

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held July 2, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to amend the minutes of the June 25, 2020 meeting to reflect changes to Joyce B. Lanham's comments and her hometown.

### Agenda

Schedule to meet with the Commissioners: Heather Miszler, Wayne County Housing; Robbin Morgan, Executive Director, Wayne County Redevelopment Authority.

Items to be considered: Employee anniversary recognitions; Award bid for Recycling Center roof; 2019 CDBG activity modification for Texas Township Emergency Shelter; Agreement - Wayne County Redevelopment Authority; Resolutions – CDBG-CV Cares Act Grant & 2020 CDBG Program; Personnel action; Payment of bills; COVID-19 Update; Executive Session on personnel.

### Correspondence and Communications

Received a letter from Kiley Associates, LLC, notifying that Stanton Corner Development Group, LLC, is applying for General Permit #7 Water Obstructions and Encroachments Permits from the PA Department of Environmental Protection for two projects in Damascus Township.

Received a letter from Kiley Associates, LLC, notifying that Berlin Township is applying for a General Permit #7 Water Obstructions and Encroachments Permit from the PA Department of Environmental Protection for a project on Bavarian Hill Road, Berlin Township.

Received a letter from the U.S. Department of the Interior notifying that a payment in the amount of \$2,072 has been issued to Wayne County under the Payments in Lieu of Taxes program. PILT payments may be used for any governmental purpose, including emergency response, public school, and roads.

Received a letter from the PA Department of Human Services informing Wayne County of their Child Welfare Needs-Based Plan and Budget allocations for state Fiscal Year 2020/21.

Received a letter from Western Wayne School District requesting authorization for Government Software Services and to use Wayne County's Master File for the printing of the 2020/21 School Real Estate Duplicates and Tax Notices.

Received a copy of the Forest Leaves newsletter from PennState College of Agricultural Sciences for Summer 2020.

Received a letter from Sherry Ficken informing that she is retiring from her position as Fiscal Technician in the Area Agency on Aging, as of September 21, 2020. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter from Diane Riveland informing that she is resigning from her position as Community Health Nurse with the Area Agency on Aging, effective July 10, 2020. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this resignation.

July 9, 2020

Public Comment

Robert J. Suhosky, a retired Colonial from the U.S. Army, from Cherry Ridge, referenced to the speakers from a few meetings ago and referred to one as a nut job for asking Commissioner Adams to resign. Mr. Suhosky stated that Commissioner Adams has an office with twenty (20) employees not far from Central Park that were intimidated by the protesting crowd. He noted that Commissioner Adams fulfilled his duties to protect our citizens. When Mr. Suhosky heard allegations about our system in Wayne County, he felt the need to step forward. He said, in his opinion, the term Black Lives Matter implies other lives don't matter and is racist itself. The residents who have complained and don't like the way they feel here, they can move to Minneapolis, Portland or Chicago where they have feckless whimps as mayors. Mr. Suhosky once again thanked Commissioner Adams and said he did nothing wrong.

Charlie Racht, Palmyra Township, said he doesn't like to see the County Commissioners being attacked. Mr. Racht noted that he would like to know if something could happen than something happened and he was not made aware of the situation. He and other residents support the Commissioners' actions and questioned what did the citizens of this County and what did we in Honesdale do to need a protest here. Mr. Racht stated that the ongoing attacks on police officers are uncalled for. He noted that over 100 officers were injured or murdered throughout the protest riots, but all of the main attention has been on these other groups. Mr. Racht asked for support of our police departments and to defund the police movement is senseless and there is no need for it.

