

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held November 17, 2016. A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Award bid for snow plow services; Award bid for roll-off recycling containers; Execute Highway Occupancy Permit application; Children and Youth Services Fiscal Summary report; Early Intervention Fiscal Summary report; Fair Housing Resolution; Salary Board meeting; Payment of bills; Community Development Block Grant (CDBG) Public Hearing #2 at 11:00 a.m.

### Correspondence and Communications

Received a letter notifying that Bunnell Waste Removal, Inc. has submitted application to DEP for a GP 3 – Portable Nonmetallic Mineral Processing Plan and a GP 9-Diesel or No. 2 Fuel-fired Internal Combustion Engine for operation in Texas Township.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to ratify a letter to Heidi Ferber informing of her termination as a Nutrient Management Specialist at Wayne Conservation District, effective November 17, 2016.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to recognize the judicial termination of Chelsie Patterson as a Clerk in Magisterial District Judge Carney's office, effective November 23, 2016.

### Public Comment Period

There was no public comment.

### Old Business

The Chief Clerk reported that the Maintenance Director has reviewed the bids received for snow plowing services. Each bid was used to calculate an estimated cost based on the 2015/16 actual invoices. The overall low bid based on all factors is Pioneer Construction. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to award the snow plow services to Pioneer Construction, effective November 23, 2016 through October 31, 2018.

The Chief Clerk reported that Randy Heller, Solid Waste Director, reviewed the bids for roll-off containers to be used for recycling projects. Custom Container Solutions provided the lowest responsible bid and complied with all specifications. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to award the bid to Custom Container Solutions for \$17,745 for three containers per specifications.

### New Business

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to authorize the Chairman to execute a Highway Occupancy Permit application, on behalf of Tennessee Gas Pipeline, for a driveway permit to access a right-of-way on County property in Berlin Township from Bethel School Road.

A motion was made by Commissioner Kay, seconded by Commissioner Smith and unanimous to execute the Children and Youth Services Certification Statement for the Fiscal Year ending June 30, 2016, in the amount of \$4,644,168.

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Children & Youth Fourth Quarter FY 2015-2016

Expenditures:		\$4,644,168
Revenue:		
Federal Revenue	\$ 902,388	
State Revenue	\$ 2,780,958	
Local Revenue (19%)	\$ 894,347	
Program Income	\$ 66,475	
Total Revenue		\$4,644,168

Purchased Services (35% of total expense)

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to authorize the Chairman to execute the Early Intervention Services Report for Fiscal Year ending June 30, 2016, in the amount of \$318,179.

A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to execute the Fair Housing Resolution. This is an annual requirement and applies to all housing activities sponsored by the County.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to approve the promotion of Victoria Bickel, from a Food Service Worker 1 to a Food Service Worker 2 in the Dietary Department of Wayne County Human Services, effective December 5, 2015.

At this time, the Board recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to provide a letter of support to the U.S. Department of Agricultural in support of a WEDCO application for equipment and programs for the Stourbridge Project.

