

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held August 6, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Tom Shepstone - Dairy Plant Feasibility Study.

Items to be considered: Employee anniversary recognition; Contract – PenTeleData; Election update; Salary Board meeting, Payment of bills; Retirement Board meeting; COVID-19 / CARES Act update.

Correspondence and Communications

The Commissioners received an invitation from the Starrucca Civic Association to attend the dedication of the Starrucca Cemetery Veterans Memorial on August 22, 2020 at 10:00 a.m. at the Starrucca Cemetery.

Received a copy of Court Order No. 621 – Civil 2019, from President Judge Edwards, regarding the venire for jurors for trial term of court commencing Monday, July 13, 2020.

Received a letter from the Delaware Highlands Conservancy announcing their plans to open their first permanent headquarters and nature reserve on Perkins Pond Road, Beach Lake.

Received a letter from Sadie Nahman informing of her resignation in the Register of Wills and Recorder of Deeds, effective August 14, 2020. A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to accept this resignation.

Received notification from PPL Electric Utilities informing that rebuilding of the Hamlin Tap transmission line in Lake and Salem Townships is expected to start on September 1, 2020.

Received notification from Joseph Kasulaitis that he has submitted application to the PA Department of Environmental Protection for a permit to replace a dock on Lake Watawga, Lehigh Township.

Received a copy of the 2019 Lackawanna Heritage Valley Community Update report.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Holly Smith	Area Agency on Aging	1 year
Susan Mead	Human Services Transportation	1 year
Harold Derrick	W.C. Correctional Facility	15 years
Brianna Black	Adult Probation Department	5 years

August 13, 2020

The Commissioners thanked them for their dedication and hard work and hope they will be back for future recognition for their length of service.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to execute a contract with PenTeleData for telephone services for 60 months at a rate of \$1,523.90 per month.

Commissioner Cramer gave an update on election mailings that have been sent out regarding voter registration that are not from the county but from other organizations and from the ones she has seen, they our valid registration forms.

Tom Shepstone, Shepstone Management Corp., gave an update on the Dairy Plant Feasibility Study. Mr. Shepstone said that the first phase is complete and noted that it took three (3) months longer due to COVID-19. The study identified that a small facility that can grow with an opportunity in cheese. There is a demand for ethnic cheese and with the proximity of the New York market, there could be demand for a facility nearby. One possibility would be using the ten (10) acres at the County farm. A private site could also be an option.

Commissioner Smith noted that the contract with Shepstone Management included two phases with the second phase hinging on the findings of Phase 1. Since Phase 1 found a project feasible, the County will move on to Phase 2.

Commissioner Adams is excited that a study found this feasible and looks forward to where Phase 2 is taking us.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the furlough of the following employees from the Wayne County Correctional Facility, effective August 16, 2020:

Charles Shelp	Jacobus Imhof	Dakota Knehr-Cook
Aaron Novajosky	Keegan Werner	Joshua Burcavage
Victoria Tyler	Katie Gilpin	Chao Ren
Curtis Althouse	Nicole Rutlege	Michael Gill
Ammie Kellam	Kristy Batzel	

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to retract the August 6, 2020 hiring of Melissa Knapp to the vacant position of County Caseworker I at Children and Youth Services, effective August 24, 2020.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to rescind the August 6, 2020 hiring of Kevin Dougherty as a part-time employee at the Recycling Center, effective August 10, 2020.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire David Hanel to the vacant position of part-time Transitional Living Apartments worker, retroactive to August 10, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated August 12, 2020.

