

January 4, 2016

Honesdale, Pennsylvania

Commissioner Brian W. Smith, Commissioner Jonathan A. Fritz, and Commissioner Wendell R. Kay, were sworn in by the President Judge of the Wayne County Courts, on Monday, January 4, 2016. The Commissioners met in the Commissioners' Meeting Room for the purpose of holding a Reorganization Meeting and to conduct County business at 1:30 p.m.

The Chief Clerk presented copies of the Agenda for today's meeting.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Brian W. Smith as Chairman of the Wayne County Board of Commissioners.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Jonathan A. Fritz as Vice-Chairman of the Wayne County Board of Commissioners.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Vicky J. Botjer as Chief Clerk.

Ms. Botjer thanked the Commissioners for their continued support.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Lee C. Krause as Wayne County Solicitor.

Attorney Krause thanked the Commissioners for their continued support.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to adopt the following Order of Business for Commissioners' Meetings:

1. Pledge of Allegiance
2. Meeting called to order by the chairman
3. Minutes presented for approval
4. Correspondence and communications
5. Public Comment (public comment shall also be allowed prior to the taking of any official action during the meetings of the Wayne County Commissioners and other County Board meetings)
6. Unfinished or tabled business
7. New business
8. Payment of bills.
9. Treasurer's Report
10. Report of Solicitor
11. County Board of Elections
12. County Salary Board
13. County Retirement Board
14. Assessment Board
15. Other Business

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to authorize the Chief Clerk to advertise the Commissioners will hold public work session on Tuesday's of each week during 2016 beginning at 10:30 a.m. to review and discuss any items to be presented. The regularly scheduled Commissioners' Meetings will be held on Thursdays of each week, beginning at 10:30 a.m. to conduct official County business. All meetings will be held in the Commissioners' Conference Room, 3<sup>rd</sup> Floor, Annex, Wayne County Courthouse, Honesdale.

Further, the Wayne County Board of Assessment, Board of Elections, Retirement Board and Salary Board will be held on an as needed basis during the regularly scheduled County Commissioners' Meetings.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Commissioner Kay as Chairman of the Board of Assessment.

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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Commissioner Smith as Vice-Chairman of the Board of Assessment.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Commissioner Fritz as Secretary of the Board of Assessment.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to appoint Commissioner Kay as Chairman of the Board of Elections.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Commissioner Fritz as Vice-Chairman of the Board of Elections.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Commissioner Smith as Secretary of the Board of Elections.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Commissioner Smith to the Lake Wallenpaupack Watershed Management District Board.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to appoint Commissioner Kay to the Wayne County Behavioral and Developmental Program Advisory Board.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Commissioner Fritz to the Northeastern Pennsylvania Alliance (NEPA) Board.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to appoint Commissioner Fritz to the Wayne Pike Workforce Alliance Board.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to appoint Commissioner Kay to the Local Emergency Planning Committee (LEPC) Board.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to appoint Commissioner Smith to the WEDCO Board.

#### Other Business

At this time, the Commissioners recessed their meeting, in order to hold a Salary Board meeting. See Salary Board Meeting Minutes.

The Commissioners' Meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to set the mileage reimbursement at \$ .42 per mile.

With no further business to come before the Board, a motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk