



Court of Common Pleas, 22nd Judicial District, Wayne County, Pennsylvania

AMERICANS WITH DISABILITIES ACT POLICY

The Court of Common Pleas of Wayne County complies with Title II of the Americans with Disabilities Act (ADA) which provides that “no qualified individual with a disability shall, be reason of such disability, be excluded from participation in or be denied benefits of the services, programs or activities of a public entity, or be subjected to discrimination by any such entity”. 42 U.S.C.A.§12132. Pursuant to that requirement, if you are an individual with a disability who needs an accommodation in order to participate in any judicial proceedings or any other service, program or activity of the Court of Common Pleas, you are entitled, at no cost to you, to the provision of certain assistance. The ADA does not require the Court of Common Pleas of Wayne County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

If you require an accommodation under the ADA, it is recommended that you make your request as **soon as possible or at least three (3) business days** before your scheduled participation in any court proceeding or Court program or activity. All requests for accommodation, regardless of timeliness, will be given due consideration and, if necessary, may require an interactive process between the requestor and the Court of Common Pleas to determine the best course of action.

To request a reasonable accommodation, please complete the *Request for Reasonable Accommodation Form* and return it to:

Linus H. Myers, Court Administrator/ADA Coordinator, Wayne County Courthouse 925 Court Street, Honesdale, Pa. 18431 E-mail lmyers@co.wayne.pa.us or (570) 253-0101 OR

Karen B. Vinton, Deputy Court Administrator E-mail kvinton@co.wayne.pa.us or (570) 253-5970 Ext. 2020.

If you need assistance completing this form, contact the ADA Coordinator. Complaints alleging violations of Title II under the ADA may be filed pursuant to the Court of Common Pleas Grievance Procedure (ADA Coordinator Linus H. Myers-contact as above). A response will be sent to you after careful; review of the facts.