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A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 114524 through 114587. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97223 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PAYROLL 8/14	\$ 703,536.22
97224 EFT	EXPRESS SCRIPTS, INC	KX5A CLMS 7/28-8/10	\$ 57,330.70
114524	ADVANCE SCALE COMPANY INC	WAYNECO DOS 7/27	\$ 5,640.00
114525	AMERICAN JANITOR & PAPER SUPPLY INC	WAYNE100	\$ 196.69
114526	AXON ENTERPRISE INC	412100 DUE 8/26	\$ 204.00
114527	NICHOLAS A BARNA	ARBITRATOR 8/10	\$ 506.70
114528	BIMBO FOODS, INC	6900806999999 DUE 8/1	\$ 86.00
114529	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 8/16	\$ 187.50
114530	STEVEN BURLEIN	PD JULY	\$ 600.00
114531	CAMPBELL LAW OFFICES	123 DP 2019 JULY SERVICES	\$ 2,032.00
114532	HONORABLE ROBERT J CONWAY RTRD	MEDIATOR FEE	\$ 800.00
114533	PAMELA R COSPER, CI/CT,SC:L	DOS 7/27	\$ 75.00
114534	FLEDERBACH FOODS INC	5970 WC PRISON ACCOUNT	\$ 45.69
114535	DEAN FOWLER SERVICE STATION INC	054451 JULY SERVICES	\$ 96.10
114536	DELTA DENTAL OF PA	39R10332600000 CLMS 7/11-7/17	\$ 18,955.70
114537	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 JULY SERVICES	\$ 244.51
114538	DICK PALMER & SONS	5835 DTD 7/30	\$ 162.75
114539	DIRLAM BROS LUMBER CO INC	WAY280 DTD 8/7	\$ 433.28
114540	EDWARDS BUSINESS SYSTEMS	LZ0556 DUE 9/4	\$ 198.82
114541	FIRMSTONE OIL CO INC	995-1 JULY SERVICES	\$ 94.64
114542	FOWLER TIRE SERVICE INC		\$ 202.50
114543	FOX LEDGE INC	001972 DUE 8/30	\$ 614.44
114544	FRITZ BROS INC	WAY222 DTD 8/6	\$ 194.49
114545	GALLS, LLC	4855925 DUE 8/26	\$ 55.00
114546	GEO W KINSMAN INC	W00072 DTD 7/30	\$ 1,734.16
114547	GRANDJEAN & BRAVERMAN INC	WC A PROBATION ACCT	\$ 1,153.32
114548	GRAINGER INC	863042495 DUE 8/28	\$ 314.95
114549	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 8/7	\$ 90,874.83
114550	HIGHHOUSE OIL OPERATIONS INC	2083 JULY SERVICES	\$ 988.09
114551	HONESDALE AGWAY	700557 DTD 8/8	\$ 57.72
114552	INSIGHT MEDICAL GROUP, P.A.	JULY SERVICES	\$ 2,960.00
114553	IRON MOUNTAIN	1007M/WAYNE COUNTY MAINT DUE 8	\$ 3,771.38
114554	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230091 DTD 8/3	\$ 74.00
114555	LACKAWANNA COUNTY CORONERS OFFICE	WAYNE COUNTY DUE 8/31	\$ 1,500.00
114556	JOHN LALLEY	ARBITRATOR 8/10	\$ 368.70
114557	LANGUAGE LINE SERVICES, INC.	9020507628 JULY SERVICES	\$ 16.13
114558	REED ELSEVIER INC	1238114 DUE 8/30	\$ 50.00
114559	REED ELSEVIER INC	6695373 DUE 8/30	\$ 86.45
114560	LAKE WALLENPAUPACK WATERSHED	2ND Q APPROPRIATION	\$ 8,000.00
114561	MICROFILM OFFICE	POSTAGE REIMBURSEMENT	\$ 109.98
114562	JOHN J MARTIN II, ESQUIRE	PD JULY	\$ 600.00
114563	NEP	00064862-6 DUE 8/26	\$ 155.57
114564	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 8/5	\$ 1,161.04
114565	PITNEY BOWES INC	0012096167 DUE 8/29	\$ 858.46
114566	PPL ELECTRIC UTILITIES	9485166004 DUE 8/24	\$ 10,884.08
114567	PPL ELECTRIC UTILITIES	9733622028 DUE 8/24	\$ 1,912.06
114568	QUALITY PRINTING & DESIGN	WC DA ACCT	\$ 693.00
114569	CHRISTINE RECHNER	2/6-7/14 SERVICES	\$ 169.00
114570	SCOTT REINBOLD	TRAVEL EXP 7/20-8/4	\$ 307.15
114571	RICHARD B HENRY AND ASSOCIATES LLC	CP64-DP-27-2020 JULY SERVICES	\$ 341.25
114572	ROCHE SUPPLY INC	11342 DTD 7/30	\$ 26.96
114573	STANTON OFFICE EQUIPMENT	100117 DTD 7/27	\$ 553.00
114574	MEDICAL SHOPPE LTD	4319-7 JULY SERVICES	\$ 591.36
114575	MEDICAL SHOPPE LTD	13213 DUE 8/17	\$ 171.90
114576	SYSCO CENTRAL PA LLC	396572 JULY SERVICES	\$ 9,505.54
114577	THOMSON REUTERS-WEST PUBLISHING CORP	1004859328 DUE 8/31	\$ 4,451.70
114578	JEFFREY S TREAT	MENTAL HEALTH HEARING 7/15	\$ 75.00
114579	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	00016877 LYME TASK	\$ 2,319.00
114580	UGI PENN NATURAL GAS	411007452948 DUE 9/2	\$ 29.89
114581	WAYNE COUNTY ADULT PROBATION DEPT	REIMBURSE PETTY CASH	\$ 167.36
114582	WAYNE COUNTY EMPLOYEE	2019 ARC	\$ 200,000.00
114583	WAYNE COUNTY HUMAN SERVICES	DENNIS FORD CELL PHONE BILL JA	\$ 344.34
114584	CHRISTIAN E WEED	ARBITRATOR 8/10	\$ 368.70
114585	WEINSTEIN & ZIMMERMAN & OHLIGER, ATTYS AT LAW	2019-0156 JULY SERVICES	\$ 600.00
114586	WEX INC	0496006524912 DUE 8/21	\$ 243.94
114587	EVAN HAGGARTY	POLL WORKER ELECTION DAY REPLA	\$ 155.00
Total			\$1,141,237.74

