



*Court of Common Pleas  
22nd Judicial District  
Wayne County, Pennsylvania*

Honorable Raymond L. Hamill  
President Judge

Nicole A. Hendrix, Esq.  
District Court Administrator

August 30, 2016

Pursuant to the Supreme Court of Pennsylvania Order dated June 28, 2016 and docketed to No. 465 Judicial Administration Docket, local rules of court must be published on the local court website in accordance with Pa.R.J.A. 103(c)(7) in order to remain effective.

Following a meeting with representatives from the Wayne County Bar Association on August 16, 2016, it is the intention of this Court that **only** the following local rules shall be published on the local court website: Criminal Local Rule 117.1, Civil Local Rule 76.1, Civil Local Rule 208.2(d), Civil Local Rule 208.3(a). All other local rules shall no longer remain in effect.

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Criminal Local Rule 117.1

**(A) Magisterial District Judges—Coverage**

All Magisterial District Judge Offices shall be open for regular business hours from 8:30 a.m. to 4:30 p.m. Monday through Friday, except for county holidays. A Magisterial District Judge shall be available twenty-four hours per day, every day to provide continuous coverage pursuant to a schedule of specified times for after-hours coverage, approved by the Court, when the “on duty” issuing authority will be available to conduct business. Any addition or amendments to the schedule shall be requested in writing, on forms prescribed by the Court.

**(B) Officials Designated to Accept Bail**

In addition to those persons who are authorized by statute or the Pennsylvania Rules of Criminal Procedure to admit an arrestee to bail, the Warden or [sic] the Wayne County Prison or the designee of the Warden shall have the authority to do the same in accordance with and subject to the limitations of the Pennsylvania Rules of Criminal Procedure.

During regular business hours, payment of Bail shall be posted at the appropriate Magisterial District Judge's Office or at the Clerk of Court's Office. Monetary bail and surety bonds may be posted outside of regularly scheduled work hours at the Wayne County Prison. The Warden or his designee is authorized to accept such bail and to witness a defendant's signature on the bail bond at any time. The defendant and surety shall be given a copy of the bail bond. The Warden shall then forward the appropriate bail information any money posted to the Clerk of Courts office on the next business day.

## **WAYNE COUNTY CIVIL LOCAL RULES**

### **LOCAL RULE 76.1**

- A. This Court hereby designates the LEGAL JOURNAL OF WAYNE COUNTY as the legal publication for Wayne County. All notices and special service required to be published in a legal journal of the County as required by Rule or Statute shall be published in the LEGAL JOURNAL OF WAYNE COUNTY.
- B. The rates to be charge[d] for advertising in the LEGAL JOURNAL OF WAYNE COUNTY shall be established from time to time by the Executive Committee of the Wayne County Bar Association, as approved by the President Judge.

### **LOCAL RULE 208.2(d) Certification Regarding Contested Motions**

All motions shall include a certification, signed by counsel for the moving party, stating whether or not said motion is contested or uncontested.

### **LOCAL RULE 208.3 (a) Motions**

Except for motions made orally during a trial or hearing, all motions shall be written, shall contain a caption setting forth the name of the court, the number of the action, nature of the proceeding, names of the parties, and the name of counsel, or if no counsel of record, the name of the party making the motion. All motions shall include a proposed Order.

All motions shall be filed in the Wayne County Prothonotary's Office. Any motion which does not seek scheduling of a Rule to Show Cause or Appointment of a Master shall be presented in Motions Court.

If the Motion, Petition or Application is of such nature that opposing parties have the right to be heard, the moving party shall give each opposing party at least forty-eight (48) hours notice of the time when the moving party will appear and present such motion, petition or application, unless the emergency nature of the matter presents such notice. In that situation, the moving party shall give as much notice as is reasonably possible.