Other Business

The Commissioners received a copy of the Treasurer's Report dated November 22, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 81509 through 81661. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
81509	XEROX BUSINESS SERVICES LLC	#287589 DUE 12/10	\$ 588.78
81510	NANCY ASTACIO	VA BURIAL EXP CARMELO ASTACIO	\$ 100.00
81511	AT & T	#0542146883001 DUE 12/10	\$ 78.48
81512	NATALIE BURNS	HOSPITAL MEALS	\$ 13.04
81513	CARDMEMBER SERVICES	#XXXXXXX3072 DUE 12/7	\$ 230.88
81514	CASE TIRE SERVICE INC	#WAY400 DUE 12/15	\$ 2,719.64
81515	CCAP	DENNIS FORD REGISTRATION	\$ 50.00
81516	MICHAEL CHRISTOPHER	JOHN JORAY III 11/17	\$ 37.76
81517	CNA SURETY	#71729378 LINUS MYERS	\$ 200.00
81518	CORNELL ABRAXAS GROUP, INC	SECURE RESIDENTIAL & CLIENT CL	\$ 10,165.52
81519	COUNTY OF NORTHAMPTON	DETENTION & SECURE RES OCT	\$ 25,000.00
81520	JOSEPH P CREMONA	DAVID HEATER 11/14	\$ 7.50
81521	DASH MEDICAL GLOVES	#WC PRISON	\$ 1,407.00
81522	DAVID L DECKER	T WINKLER 11/18	\$ 27.50
81523	DE LAGE LANDEN FIN SERVICES	#343783 DUE 12/1	\$ 352.89
81524	JESSICA M EBERT, ESQ	ARBITRAOR 11/21	\$ 368.70
81525	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 12/17	\$ 96.54
81526	ELEGANTE LLC	WC EMERGENCY MANGEMENT ACCT	\$ 140.00
81527	FIRMSTONE LAKEWOOD FUELS	#2419-1 DELIVERED 11/11	\$ 318.79
81528	FORENSIC ASSOCIATES OF NEPA	ELDRED & VENNERO	\$ 4,200.00
81529	FROMM ELECTRIC SUPPLY CORP	#231549 DTD 11/3	\$ 33.53
81530	MADelyn GARCIA	VISITATION REIMBURSEMNT SEPT &	\$ 101.04
81531	HESSLING MONUMENT WORKS	VA MARKER R O'NEILL	\$ 300.00
81532	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 12/7	\$ 3,466.12

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81533	JOHN MULQUEEN	UNIT #6 NOV & DEC RENT	\$	300.00
81534	HOWELL, HOWELL & KRAUSE	RE CHILDREN & YOUTH INV DTD 11	\$	373.75
81535	INSIGHT	#10074847 DUE 12/3	\$	1,841.04
81536	JUSTICE WORKS YOUTH CARE INC	OCT COUNSELING	\$	20,067.50
81537	KIDSPACE CORPORATION	FC & RESIDENTIAL OCT	\$	17,676.23
81538	CHRIS LEET	CONF EXP 11/2-11/4	\$	68.86
81539	MARLIN LEASING	#1255904 DUE 12/5	\$	27.33
81540	MATTHEW BENDER & CO INC	#2328641001 DTF 10/26	\$	36.44
81541	JOHN McCORMICK	CONF EXP 11/2-11/4	\$	59.61
81542	MEAGHER LAW, INC	ARBITRATOR 11/21	\$	504.60
81543	SAMANTHA J MYERS	10/29,11/5,11/11,11/18	\$	120.00
81544	NORTHEAST CHAPTER AAP	CONTINUING ED CLASSES	\$	110.00
81545	NORTHWESTERN HUMAN SERVICES INC	FC OCTOBER	\$	761.54
81546	ONLINE STORES, INC	INV DTD 11/16	\$	125.12
81547	PA TREATMENT & HEALING	DAY TREATMENT	\$	330.00
81548	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING	\$	1,587.82
81549	PENRAC LLC	#L57N398 DTD 10/28	\$	92.82
81550	PENTELEDATA	#3004815 DUE 11/29	\$	2,200.00
81551	PIMCC	NOVEMBER BILLING	\$	922.00
81552	PITNEY BOWES GLOBAL FINANCL SERVS LLC	#0012650980 DUE 12/2	\$	42.74
81553	PPL ELECTRIC UTILITIES	#4793617164 DUE 12/8	\$	2,038.31
81554	PTS OF AMERICA, LLC	EXTRADITION DAVID GIFFORD	\$	650.00
81555	QUANTUM ANALYTICAL &	INV DTD 11/11	\$	100.00
81556	QUALITY PRINTING & COPYING	SIGNS	\$	162.28
81557	MEGAN & SEAN REAGER	FC OCT	\$	1,717.84
81558	REEVES RENT-A-JOHN INC	#WAYNECOCOM DUE 12/3	\$	112.50
81559	STANDARD INSURANCE CO	#00138524001 DUE 12/1	\$	3,095.80
81560	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICE THRU 10/31	\$	3,900.00
81561	DAVID & RUTH ANN SWEeley	FC OCT	\$	934.43
81562	TEETER'S FUNERAL CHAPEL	VA BURIAL EXP WM LUTTENBERGER	\$	100.00
81563	THOMSON REUTERS-WEST PUBLISHING CORP	#1000237917 DUE 12/4	\$	2,033.98
81564	BETSY TURNER	NOVEMBER MILEAGE	\$	40.32
81565	UGI PENN NATURAL GAS	#915607259604 DUE 12/20	\$	5,252.98
81566	VERIZON	#5702534912 DUE 12/12	\$	544.68
81567	VERIZON WIRELESS	#922338009-00001 DUE 12/3	\$	244.21
81568	VIGILNET	OCTOBER SERVICE	\$	3,800.50
81569	VISION BENEFITS OF AMERICA	DECEMBER PREMIUM	\$	3,753.22
81570	WALMART COMMUNITY/RFCSELLC	XXXX7391 DUE 12/12	\$	293.97
81571	WAYNE INTERAGENCY NETWORK	2017 DUES	\$	22.00
81572	W C JUVENILE PROBATION DEPT PETTY CASH	TRAVEL EXP 11/16 F 7.07 G 42	\$	50.00
81573	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 11/18	\$	12.87
81574	WEPCO	INV DTD 11/18	\$	740.36
81575	WILSON LAW, PC	CM FITZGERALD 11/15	\$	1,050.00
81576	WOODLAND DESIGN ASSOC INC	WC TRAIL HEAD 6 PRINCIPAL	\$	750.00
81577	ZONES	#0071068074 DUE 11/19	\$	30,767.79
81578	to 81660	JUROR NOVEMBER 2016 TERM	\$	1,284.40
81661	WAYNE COUNTY EMPLOYEE	NOVEMBER DEDUCTIONS	\$	112,598.15
TOTAL			\$	<u>273,301.70</u>

