3,271.64
739	HUMAN RESOURCES CENTER, INC.	DEC 2016 ID COMM HAB BASE SERVICES	596.60
740	NHS PENNSYLVANIA	DEC 2016 ID SPECIALIZED SUPPORTS BASE	206.28
741	PEDIATRIC SERVICES OF AMERICA, INC.	JAN 2017 ID HOME & COMM HAB BASE SERVICES	54.10
742	ENTERPRISE FM TRUST	MONTHLY COUNTY VEHICLE LEASES	766.28
743	PACA MH/DS	PACA MH/DS 2017 MEMBERSHIP DUES	4,908.00
744	PACA MH/DS	PACA MH/DS SCO 2017 ASSOCIATE DUES	500.00
745	STANTON OFFICE EQUIPMENT	OFFICE SUPPLIES	189.00
746	CARDMEMBER SERVICE	SERV SAFE COURSES - PARK ST TRAINING	30.00
747	WAYNE COUNTY COMMISSIONERS	2ND QTR WC/UC - (OCT-DEC 2016)	2,503.31
			\$108,638.70

## HSA WEEKLY VOUCHER REPORT FROM 1/19/2017 - 1/19/2017

Vouch	VENDOR	AMOUNT	DESCRIPTION
1324	FCSP client E.C.	\$240.00	FCSP client services reimbursement - Dec 2016
1325	FCSP client L.G.	\$160.00	FCSP client services reimbursement - Dec 2016
1326	MA client L.B.	\$5.28	MA client travel - Dec 2016
1327	MA client C.C.	\$21.84	MA client travel - Dec 2016

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1328	MA client S.D.	\$144.00	MA client travel - Nov & Dec 2016
1329	MA client A.K.	\$160.68	MA client travel - Dec 2016
1330	MA client A.L.	\$311.52	MA client travel - Nov & Dec 2016
1331	MA client J.L.	\$238.08	MA client travel - Dec 2016
1332	MA client K.M.	\$32.40	MA client travel - Dec 2016
1333	MA client K.M.	\$48.48	MA client travel - Nov & Dec 2016
1334	MA client K.R.	\$148.80	MA client travel - Dec 2016
1335	MA client K.S.	\$206.88	MA client travel - Nov & Dec 2016
1336	3M COGENT, INC.	\$23.00	Employee clearances - Dec 2016, Kitchen YRush
1337	ADAMS CATV	\$66.06	Mo cable TV & internet bill, Hamlin - Jan 2017
1338	DAVES SUPER DUPER	\$49.95	Food - Governing Bd & Trans driver meetings
1339	COMMONWEALTH OF PA	\$82.00	Renewal of retail food facility license-Hawley
1340	STEVEN C. FICKEN	\$550.00	Ran wires for Hawley ADC - 12/30/16
1341	FIRST LAB	\$259.00	Random drug/alcohol screenings 12/5-9, 1/4
1342	FROMM ELECTRIC SUPPLY CORP.	\$172.00	10 ballast lamps - Aging
1343	GATEHOUSE MEDIA - DISPLAYS	\$1,033.00	Publishing fees for display ads acct - Dec 2016
1344	HIGHHOUSE ENERGY COMPANY	\$4,012.53	Monthly gasoline bills - Dec 2016
1345	JBS INC.	\$125.00	Copier maint, Back Ofc, Sharp MXM503N - Jan
1346	KOBERLEIN INC.	\$295.00	Septic tank cleaning -Options Emergency
1347	JOHN MULQUEEN	\$325.00	Storage Units 8 & 153, month 4, Jan 2017
1348	N.E. LASER TONER & COPIER SVC	\$79.90	Toner for Brother HL-2240 fax machine - Aging
1349	OFFICE DEPOT	\$501.42	Calendars
1350	PCORP	\$337.51	Reimb. deductible, 2/8/16 accident, bus #30
1351	PENNSYLVANIA STATE POLICE	\$64.00	Employee clearances - Kitchen, volunteers, HBM, drivers
1352	PITNEY-BOWES GLOBAL FINCL SVCS	\$56.19	Mo D&A postage machine rental - 12/30/16 - 1/29/17
1353	PP&L ELECTRIC (D&A)	\$120.63	Electric bill, D&A, 12/5/16 - 1/5/17
1354	PP&L ELECTRIC (ADULT DAY CARE)	\$68.69	Electric bill, Adult Day Care 12/8/16 - 1/10/17
1355	PENNA POWER & LIGHT CO. (HNSDL)	\$2,713.00	Electric bill, Honesdale, 12/5/16 - 1/5/17
1356	PP&L (TRANS)	\$100.26	Electric bill, Trans 12/5/16 - 1/5/17
1357	PROJAN'S FLOORING AMERICA, INC.	\$570.68	Carpet cleaning & sanitizing, MIS area, Aging 2nd fl
1358	QUILL CORPORATION	\$443.20	Office supplies - AAA supply, D&A
1359	THE SALVATION ARMY	\$100.00	Deposit - Room rental for Wayne Co Aging & ID Conf.
1360	THE SALVATION ARMY	\$100.00	Deposit - room rental 5/18/17 Aging & Caregivers Conf.
1361	STAPLES ADVANTAGE	\$33.19	Honeywell steel key lockbox - Trans
1362	STEPHENS PHARMACY	\$1,283.32	Monthly BHSI to pharmacy bills - Dec 2016
1363	SALVADOR C. TIRADO	\$965.54	Transmission repair, van #67
1364	JOSH HOFFMAN	\$9.00	Staff travel - Jan 2017
1365	PAT PERKINS	\$178.65	Staff travel - Aug, Sep, Oct, Nov & Dec 2016
1366	LUCRETIA SEAGRAVES	\$20.16	Staff travel - Oct & Nov 2016
1367	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Dec 2016
		\$16,651.84	

A motion was made by Commissioner Adams, seconded by Commissioner Smith to adjourn.  
Motion carried.

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Vicky J. Botjer, Chief Clerk