Commissioner Smith stated that whenever we get threats, like a bomb threat, this was not a bomb threat obviously, but is a threat we need to take as a credible threat, we need to err on the side of caution. The Commissioners did not dispatch police. We only did two things, approve overtime for deputies and allow employees to flex their time if they wanted to leave early on the day of the protest.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees, who were all in attendance:

Brielle Floyd	Behavioral & Developmental Programs/Early Intervention	1 year
Kimberly Hanf	Behavioral & Developmental Programs/Early Intervention	1 year
Angela Lauffenburger	Behavioral & Developmental Programs/Early Intervention	1 year
Marta Tuttle	Behavioral & Developmental Programs/Early Intervention	5 years
Margaret Ennis	Behavioral & Developmental Programs/Early Intervention	15 years
Jamie Knecht	Conservation District	15 years
Kenneth Crum	Assessment	20 years

The Commissioners thanked the employees for what they do, their length of service and their dedication to the County.

Heather Miszler, Wayne County Housing, spoke about the Cares Act Housing Grant Program for which the County received a \$107,000 grant allocation for rental assistance. Ms. Miszler said the Housing office has been inundated with calls and that it is a good thing telling us the need is obviously there.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to award the Recycling Center roof contract to Grimm Construction in the amount of \$107,982.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to change the start date for the hiring of Tracy Welsh, a Clerk 2 in the Register and Recorder's office, to July 13, 2020.

July 9, 2020

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the 2019 CDBG Activity Modification for the Texas Township Emergency Shelter by deleting the ADA Compliant Showers activity and adding the activity of installation of handicap parking and grading to the front entrance of the Seelyville Fire Department to provide accessibility to people with disabilities and to allow for wheelchair access. The Grant amount of \$17,000 and the beneficiary amount of 398 persons will remain unchanged. The public hearing was held on July 2, 2020 and properly advertised per the CDBG requirements.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to fully execute the Subrecipient Agreement between the Wayne County Redevelopment Authority and the County Commissioners for the CDBG-CV Cares Act Grant Program and the 2020 CDBG Grant Program. The agreement is to designate the Redevelopment Authority to administer both CDBG Grant Programs for the length of each Grant Program. The CDBG-CB is a two year program and the 2020 CDBTG Program is a four year program.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to fully execute the two Resolutions for the CDBG-CV Grant Program and the 2020 CDBG Program. The resolutions are a grant program requirement which affirms and creates a record of the Subrecipient Agreement and grants permission to the Redevelopment Authority to submit the applications to the DCED on behalf of the County Commissioners.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous for the County Redevelopment Authority to administer the Honesdale application for the 2020 CDBG and CDBG-CV programs.

Robbin Morgan, Executive Director, Wayne County Redevelopment Authority, was on hand to discuss the agreement and motions with the Commissioners.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated July 8, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 114224 through 114271. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
114224	AREA AGENCY ON AGING	INTEREST 2019-2020 MEDICAL ASS	\$ 148.75
114225	BIMBO FOODS, INC	6900806999999 DUE 6/27	\$ 154.74
114226	BRIAN T KELLY, CPA & ASSOCIATES LLC	4TH BILLING AUDIT 12/31/2019	\$ 15,000.00
114227	CDW LLC	3440668 DUE 7/11	\$ 5,638.86
114228	DIAMOND MEDICAL SUPPLY	11220 DTD 4/29	\$ 2,083.24
114229	DIRLAM BROS LUMBER CO INC	WAY120 DTD 6/30	\$ 52.86
114230	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCT	\$ 2,850.00
114231	FOUNDATION RADIOLOGY GROUP PC	KIMBERLY L 6/17-6/18	\$ 57.05
114232	GEISINGER COMM MED CENTER	NICHOLAS S BALANCE 2/2-2/9	\$ 21.00
114233	GRANDJEAN & BRAVERMAN INC	A PROBATION ACCT	\$ 138.84
114234	DAVID HARRISON	JUNE CONSULTING FEE	\$ 5,291.00
114235	ROCHELLE HAVILAND	REIMBURSE FOR BEREAVEMENT CAR	\$ 12.69
114236	RICHARD HENRY, ESQ	PD JUNE	\$ 600.00
114237	HIIG-ELITE UNDERWRITERS AGENCY INC	JUNE SERVICES	\$ 22,158.24
114238	HONESDALE AGWAY	700557 DTD 6/30	\$ 422.60
114239	EDWARD HOWELL	MILEAGE MAY - JUNE	\$ 231.05
114240	INFOCON CORPORATION	WAY2703 JUNE SERVICES	\$ 2,286.74
114241	KEYSTONE MEDICAL LABORATORIES, LP	WC CORONER ACCT	\$ 494.00
114242	CARLA KOMAR	JUNE MILEAGE	\$ 84.50
114243	LACKAWANNA COUNTY CORONERS OFFICE	WAYNE COUNTY DUE 7/31	\$ 2,000.00
114244	L H REED & SONS INC	WC PRISON DOS 6/16 & 6/23	\$ 934.61
114245	CAROL LIENERT	MILEAGE APRIL-JUNE	\$ 50.40
114246	JAMES LIVERY, LLC	WC CORONER ACCT	\$ 1,150.00
114247	JOHN J MARTIN II, ESQUIRE	PD JUNE	\$ 600.00