WEEKLY VOUCHER REPORT FROM 11/23/2016 TO 11/23/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
483	JENNIFER L. MALAK	NOV 2016 EI PT BASE SERVICES	127.04
484	KAREN E. RICKERT	NOV 2016 EI SNI BASE SERVICES	951.66
485	WESTERN PA SCHOOL FOR THE DEAF	OCT 2016 EI SNI-H BASE SERVICES	335.88
486	WIN	WIN/LINK 2017 DUES	22.00
487	CYNTHIA HALL-MATTHEWS	NOV 2016 EMPLOYEE TRAVEL EXPENSES	45.36
488	PAULA SCHARFF INTERRANTE	WAYNE HEARING SOLICITOR - THOMAS F.	150.00
489	MAGUIRE ELECTRONICS	TWO (2) MOTOROLA REPLACEMNT PAGERS	100.00
490	CARDMEMBER SERVICE	PA CHILD ABUSE CLEARANCES	48.00
491	ZONES	UBIQUITI AIRGRID ANTENNA - DIC	127.96
492	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER - THOMAS F.	150.00
493	NORTHEAST COUNSELING ASSOC'S, INC	OCT 2016 BH FAMILY BASED SERVICES	994.84
494	UGI PNG	RESIDENTIAL HEATING - FAIR AVE	87.82
495	STEP BY STEP, INC.	AUG 2016 BH HOUSING SUPPORT SERV.	26,572.00
496	STEP BY STEP, INC.	SEPT 2016 BH HOUSING SUPPORT SERV.	24,005.80
497	STEP BY STEP, INC.	OCT 2016 BH HOUSING SUPPORT SERV.	26,317.20
498	JOSEPH S. COLBASSANI	MH REVIEW OFFICER - MICHELLE G.	150.00
499	THE ADVOCACY ALLIANCE	OCT 2016 BH REP PAYEE SERVICES	350.00
500	CARDMEMBER SERVICE	LODING & MEETING REGISTRATIONS	690.20
501	CENTRAL WAYNE REGIONAL AUTHORITY	OCT 2016 SEWER RENTAL - FAIR AVE	200.00
502	HOME DEPOT CREDIT SERVICES	SUPPLIES FOR PARK ST. PROPERTY	95.56
503	THE ADVOCACY ALLIANCE	NOV 2016 ID HOME & COMM HAB BASE	467.75
504	CARE FOR PEOPLE PLUS, INC.	NOV 2016 ID HOME & COMM HAB BASE	357.28
505	HUMAN RESOURCES CENTER, INC.	OCT 2016 ID COMM HAB BASE SERVICES	753.60
506	NHS PENNSYLVANIA	OCT 2016 ID SPECIALIZED SUPPORTS BASE	189.09
507	ENTERPRISE FM TRUST	MO. LEASE CHARGE - 2016 NISSAN ALTIMA	353.67
508	PPL	ELECTRIC UTILITIES - FAIR AVE APT D	84.25
509	NHS PENNSYLVANIA	OCT 2016 SOC - ERNIE L.	2,264.86
510	JOSEPH S. COLBASSANI	MH REVIEW OFFICER - MICHELLE G.	150.00
511	DENNIS J. MARK, ESQ.	SERVICES OF COUNSEL SECTION 304(B)	150.00
512	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER - THOMAS F. & JUSTIN L.	300.00
513	WAYNE CO AREA AGENCY ON AGING	REPAIRS TO FAIR AVE APTS	5.35
			\$86,597.17

