

January 5, 2017

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held December 29, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Appointment to Wayne County Health and Hospital Authority Board; 2017 Tax Anticipation Note; Appointment to the South Wayne Water and Sewer Authority; 2017 Arbitration rates; Mileage reimbursement rate; Salary Board meeting; Liquid Fuels encumbrance, Payment of bills.

Correspondence and Communications

Received notification from the Department of Environmental Protection of their approval of Permit No. GP3-64-010 and Permit No. GP9-64-010 for Bunnell Waste Removal, Inc., Texas Township.

Received a copy of "News for All Seasons" newsletter from the Wayne County Area Agency on Aging for January 2017.

Received a letter from Billie Butz informing of her resignation as a Corrections Officer in the Wayne County Correctional Facility, effective December 30, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Public Comment Period

There was no public comment.

New Business

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Richard Teeter to a five-year term on the Wayne County Health and Hospital Authority, effective January 1, 2017 to December 31, 2021.

John Haggarty, Business Manager, and Treasurer Brian Field, presented the Appropriations Resolution and support documents to authorize the 2017 Tax Anticipation Note with Wayne Bank for up to \$2.0 million at the rate of .79% interest. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to accept, approve and execute any and all documents related to this note.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Lawrence Lieberher to a five-year term on the South Wayne Water and Sewer Authority, effective January 2, 2017 to January 1, 2022.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to recognize the arbitration rate as set by Judge Hamill:

\$168.20 - Arbitration Chairperson
\$122.90 - Arbitration Panel Member per case

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to set the mileage reimbursement, for personal use of automobile for business purposes, at \$.45 per mile, effective January 1, 2017.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the following classification changes:

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Russell Bortree	Maintenance Assistant 1 to 2
Joseph Hughes	Maintenance Mechanic 1 to 2
Jesse Decker	Maintenance 1 to 2
Nicholas Slish	Maintenance Mechanic 1 to 2
Daniel Dexheimer	Custodial 1 to 2
Lisa Borthwick	Assistant Director Tax Claim
Jane D'Amore	Clerk to Administrative Assistant
Kristine Wasco	Planner 1 to 2
Betsy Turner	911 Administrator
Brad Ellsworth	911 Systems Administrator
Forest Mohn	Dispatch 1 to 2
Jeff Rotundo	Dispatch 1 to 2
Randy Heller	Solid Waste/Recycling Coordinator

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve Cole Tunilo, as part-time Food Service in the Area Agency on Aging Dietary Department, effective January 3, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the promotion of Monique Orr, to Aging Care Manager 2 in the Area Agency on Aging, effective January 16, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve the promotion of Heather Schariest, as a County Caseworker 2 in Wayne County Children and Youth Services, effective January 16, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to approve Herbert Gannon, as part-time Recycling Assistant at the Wayne County Recycling Center, effective January 9, 2017.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the Liquid Fuels encumbrances, as of December 31, 2016 as follows:

Bridge Number 2 – Sunshine	\$30,600
Bridge Number 14 – Salathe	\$32,770

Other Business

The Commissioners received a copy of the Treasurer's Report dated January 4, 2017.