July 9, 2020

114248	SAMANTHA J MYERS	JUNE SERVICES	\$	270.00
114249	NEP	00064862-6 DUE 7/27	\$	153.17
114250	PARABON NANOLABS INC	PA2018-746716 AGENCY CASE	\$	1,500.00
114251	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 7/1	\$	953.16
114252	US POSTMASTER SERVICE	REPOSITORY SALE POSTAGE	\$	518.70
114253	PPL ELECTRIC UTILITIES	0873043022 DUE 7/20	\$	2,568.76
114254	REINHART FOODSERVICE, LLC	25970 JUNE SERVICES	\$	5,837.71
114255	CATHERINE JANE RICKARD	JUNE MILEAGE	\$	88.00
114256	ROCHE SUPPLY INC	11342 DTD 6/15	\$	331.95
114257	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DTD 6/16	\$	135.89
114258	WARREN SCHLOESSER ESQ	2ND Q SOLICITOR	\$	280.00
114259	LAURA SWINGLE	MILEAGE APRIL-JUNE	\$	94.65
114260	TEETER'S FUNERAL CHAPEL	VA CONTRIBUTION W KRELLWITZ	\$	100.00
114261	TELEMEDICINE MANAGEMENT, INC	JULY MEMBERSHIP	\$	2,405.00
114262	TOPP BUSINESS SOLUTIONS	WC02 DUE 5/9	\$	351.67
114263	GATEHOUSE MEDIA PA HOLDINGS, INC	00144295 RECYCLING ROOF BIDS	\$	521.00
114264	UGI PENN NATURAL GAS	411007494973 DUE 7/20	\$	971.81
114265	VERIZON WIRELESS	342009613-00002 DUE 7/12	\$	763.15
114266	VIGILNET AMERICA LLC	MAY SERVICES	\$	3,306.45
114267	WAYNE MEMORIAL HOSPITAL	KIMBERLY L 6/18	\$	2,919.74
114268	WAYNE MEMORIAL COMMUNITY	NICHOLAS S 2/20	\$	203.75
114269	WAYNE MEMORIAL HOSPITAL INC	KIMBERLY L 6/18	\$	8.47
114270	WAYNE COUNTY EMPLOYEE	MAY DEDUCTIONS	\$	129,841.11
114271	WEX INC	0496002531101 DUE 7/22	\$	605.05
	Total		\$	<u>217,190.36</u>

HSA WEEKLY VOUCHER REPORT FROM JULY 9, 2020 TO JULY 9, 2020

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2755	MA client L.B.	\$39.00	MA client travel - Jun 2020
2756	MA client F.S.	\$260.00	MA client travel - Jun 2020
2757	MA client J.T.	\$137.25	MA client travel - May & Jun 2020
2758	CDW-G	\$3,142.69	3 Lenovo Thinkpads, 3 MS Office, 1 wireless headset
2759	CDW-G	\$29.62	Logitech speaker system for PC - HCobb
2760	CENTRAL WAYNE REG AUTH - 000432	\$62.00	Sewer bill, Honesdale, Jun 2020
2761	DAVE'S SUPER DUPER	\$49.75	Food bill, Honesdale Pantry volunteers - Jun 2020
2762	DEMPSEY UNIFORM & LINEN	\$875.49	Linen rentals & supplies - Jun 2020
2763	FIRMSTONE SERVICE STATION	\$14,992.59	Gasoline bills - May & Jun 2020
2764	FIRST ALARM SECURITY INC	\$65.00	Service call, 6/3/20 alarm - ADC building
2765	GREGORY'S AUTO SERVICE, INC.	\$494.90	Monthly vehicle svc & repair - Jun statement
2766	HOTEL WAYNE, INC.	\$422.50	Hotel, 5 night stay, 6/26 to 6/30/20 for HAP consumer N.S.
2767	LAKESIDE YOUTH SERVICE	\$4,195.00	Course fees, online Trauma wkshops
2768	NORTHEAST LASER TONER & COPIER SVC	\$105.44	Per mo copy fee for CANON IR Adv copiers - Jun
2769	PENNSYLVANIA PAPER & SUPPLY	\$929.40	Non-food kitchen supplies - Jun 2020 incl COVID19
2770	REINHART FOOD SVC-EASTERN DIV	\$12,053.04	Monthly food service bills - Jun 2020
2771	US FOODS	\$6,800.74	Monthly food service bills - Jun 2020 incl COVID19
2772	VERIZON WIRELESS - 2	\$890.92	Monthly tablet line access bill - 5/24/20 - 6/23/20
2773	WAYNE COUNTY COMMISSIONERS	\$7,300.00	Reimb. for elevator repair work
2774	WAYNE COUNTY COMMISSIONERS	\$45,491.00	Reimb. replacemt of AHU in Hnsdl Ctr & HVAC controls
2775	THOMAS BATES	\$9.50	Volunteer travel, HDM - Jun 2020
2776	WAYNE & CLAUDIA HENRICK	\$68.00	Volunteer travel, HDM - Jun 2020
2777	MARALYN NALESNIK	\$60.00	Volunteer travel, HDM - Jun 2020
2778	ERNIE SEAGRAVES	\$130.00	Volunteer travel, HDM - Jun 2020
2779	PEGGY SIEPIELA	\$44.00	Volunteer travel, HDM - Jun 2020
2780	GORDON & LINDA WELLS	\$67.50	Volunteer travel, HDM - Jun 2020
2781	MICHAEL BUONO	\$32.00	Staff travel - Jun 2020
2782	SIERRA DAVIS	\$20.00	Staff travel - Jun 2020
2783	LAUREN JANUSEWSKI	\$98.00	Staff travel - Jun 2020
2784	LUCRETIA SEAGRAVES	\$59.50	Staff travel - Mar, Apr, May & Jun 2020 for COVID19
2787	GFCSP client S.R.	\$300.00	GFCSP client services reimb. - Jun 2020
2788	MA client B.G.	\$200.00	MA client travel - Jun 2020
2789	MA client A.K.	\$55.50	MA client travel - Jun 2020
2790	MA client A.K.	\$435.00	MA client travel - Jun 2020
2791	MA client J.L.	\$57.50	MA client travel - Jun 2020
2792	AVEANNA HEALTHCARE	\$1,512.00	Client transportation services - Jun 2020
2793	LAKE REGION URGENT CARE, PC	\$165.00	Mandatory testing exams, screenings, tests
2794	THOMAS V. MURRAY	\$225.00	Vehicle cleaning services - Jun 27
2795	ALLIED IN-HOME SVCES (PERS CARE)	\$18,958.91	Personal care & home support - May 2020
2796	CAREGIVERS AMERICA LLC	\$28,127.51	Personal care & home support & PERS fee - May 2020
2797	CONNECT AMERICA	\$630.00	PERS for May 2020
2798	GUARDIAN HOME & COMMUNITY SVCS	\$628.23	Personal care & home support - May 2020
2799	HOME INSTEAD SENIOR CARE	\$1,012.96	Personal care & home support - May 2020
2800	NORTHEAST MED-EQUIP	\$3,020.00	PERS units for consumers - May 2020
2801	STAAR ALERT	\$175.00	Pers units - May 2020, 7 consumers
2802	TRADITIONAL HOME CARE, LLC	\$2,902.52	Personal care - May 2020
2803	FFCSP client R.F.	\$200.00	FFCSP client services reimbursement - Jun 2020
2804	VERIZON WIRELESS - 1	\$1,975.80	Monthly cell phone bill - 5/24/20 - 6/23/20