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HSA WEEKLY VOUCHER REPORT FROM 11/23/2016 TO 11/23/2016			
VOUCH	VENDOR	AMOUNT	DESCRIPTION
926	LEE C. KRAUSE	\$2,500.00	Professional fees - Dec 2016
927	MAURICE F. & JEAN MARIE MEAGHER	\$1,800.00	Monthly Rent - Dec 2016
928	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - Dec 2016
929	SUTTER MANAGEMENT CO. INC.	\$3,066.18	Monthly rent - Dec 2016
930	MA client L.S.	\$18.72	MA client travel - Jul 2016 Reissue lost check of 8/4
931	FFCSP client V.O.	\$110.00	FFCSP client services reimbursement - Oct 2016
932	BLAIR SENIOR SERVICES INC	\$12.54	Debarment fees for the month of Oct
933	CAREGIVERS AMERICA LLC	\$32,359.58	Personal care & home support & PERS fee - Oct
934	CENTRAL WAYNE REGIONAL AUTHORITY	\$50.00	Sewer bill, D&A, Oct 2016
935	3M COGENT, INC.	\$161.00	Employee clearances-Trans, D&A, Kitchen, Hamlin
936	CONNECT AMERICA	\$770.00	PERS for Oct 2016
937	DAVES SUPER DUPER	\$10,927.52	Thanksgiving bid
938	JEREMY ALLEN EDWARDS	\$2,500.00	Pytm 2 of 2 for bath mod for Opts cons R.M.
939	ENTERPRISE FLEET MGMT, INC.	\$442.28	Lease fee for 6th mo Nov 1-30, vehicle #63
940	F&F PAVING & EXCAVATING	\$1,250.00	Payment 2 driveway modification, waiver cons.
941	FOXLEDGE INC.	\$112.50	Bottled water - Aging, Hamlin, Hawley & D&A - Oct
942	FIRST ALARM SECURITY INC	\$385.00	Installation of alarm system upgraded panel 11/11
943	GATEHOUSE MEDIA - D&A	\$22.67	Publishing fees for D&A legal ads - Oct 2016
944	GUARDIAN HOME & COMMUNITY SVCS	\$4,738.51	Personal care & home support - Oct 2016
945	MICHAEL P GUY	\$650.00	12 mo lease, 1798 N. Main Apt 3, month 6, Dec
946	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Oct 2016
947	HARRISBURG HILTON AND TOWERS	\$286.38	Hotel for HKelly, Nov 14-16 Homes Within Reach
948	HOME DEPOT CREDIT SERVICES	\$138.89	Monthly charge card bill - Nov 2016
949	HOME INSTEAD SENIOR CARE	\$4,222.29	Personal care & home support - Oct 2016
950	HUMAN RESOURCES CENTER, INC.	\$76.72	Shredding services - D&A
951	GREAT WOLF LODGE IN THE POCONOS	\$380.00	Gift card with comp 1 night stay
952	MARCHET TRANSIT, INC.	\$225.00	3 Hour driving refresher 11/8/16, 3 drivers
953	MID-STATE OCCUPATIONAL HEALTH	\$154.00	DOT physicals & screenings - MBakos & DHanicak
954	JIM MILLER PLUMBING & HEATING CO	\$190.00	Service call/repair to basement furnace, Aging
955	JOHN MULQUEEN	\$890.16	Storage Units 8 & 153, Oct, Nov & Dec 2016
956	MUSIC & VIDEO EXPRESS	\$149.94	6 Arkon tablet mounts for Transportation vehicles
957	N.E. LASER TONER & COPIER SVC	\$87.90	Toner - for Hawley Center printer HPLJ 1022