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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the following bills for payment, as presented, which includes Checks No. 82162 through 82242. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
82162	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 1/6	\$ 637,489.48
82163	KRAUS ASSOCIATES, INC	KEYPADS	\$ 621.50
82164	LUDMILA P ANNABLE	INTERPRETOR EXP 12/20	\$ 477.30
82165	AQUA PA	#0015223531084027 DUE 1/18	\$ 985.99
82166	AT & T	#0303489379001 DUE 1/17	\$ 218.49
82167	BIMBO FOODS, INC	#6900806999999 DUE 12/24	\$ 163.40
82168	JOHN BONHAM ROAD EQ & SUPPLIES, INC	#230084 MR MAGIC ICE	\$ 813.40
82169	BLUE RIDGE COMMUNICATIONS	#0315503-02 DUE 1/16	\$ 114.71
82170	BUGAJ / FISCHER PC	RETAINER 2017 REGISTER OF WILL	\$ 6,000.00
82171	CASE TIRE SERVICE INC	#WAY400 DUE 1/15	\$ 603.91
82172	COMMONWEALTH HEALTH EMS	ALLISON WEIDNER 11/6	\$ 374.44
82173	CORRECTIONS DEVELOPMENT INC	2017 UPGRADES & MAINT DA SOFTW	\$ 3,634.00
82174	DAMASCUS TOWNSHIP	JAN SR CITIZEN RENT	\$ 50.00
82175	DE LAGE LANDEN FIN SERVICES	#54444 DUE 1/15	\$ 263.41
82176	DELTA DENTAL OF PA	JAN PREMIUM	\$ 15,419.06
82177	DIAMOND DRUGS, INC	INV DTD 11/30	\$ 6,211.68
82178	EARTHLINK BUSINESS	#3013429 DUE 1/11	\$ 4,141.19
82179	BRENDAN ROBERT ELLIS	PD DCE	\$ 600.00
82180	ELECTION SYSTEM & SOFTWARE INC	#W09512 MAINT 2/1/17-1/31/18	\$ 1,275.00
82181	MARYELLEN FILLEBROWN	DEC TRAVEL EXP	\$ 63.42
82182	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 12/28	\$ 408.47
82183	FOUNDATION RADIOLOGY GROUP PC	TAYLOR THORPE 10/29	\$ 384.83
82184	FRANCIS SMITH & SONS INC	#WAYC2 DUE 9/25	\$ 1,850.00
82185	GATEHOUSE MEDIA NEPA	LYME TASK FORCE	\$ 299.00
82186	LEONARD W GILPIN JR	2017 NEWFOUNDLAND TOWER	\$ 1,800.00
82187	NATHAN R GILPIN SR	2017 NEWFOUNDLAND TOWER	\$ 1,800.00
82188	PHILIP C GUTHERZ MD LLC	DECEMBER SERVICES	\$ 3,500.00
82189	HAWLEY BOROUGH COUNCIL	JAN RENT	\$ 1,100.00
82190	HEMLOCK GROVE CHURCH	JAN SR CITIZEN RENT	\$ 150.00
82191	RICHARD HENRY	PD DEC	\$ 600.00
82192	RICHARD B HENRY ESQ	RETAINER JUV PROBATION 2017	\$ 750.00
82193	HIGHMARK BLUE SHIELD	#1165121002 CLAIMS THRU 12/30	\$ 51,229.70
82194	HONESDALE AGWAY	#700557 SPREADER	\$ 412.98
82195	IDENTICARD/JAM PLASTICS	#6314737953 DTD 12/28	\$ 195.00
82196	JUSTICE WORKS YOUTH CARE INC	COUNSELING	\$ 16,167.50
82197	MORGAN R KELLER	BAL WCET JAN BEWSLETTER	\$ 50.00
82198	CARLA KOMAR	DEC MILEAGE	\$ 65.52
82199	LACKAWANNA MOBILE X RAY INC	MAY SERVICE	\$ 650.00
82200	SHARON A LINARDI	DECEMBER SERVICES	\$ 325.00
82201	MAGUIRE ELECTRONICS	#1G3403 DUE 1/9	\$ 38.00
82202	MASTERCARD	XXXXX9355 DUE 1/6	\$ 140.00
82203	MEAGHER LAW, INC	M GARCIA THRU 11/1	\$ 1,592.50
82204	SAMANTHA J MYERS	12/24,12/31 SERVICES	\$ 60.00
82205	JUDITH O'CONNELL	DEC MILEAGE	\$ 34.21
82206	FRANCIS L MARGARET M O'NEILL	JAN RENT	\$ 1,200.00
82207	TAMMY PANKO SHAW	FLOYD KLEINERT TRANSCRIPT	\$ 157.90
82208	PCOMP	1ST INSTALLMENT	\$ 89,227.00
82209	PA CONFERENCE OF STATE TRIAL JUDGES	RAYMOND L HAMILL REGISTRATION	\$ 200.00
82210	PENTELEDATA	#1697707 DUE 1/12	\$ 1,175.95
82211	FLORENCE PEOPLES	2016 POSTAGE	\$ 440.15
82212	PPL ELECTRIC UTILITIES	#9485166004 DUE 1/20	\$ 7,329.31
82213	PPL ELECTRIC UTILITIES	#9342706002 DUE 1/12	\$ 206.28
82214	PROFESSIONAL EMERG CARE, PC	CHRISTOPHER LAMBERTON 11/11	\$ 173.37
82215	PSATS	2017 MEMBERSHIP	\$ 125.00
82216	PTS OF AMERICA, LLC	#2104 KEVIN GUGLIOTTA	\$ 800.00
82217	PUROSKY & TUCKERMAN INC	MAINT MICROWVE JAN-MAR	\$ 5,910.00
82218	QUADMED INC	INV DTD 12/16	\$ 116.77
82219	QUALITY PRINTING & COPYING	CERTIFICATE COSTS DTD 12/27	\$ 473.00
82220	REDWOOD TOXICOLOGY LAB, INC	#114681 DTD 12/16	\$ 79.33
82221	SHELLY ROBINSON	12/6 12/16 MILEAGE	\$ 18.90
82222	ROCK OF HOREB FOUNDATION INC	2017 FARVIEW TOWER SITE	\$ 3,600.00
82223	RR DONNELLEY	#05447988-0001 TRAFFICE CITATI	\$ 93.50
82224	KATHLEEN SCHLOESSER	DEC MILEAGE	\$ 37.80
82225	SHERIFF ASSOCIATION OF COMM PA	MARK STEELMAN 2017 DUES	\$ 575.00
82226	DANIEL SHERR	DOS 10/18	\$ 634.16
82227	STAPLES ADVANTAGE	#B03510 DUE 1/16	\$ 644.18
82228	STARR UNIFORM CENTER	PAQUETTE	\$ 2,316.65
82229	UNITED METHODIST CHURCH	JAN SR CITIZEN RENT	\$ 120.00
82230	VISION BENEFITS OF AMERICA	JAN PREMIUM	\$ 3,771.22
82231	WASTE MANAGEMENT INC	WC PRISON DEC	\$ 500.00
82232	WAYNE MEMORIAL HOSPITAL	VICTORIA WELZA 10/10	\$ 6,439.78
82233	WAYNE MEMORIAL COMMUNITY	KIMBERLY BRITON 11/11	\$ 69.30
82234	WMH ANESTHESIA	ALLISON WEIDNER 11/7	\$ 493.68
82235	WAYNE PIKE WORKFORCE ALLIANCE	REIMBURSEMENT #4	\$ 3,282.55
82236	WAYNE COUNTY FAMILY CENTER	JANUARY RENT	\$ 1,200.00

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82237	W C HISTORICAL SOCIETY	2017 APPROPRIATION	\$ 15,000.00
82238	WAYNE COUNTY HUMAN SERVICES	REIMBURSEMENT FOR VEHICLE LEAS	\$ 103.74
82239	W C JUVENILE PROBATION DEPT PETTY CASH	PLACEMENT 12/22-12/27 F 7.94	\$ 37.94
82240	WAYNE COUNTY SHERIFF DEPT	KEYS	\$ 6.01
82241	WEX BANK	#####3110-1 DUE 1/20	\$ 337.51
82242	WILSON LAW, PC	CM DENARDO/YOST THRU 12/20	\$ 2,350.00
Total			<u>\$ 912,369.07</u>

WEEKLY VOUCHER REPORT FROM 1/5/2017 TO 1/5/2017

VOUCH	VENDOR	DESCRIPTION	AMOUNT
668	WAYNE COUNTY COMMISSIONERS	12/23/2016 PAYROLL	57,405.88
669	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - ID	103.31
670	JENNIFER L. MALAK	DEC 2016 EI PT BASE SERVICES	127.04
671	MARY J. CARDINAL	NOV 2016 EI SNI-VISION BASE SERVICES	111.96
672	NANCY N. MUCHA	DEC 2016 EI ST BASE SERVICES	1,524.48
673	KAREN E. RICKERT	DEC 2017 EI SNI BASE SERVICES	223.92
674	KATHLEEN ANN SALAMON	DEC 2016 EI SNI BASE SERVICES	391.86
675	U.S. HEALTHCARE SERVICES, LLC	NOV 2016 EI ST BASE SERVICES	508.16
676	CARE FOR PEOPLE PLUS, INC.	DEC 2016 ID HOME & COMM HAB BASE SERV.	1,543.44
677	HUMAN RESOURCES CENTER, INC.	NOV ID TRANSPORTATION & EMPLOYMENT	155.82
678	SAYEGH PEDIATRIC THERAPY SERV.	DEC 2016 EI SNI BASE SERVICES	2,882.97
679	WAYNE CO AREA AGENCY ON AGING	REIMB. OFFICE SUPPLIES - INEZ R.	26.77
680	LEE S. KRAUSE	RESIDENT HEATING & SEWER RENTAL - 6TH ST	567.51
681	UGI PNG	RESIDENTIAL HEATING CHARGES - FAIR AVE	108.00
682	UGI PNG	HEATING CHARGES - DIC & PR	290.51
683	BLUE RIDGE COMMUNICATIONS	MONTHLY CABLE & INTERNET SERVICE	135.68
684	PAUL DOUGLAS	REPAIRS TO FAIR AVE APT B	90.00
685	MAGUIRE ELECTRONICS	JAN 2017 PAGER AIRTIME FEES	68.00
686	COUNTY WASTE	DEC 2016 TRASH REMOVAL - FAIR AVE APTS	40.00
687	GRIM, BIEHN & THATCHER	MH REVIEW HEARING - SHANNON M.	150.00
688	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER - JOHN S.	150.00
689	N.E. LASER TONER & COPIER SERVICE	TONER CARTRIDGES - MANDY A.	109.90
690	QUILL	OFFICE SUPPLIES	185.95
691	MILLONS INC.	MONTHLY CO. VEHICLE MAINT. CHARGES	69.75
			\$66,970.91

HSA WEEKLY VOUCHER REPORT FROM 1/5/2017 TO 1/5/2017

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1212	FCSP client P.R.	\$315.00	FCSP client supplies & services reimb. - Dec 2016
1213	MA client S.B.	\$34.80	MA client travel - Nov & Dec 2016
1214	MA client J.B.	\$94.08	MA client travel - Nov 2016
1215	MA client S.F.	\$21.60	MA client travel - Nov & Dec 2016
1216	ADAM'S OUTDOOR ADVERTISING	\$1,800.00	3 Gambling prevention billboards - 12/26/16 - 1/22/17
1217	AQUA PENNSYLVANIA	\$399.08	Water bills, Honesdale; Hawley & ADC
1218	EARTHLINK BUSINESS	\$605.88	Phone bills, 12/22/16-1/21/17 - Hwly, Hnsdl, Prot Svcs,
1219	FIRSTSTONE LAKEWOOD FUELS	\$542.89	Heating oil delivery, D&A - 12/29/16
1220	MARRIOTT COURTYARD STATE COLLEGE	\$387.36	Hotel Hoffman for Feb 8-10 TransitSCORE PPTA
1221	NORTHEAST LASER TONER & COPIER SVC	\$123.69	Mo per copy fee, Dec, incld svc, supplies & drums
1222	NORTHEAST LASER TONER & COPIER SVC	\$93.90	Toner - CCrum
1223	OFFICE DEPOT	\$395.46	Ofc supplies - Fiscal, AAA, HBM
1224	OFFICE DEPOT	\$546.86	Ofc supplies - AAA, AWhyte, HBM, D&A
1225	P4A	\$175.00	Reg fee, JSturgis, Supporting Indiv Choice conf
1226	PA TREATMENT & HEALING (PATH)	\$15,094.50	Outpatient, intensive outpatient, jail & PennFree - Nov
1227	PENN JERSEY PAPER CO.	\$249.41	Non-food kitchen supplies - Dec 15
1228	POCONO PEST	\$34.00	Monthly pest control - Hawley, month 9, Dec
1229	POCONO WATER CENTER	\$75.00	Drinking water testing, Hamlin - 12/13/16
1230	PPTA	\$290.00	Reg fee, JHoffman for Feb 8-10 TransitSCORE training
1231	PPTA	\$380.00	Reg fees Siepiela & Allen for PennTRAIN Supervisory
1232	PUROSKY & TUCKERMAN	\$188.50	Install supplied radio & antenna in vehicle #74
1233	PETER RAPP	\$410.00	Options consumer reimb. for services - Dec 2016
1234	TOFTREES	\$386.28	Hotel Allen & Siepiela for PennTRAIN Supervisory Skills
1235	UGI PNG	\$666.89	Gas bills, Hawley & Adult Day Care; Honesdale
1236	VERIZON WIRELESS - 1	\$1,201.26	Monthly cell phone bill - 12/24/16-1/23/17
1237	VERIZON WIRELESS - 2	\$954.42	Monthly tablet line access bill - 11/24/16 - 12/23/16
1238	WASTE MANAGEMENT OF PA INC	\$239.00	Trash pickup, Honesdale & Hawley - Dec 2016
1239	WAYNE COUNTY MHMR	\$19,874.25	Community Care Behavioral Health - Dec 2016
1240	JANET BATAILLE	\$39.48	Volunteer travel - Dec 2016 for Ombuds
1241	KEN KESTEL	\$38.64	Volunteer travel - Dec 2016
1242	MARALYN NALESNIK	\$24.36	Volunteer travel - Dec 2016
1243	BARRY J. NOVACK	\$84.00	Volunteer travel - Dec 2016
1244	ERNIE SEAGRAVES	\$173.46	Volunteer travel - Dec 2016
1245	BARBARA WERTZ	\$33.60	Volunteer travel - Dec 2016
1246	KATHLEEN CHICOSKI	\$11.34	Staff travel - Dec 2016
1247	HELEN COBB	\$11.76	Staff travel - Dec 2016
1248	JULIE CORNWELL	\$197.40	Staff travel - Dec 2016