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**VOUCHER REPORT 08/13/2020 TO 08/13/2020
FISCAL YEAR 2019-2020**

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
1258	WAYNE COUNTY COMMISSIONERS	JUN 2020 PORTION 07/17/20 PAYROLL	\$13,160.22	16743
1259	THE ADVOCACY ALLIANCE	JUN 2020 INCIDENT MANAGEMENT SERV.	\$137.83	16740
1260	DAVES SUPER DUPER	JUN 2020 TLA SUPPLIES	\$128.16	16741
1261	W. CO. OFFICE OF HUMAN SERVICES	QUARTER 3 REIMB. - JAN - MAR 2020	\$75,025.69	16742
TOTAL			\$88,451.90	

**VOUCHER REPORT 08/13/2020 TO 08/13/2020
FISCAL YEAR 2020-2021**

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
89	KAREN L. KANE	JUL 2020 EI PT BASE SERVICES	\$687.13	16898
90	KAREN E. RICKERT	JUL & AUG 2020 EI SNI BASE SERVICES	\$230.64	16903
91	TARA PERRY	JUL 2020 EI SNI BASE SERVICES	\$2,075.76	16906
92	WESTERN PA SCHOOL FOR THE DEAF	JUL 2020 EI SNI-H BASE SERVICES	\$115.32	16910
93	INTERPRETEK	JUL 2020 ID INTERPRETING SERVICES - CHAD E	\$150.00	16897
94	DEAN FOWLER SERV. STATION, INC.	JUL 2020 COUNTY VEHICLE MAINTENANCE REPAIRS	\$287.97	16893
95	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER - DONNA F	\$150.00	16899
96	QUILL	OFFICE SUPPLIES	\$362.08	16902
97	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - JUL 2020 MOTEL - S.S.	\$1,257.00	16909
98	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - JUL 2020 MOTEL - C.S.	\$571.50	16909
99	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - JUL 2020 MOTEL - M.R.	\$681.50	16909
100	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - JUL 2020 ROOM - T.M.	\$1,143.00	16909
101	NORTHEAST MED EQUIP	TWO (2) DIGITAL THERMOMETERS	\$178.00	16900
102	DARLENE K. NALESNIK	ASSESSMENT SERVICES - SHAWN N	\$400.00	16894
103	PENNSYLVANIA STATE POLICE	PATCH INVOICE - DAVID H & DEBORAH C	\$44.00	16901
104	TIMOTHY J. RIEFLER	ESG FUNDING - RR 2018 - AUG 2020 RENT - S.B.	\$342.16	16907
105	WAYNE COUNTY COMMISSIONERS	JUL 2020 PORTION 07/07/2020 PAYROLL	\$55,012.38	16908
106	FOX LEDGE, INC.	JUL 2020 SPRING WATER CHARGES	\$30.00	16895
107	HIGHHOUSE OIL OPERATIONS, INC.	JUL 2020 COUNTY VEHICLE FUEL CHARGES	\$226.55	16896
108	DAVES SUPER DUPER	JUL 2020 TLA SUPPLIES	\$90.51	16904
109	CARE FOR PEOPLE PLUS, INC.	JUL 2020 ID HOME & COMM HAB BASE SERVICES	\$355.52	16891
110	CAREGIVERS AMERICA, LLC	JUL 2020 ID HOME & COMM HAB BASE SERVICES	\$404.00	16892