958	NORTHEAST MED-EQUIP	\$105.00	PERS Units for consumers - Oct 2016
959	OFFICE DEPOT	\$406.44	Office supplies - AAA, D&A
960	OFFICE DEPOT	\$73.80	Transportation wall calendars
961	PITNEY-BOWES GLOBAL FINCL SVCS	\$56.19	D&A postage machine rental - 10/30/16-11/29/16
962	POCONO WATER CENTER	\$75.00	Drinking water testing, Hamlin - 11/10/16
963	PP&L ELECTRIC (ADULT DAY CARE)	\$70.30	Electric bill, Adult Day Care 10/7/16 - 11/8/16
964	PP&L ELECTRIC (D&A)	\$103.13	Electric bill, D&A, 10/4/16 - 11/3/16
965	PENNA POWER & LIGHT CO. (HNSDL)	\$2,481.00	Electric bill, Honesdale, 10/4/16 - 11/3/16
966	PENNA POWER & LIGHT CO. (HWLY)	\$314.77	Electric bill, Hawley - 9/30 to 11/1/16
967	PP&L (TRANS)	\$107.75	Electric bill, Trans 10/4/16 - 11/3/16
968	PPTA	\$100.00	Replacemt reg fee, Albright/ New OT Law, Unemploy
969	REDWOOD TOXICOLOGY LABS, INC.	\$135.23	Instant drug tests for suboxone clients - 10/31/16
970	ROHRER BUS SERVICE INC.	\$94.75	Headlight, vehicle #72
971	SPENCER PRINTING, INC.	\$393.39	Monthly 10 pg newsletter Nov 2016
972	TIMES TRIBUNE	\$87.10	Honesdale subscription, 11/25/16-5/26/17
973	WAL-MART COMMUNITY/RFCSLLC	\$142.34	Monthly charge cd pymt - Oct 2016
974	WAYNE COUNTY COMMISSIONERS	\$133.20	Reimb air purifier purchased for Aging
975	WAYNE BANK CARDMEMBER SERV.	\$110.00	Monthly charge card payment - Oct 2016
976	WAYNE COUNTY FORD	\$15.00	Vehicle maint & repair - 3 plastic keys, van #51
977	WAYNE INTERAGENCY NETWORK	\$22.00	WIN/LINK dues for 2017
978	FAITH PHILLIPS	\$50.20	Volunteer travel - Nov 2016 for SOC
979	LES FELDNER	\$6.75	Staff travel - Nov 2016
980	JOSH HOFFMAN	\$97.75	Staff travel - Nov 2016
981	TIANA LAVELLE	\$36.18	Staff travel - Sep & Nov 2016
982	CHARLOTTE MYERS	\$109.20	Staff travel - Oct 2016
983	JUSTIN VALINSKI	\$178.83	Staff travel - Nov 2016
		\$75,429.08	

### Liquid Fuels

867 HOME DEPOT CREDIT SERVICES XXXXXX9437 \$ 38.20

At 11:00 a.m., the Commissioners recessed their meeting for the Community Development Block Grant Public Hearing #2.

The Commissioners' meeting resumed.

During the public hearing the Commissioners approved the following projects to be included in the 2016 CDBG application:

Dyberry Township	\$90,446	Salem Township	\$69,313
Hawley Borough	\$52,299	Honesdale Borough	\$70,930
Starrucca Borough	\$51,600		

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A motion was made by Commissioner Smith, seconded by Commissioner Fritz and unanimous to adjourn.

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Vicky J. Botjer, Chief Clerk