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1249	PAT DONALDSON	\$13.71	Staff travel - Dec 2016
1250	JULIANN DOYLE	\$88.77	Staff travel - Dec 2016
1251	LISSETTE FLORES	\$88.20	Staff travel - Dec 2016
1252	LISA GILBERT	\$83.16	Staff travel - Dec 2016
1253	ELAINA GREER	\$15.12	Staff travel - Dec 2016
1254	MAGGIE HICKS	\$25.20	Staff travel - Dec 2016
1255	LAUREN JANUSEWSKI	\$58.80	Staff travel - Dec 2016
1256	HELEN KELLY	\$199.10	Staff travel - Dec 2016
1257	MONIQUE ORR	\$195.60	Staff travel - Dec 2016
1258	DIANE RIVELAND	\$67.28	Staff travel - Dec 2016
1259	MARY ANN SHERWOOD	\$28.98	Staff travel - Dec 2016
1260	SEASON SLISH	\$40.86	Staff travel - Dec 2016
1261	LEIGH WASHINGTON	\$67.78	Staff travel - Dec 2016
		\$47,165.71	

Liquid Fuels

868	LEEWARD CONSTRUCTION INC	WANGUM BRIDGE EST #019	\$ 56,337.44
869	WAYNE COUNTY GENERAL FUND	REIMBURSEMENT WAGES & FRINGES 2	\$ 12,252.51

Capital Investment

1340	CENTRAL UNITED METH. CHURCH	41 PARKING SPACES 1/1/17-6/30/17	\$ 3,198.00
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Dom. Rel. Incentive

132	GATEHOUSE MEDIA NEPA	DEC ADS	\$ 377.00
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Tourism and Promotion

621	CANALTOWN, LLC	BALANCE 2016 GRANT	\$ 750.00
622	WAYNE COUNTY ARTS ALLIANCE	BALANCE OF 2016 GRANT	\$ 1,000.00

Commissioner Fritz read a letter to the Board of Commissioners documenting his end of service, effective the end of the business day, January 5, 2017. Commissioner Fritz thanked Commissioner Smith, Commissioner Kay, the Commissioners' office staff past and present, as well as, the entire County "Team" for five wonderful years of service.

The Chief Clerk announced that a reorganizational meeting will be held on Friday, January 6, 2017, at 10:30 a.m., for the purpose of board appointments and adoption of the Order of Business for the remainder of the term.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk