

# WAYNE COUNTY HUMAN SERVICES AGENCY HOUSING DEPARTMENT

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## **CARES RENT RELIEF PROGRAM**

The CARES Rent Relief Program (CARES RRP) was established to provide rental assistance to assist households experiencing job loss or a substantial loss of income as a result of the COVID-19 health crisis.

### **WHO CAN APPLY?**

- Renters who have experienced job loss and/or a 30% reduction in annual income due to the Coronavirus pandemic; and
- Landlords that have lost rental income because a renter has experienced job loss and/or a 30% reduction in income as a result of the Coronavirus pandemic.

### **TO QUALIFY FOR THE PROGRAM:**

- Renter must document at least a 30% reduction in income since March 1, 2020 or
- Renter must have become unemployed after March 1, 2020 with 30% reduction and
- Renter's income may not exceed the Area Median Income for their county of residence based on the household size. Reference Wayne County's chart below:

| Household Size | 1         | 2         | 3         | 4         | 5         | 6         | 7         | 8         |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Wayne          | \$ 48,300 | \$ 55,200 | \$ 62,100 | \$ 69,000 | \$ 74,600 | \$ 80,100 | \$ 85,600 | \$ 91,100 |

### **ASSISTANCE PROVIDED ON YOUR BEHALF:**

- Up to a maximum of \$750/month per lessee household or up to 100% of monthly rent;
- For a maximum of six months of assistance between March 1 and December 30, 2020.
- Payments will be made to the landlord on behalf of the renter.
- Landlords may apply on behalf of the renter, but landlord and renter must both submit documents in order to submit a complete CARES RRP application.
- Applications will be accepted beginning July 6, 2020 and the deadline is September 30, 2020.

### **WHAT YOU NEED TO DO TO APPLY:**

- Application documents can be downloaded at <http://www.waynecountypa.gov/101/Human-Services>.
- A complete CARES RRP application consists of the following documents:
  - Landlord Application
  - Landlord Property Certification
  - Lessee Household Certification/Renter Application
  - W9 from the Landlord
  - Tenant pay stubs or income statement(s) for the period beginning January 2020
  - A copy of the lease to verify rent
  - Documentation to verify unemployment
- Applications and documents may be submitted either electronically at [hmiszler@waynecountypa.gov](mailto:hmiszler@waynecountypa.gov) or by mail at 314 Tenth Street, Honesdale, PA 18431, ATTN Heather Miszler.