111	STEP BY STEP, INC.	JUL 2020 ID HOME & COMM HAB BASE SERVICES	\$3,506.40	16905
TOTAL			\$68,301.42	

HSA WEEKLY VOUCHER REPORT - AUGUST 13, 2020

VOUCH	VENDOR	AMOUNT	DESCRIPTION
111	Options consumer E.F.	223.60	Options consumer services reimb. - Jul 2020
112	Options consumer R.N.	309.60	Options consumer services reimb. - Jul 2020
113	FFCSP client R.F.	200.00	FFCSP consumer services reimb. - Jul 2020
114	GFCSP consumer D.G.	80.23	GFCSP consumer supplies reimb. - Jul 2020
115	GFCSP consumer L.P.	500.00	GFCSP consumer services reimb. - Jul 2020
116	GFCSP consumer S.R.	300.00	GFCSP consumer services reimb. - Jul 2020
117	AVEANNA HEALTHCARE	1,584.00	Client transportation services - Jul 2020
118	BIMBO FOODS, INC.	514.52	Monthly food bill - Jul 2020
119	BLUE RIDGE COMMUNICATIONS - D&A	97.06	Cable TV for D&A from 8/7/20 - 9/6/20
120	CENTRAL WAYNE REG AUTH - 000432	77.00	Sewer bill, Honesdale, Jul 2020
121	DAVE'S SUPER DUPER	133.27	Food bill, Honesdale Pantry - Jul 2020
122	DEMPEY UNIFORM & LINEN	1,019.44	Linen rentals & supplies - Jul 2020
123	GARY DEMASI	610.40	Vehicle maint & repair - Vans 78, 77, 90 & 89
124	DOROTHY EVERARD	61.00	Refund for prepaid trips, 1/1/19 - 6/30/20
125	FIRMSTONE SERVICE STATION	12,257.01	Gasoline bills - Jul 2020
126	FIRSTSOURCE SOLUTIONS	141.60	Random drug/alcohol screenings
127	FOXLEDGE INC.	130.00	Bottled water delivery - Aging, Hamlin & D&A
128	HIGHHOUSE ENERGY COMPANY	3,949.67	Monthly gasoline bills - Jul 2020
129	HONESDALE AGWAY	21.99	Weed killer for around Aging building
130	JBS INC.	152.50	Mo copier maint, Back Ofc. Sharp MXM503N - Aug
131	JOHN S. KENNARD	400.00	Aug rental assistance - N. Main St, Apt 2 for cons
132	KOBERLEIN INC.	225.00	Grease pumping, Honesdale - 7/20/20
133	MARCHET TRANSIT, INC.	534.70	Vehicle service & repair, Jul - bus #45
134	N.EAST LASER TONER & COPIER SVC	132.44	Per copy fee for CANON IR Adv copiers - July
135	N.EAST LASER TONER & COPIER SVC	54.95	Toner - RSchwartz
137	N.EAST TOWING SERVICE, INC	744.44	Towing & repair svcs 7/7/20, #53
138	OFFICE DEPOT	235.59	Office supplies - D&A restock, COVID19, Prevention
139	OFFICE DEPOT	547.40	Supplies - ADC, SOC, HDM, Pantry, M.V., Hwly, Livery, AAA
140	OLIVER PACKAGING & EQUIPMENT CO	390.02	Ribbons & labels for printer, 7/31/2

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141	PENNSYLVANIA STATE POLICE	44.00	Employee clearances - Jul 2020
142	PENNCARES	39.00	Reg fee - LGilbert - 9/21 Grandparents raising grandchildrn
143	JOANNE M. PESOTA	120.00	Nutritionist consulting fees Jul 2020
144	PPL ELECTRIC - APT L	80.97	Electric bill, Riverview Landlord Apt L, 7/6/20 - 8/5/20
145	PPL ELECTRIC - APT R	52.42	Electric bill, Riverview Res Rm 7/6/20 - 8/5/20
146	L.H. REED & SONS INC	288.76	Backflow prevention tests, 7/17/20, Hawley & ADC
147	ANN SISCO	28.00	Refund costs of prepaid trips, FY 20-21
148	STANTON OFFICE EQUIPMENT	118.00	2 ESR 36x48 chair mats, EEnnis & HMiszler
149	CECILIA BRANDEL	23.85	Reimburse cost of fingerprinting 7/22/20 - ADC
150	JOSH HOFFMAN	23.85	Reimburse cost of fingerprinting - 7/31/20
151	LAUREN JANUSEWSKI	32.00	Staff travel - Jul 2020
152	BARRY MCMULLEN	26.00	Staff travel - Jul 2020 & gas for #89
153	JOHN GALIZIA	23.85	Reimburse cost of fingerprinting - 7/14/20
154	ENCORE OUTDOOR LLC	875.00	Aginf, LINK & HSA Ads on 10K John's Italian Take Out menus
155	GFCSP consumer N.R.	300.00	GFCSP client supplies reimbursement - Jul 2020
156	FFCSP client M.T.	180.00	FFCSP client services reimbursement - Jul 2020
157	Options consumer R.Y.	82.24	Options consumer services reimbursement - Jul 2020
		27,965.37	

911

10981	AT & T	0541784593001 DUE 8/22	\$ 450.04
10982	FRONTIER	71711180111129933 DUE 8/25	\$ 80.50
10983	HIGHHOUSE OIL OPERATIONS INC	49272 DTD 8/4	\$ 4.81
10984	JERRY WILLIAMSON	WC 911 ACCOUNT	\$ 1,200.00
10985	MCI COMM SERVICE	2DF81923 DUE 8/9	\$ 38.11
10986	NEP	00055645-4 DUE 8/26	\$ 248.00
10987	PENELEC	100076689239 DUE 8/7	\$ 139.09
10988	PENTELEDATA	1697707 DUE 8/12	\$ 1,201.90
10989	PPL ELECTRIC UTILITIES	9342706002 DUE 8/11	\$ 106.22
10990	SOUTH CANAAN TELEPHONE COMPANY	0204PASWYN911 DUE 8/31	\$ 312.00
10991	VERIZON	7171946329 DUE 8/25	\$ 4,483.26

COVID-19 / CARES Act Update

The Chief Clerk noted that as of 5:00 p.m. on the prior day, 61 applicants were received totaling an amount of \$2.4 million.

Commissioner Smith said he wanted to comment on the Correctional Facility furloughs. Commissioner Smith noted that prison inmate numbers are down, the budget is very tight and the philosophy in the state courts has changed. There is more of an effort for intermediate punishment programs on probation and treatment options through drug court. It was not an easy decision but the numbers warranted it.

At this time, a motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to recess for a Retirement Board meeting.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to adjourn.

Andrew M. Seder, Chief Clerk