July 9, 2020

2805	Options consumer S.F.	\$218.40	Options consumer reimb. for services - Jun 2020
2806	Options consumer R.N.	\$330.75	Options consumer services reimb. - Jun 2020
		\$160,054.9	
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HSA WEEKLY VOUCHER REPORT FROM JULY 9, 2020 TO JULY 9, 2020

VOUCH	VENDOR	AMOUNT	DESCRIPTION
12	PAMELA COUNTOURIS	\$750.00	Cost for virtual Senior Bullying Seminar
13	AMESWORTH W. GILSON	\$450.00	Vehicle service & repair, #45 tailpipe replacement
16	JBS INC.	\$152.50	Mo copier maint, Back Ofc, Sharp MXM503N - Jul 2020
17	THOMAS V. MURRAY	\$225.00	Vehicle cleaning services - Jul 3
18	OLIVER PACKAGING & EQUIPMENT CO	\$3,912.96	Trays with film for HDM, 7/3/20
19	TIME AWAY RENTALS, LLC	\$1,200.00	Security deposit for consumer -Riverside Drive, Apt 2
20	PHFA	\$50.00	Certificate in Elder Svc Coordination Program-Cobb
		\$6,740.46	

**Children and Youth 06**

Check	Vendor	Description	Amount
1361	CDW LLC	INV.# XZD6545 & xx13686 POWER	\$ 96.76
1362	DOUG & GILA CRAIG	JUNE 2020 FC	\$ 820.00
1363	SHADOE & EMILY DANIELS	JUNE 2020 FC	\$ 2,867.93
1364	MICHAEL B WALSH	JUNE 2020 COUNSELING	\$ 33,973.30
1365	HEART & WINGS HOME INC.	JUNE 2020 PLACEMENT	\$ 10,500.00
1366	KEVIN & ELYSE KAY	JUNE 2020 FC	\$ 1,108.22
1367	MATTHEW & ANNETTE MANDEVILLE	JUNE 2020 FC	\$ 2,743.32
1368	CHRISTINE RECHNER	JUNE 2020 CONSULTS	\$ 2,482.00
1369	RICHARD B HENRY AND ASSOCIATES LLC	GAL SVCS. MAY/JUNE 2020	\$ 446.25
1370	DONNA SWEENEY	JUNE 2020 FC	\$ 3,394.00
1371	VERIZON WIRELESS	WCCYS CELL PHONES 6/24 - 6/30/	\$ 1,729.70
Total			\$ 60,161.48

**Domestic Rel. Incentive**

209	WAYNE COUNTY GENERAL FUND	JULY EXPENSES	\$ 2,200.00
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**COVID-19 Update**

Commissioner Smith stated that we do not want to go backwards. The County will continue to follow guidance to protect employees and the public.

Commissioner Cramer encourages businesses to implement safety practices.

Commissioner Adams noted that we want to keep people working and businesses open. Commissioners Adams added that by practicing regulations and guidelines from our federal and state agencies, it will help do that.

At this time, the Commissioners recessed to hold and executive session on personnel and litigation.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk