

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held April 30, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Randy Heller, Wayne County Solid Waste/Recycling Director, Cindy Furman, Director of Bureau of Elections; Kim Rickard, Community Network Specialist.

Items to be considered: Move the June 2, 2020 Primary Election polling location for Dyberry Township to Wayne County Fairgrounds, have Prompton Borough polling location at Seelyville Fire Hall and move the Mt. Pleasant Twp. polling location to the Mt. Pleasant Twp. Municipal building; Approve a contract amendment between Wayne County Drug and Alcohol Commission and Little Creek Outpatient Service LLC; Approve a contract amendment between Wayne County Drug and Alcohol Commission and PA Treatment and Healing; Approve and the agreement for Wayne Co. Community Foundation to apply for a Food Recovery Infrastructure Grant; Census update; Proclamation - Correction Employee Week; COVID-19 update; Payment of bills.

Correspondence and Communications

Received a letter from the PA Governor's Budget Office stating that the Office of the Budget is granting and extension to August 5, 2020 for the submission of the RACP application for the Silk Mill Business Expansion Initiative II in Wayne County.

Received a letter notifying that Camp Moshava is applying to the PA Department of Environmental Protection for renewal of the camp's wastewater treatment facility NPDES Permit.

Received a letter notifying that Northeast Pennsylvania Pet Cremation Services, Inc., Lake Ariel, is applying for renewal of an Air Quality Permit to the PA Department of Environmental Protection.

Received a letter notifying that the PA Department of Environmental Protection has granted a Small Noncoal Mining Permit for the Starlight Stone #2 Quarry Operation in Scott Township.

Received a letter notifying that the PA Department of Environmental Protection has granted a GP-105 General Permit for Bluestone Mining for the Starlight Stone #1 Quarry Operation in Scott Township.

Public Comment

There was no public comment.

New Business

Randy Heller, Solid Waste/Recycling Director, and the Commissioners discussed the phase reopening plan on the Recycling Center. This plan is starting with commercial pickups on May 7, 2020 and restoring municipality collection sites on May 9, 2020. Three furloughed workers have been recalled with the goal of having the Recycling Center hold it's reopening by the end of the month. Mr. Heller is working on additional safety measures due to the health concerns

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of the workers and public, including staffers wear masks and gloves and the public line their vehicles up for recycling drop off with one vehicle occupant at any one time. The Commissioners were pleased with the plan and said it creates a sense of normalcy for the public.

Cindy Furman demonstrated plexus glass that Mesko Glass created to protect poll workers for the upcoming primary election and noted that each piece will cost \$175.00 per unit and the County will need at least 30 units. Ms. Furman thought the cost was high and will look into other options.

Ms. Furman requested the adoption of moving three polling locations in the County for the Primary Election.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to move the June 2, 2020 Primary Election for Dyberry Township from Bethany Village to the Wayne County Fairgrounds in Dyberry Township.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to hold the June 2, 2020 Primary Election for Prompton Borough at the Seelyville Fire Hall in Texas Township.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to move the June 2, 2020 Primary Election for Mount Pleasant Township from the Pleasant Mount Public Library to the Mount Pleasant Township Municipal building.

Commissioner Adams thanked all three locations, Wayne County Fair Grounds, Seelyville Fire Hall and Mount Pleasant Township for accommodating these changes in the public's interest.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve a contract amendment between Wayne County Drug and Alcohol Commissioner and Little Creek Outpatient Service LLC for the fourth quarter of FY 2019-20. The amended contract calls for a 50 percent higher per diem rate for community based outpatient rates for April, May and June 2020 with the annual capitated rate remaining the same at \$34,000. Commissioner Adams noted these are not County funds that they are state and federal funds.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve a contract amendment between Wayne County Drug and Alcohol Commission and PA Treatment and Healing for the fourth quarter of FY 2019-20. The amended contract calls for a 50 percent higher per diem rate for community based outpatient rates for April, May and June 2020 with the annual capitated rate remaining the same at \$100,000.

The Wayne County Community Foundation has agreed to apply for a Food Recovery Infrastructure Grant through the PA Department of Environmental Protection on behalf of the County for food pantry equipment. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve such agreement and apply for the grant.

Kim Rickard, Community Network Specialist, gave a census update and said that a portion of the \$12,000 grant was used to purchase 54 yard signs to be placed in key spots in Wayne County to promote completing the census form and display the census toll free number.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for "Corrections Employee Week". Commissioner Smith remarked on the important job the three prisons have in the County and how well they are doing. Commissioner Smith also noted that it is nice to have these career opportunities in

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Wayne County. Commissioner Adams said that the job was always difficult, but more so now because they cannot work at home.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to ratify the termination of Kyle Chapmen, Food Service Worker at the Wayne County Correctional Facility, effective May 5, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to recall the following people from furlough:

Gary Bates, Jesse Johnson, Richard Henderson – full-time Recycling, effective May 4, 2020
Barry McMullen - part-time Van Driver, effective May 1, 2020
Tom Yadlosky - part-time Van Driver, effective May 11, 2020

COVID-19 Update

Kim Rickard, Community Network Specialist, noted that they served 20 calls on the County's toll free helpline in the prior week. Ms. Rickard said that May 8th would be the fourth and final food pantry effort at the local school districts to support the supplemental food program which raised \$174,946 and gave away thousands of meals under a four week span at six locations throughout the County.

Other Business

The Commissioners received a copy of the Treasurer's Report dated May 6, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 113514 through 113568. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97206 eft	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PAYROLL 5/8	\$ 655,478.40
113514	AREA AGENCY ON AGING	SFPP 5TH PAYMENT 7/1/19-6/30/2	\$ 1,824.28
113515	AMERICAN RED CROSS OF THE POCONOS	2020 ALLOCATION	\$ 4,000.00
113516	AQUA PA	0015223531084027 DUE 5/19	\$ 1,009.97
113517	ATTORNEY REGISTRATION	NICOLE HENDRIX 312006	\$ 225.00
113518	BIMBO FOODS, INC	6900806999999 DUE 4/25	\$ 100.90
113519	STEVEN E BURLEIN	KB,AB 26&27 APRIL SERVICES	\$ 903.50
113520	CARROT-TOP INDUSTRIES INC	0836973 FLAGS	\$ 5,664.68
113521	CHARLES F SIEBERT, JR	WC CORONER ACCOUNT	\$ 5,700.00
113522	THE CHAMBER OF THE NORTHERN POCONOS	BALANCE OF 2020 APPROPRIATION	\$ 25,000.00
113523	COLONIAL LIFE	E4230983 4/10, 4/24	\$ 10,602.94
113524	DAMASCUS TOWNSHIP	MAY SR CITIZEN RENT	\$ 50.00
113525	DE LAGE LANDEN FIN SERVICES	54444 DUE 5/15	\$ 234.39
113526	DELTA DENTAL OF PA	39-R10332600000 ADM FEE APRIL	\$ 3,073.10
113527	DIRLAM BROS LUMBER CO INC	WAY280 DTD 4/28	\$ 95.52
113528	DEPUTY SHERIFFS ASSOCIATION OF PA	2020 DUES	\$ 210.00
113529	EDWARDS BUSINESS SYSTEMS	WC38 DUE 5/21	\$ 111.75
113530	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCOUNT	\$ 5,450.00
113531	GALLS, LLC	4855925 DUE 5/27	\$ 77.85
113532	PHILIP C GUTHERZ	APRIL SERVICES	\$ 3,500.00
113533	DAVID HARRISON	APRIL CONSULTING FEE	\$ 5,291.00
113534	HAWLEY BOROUGH	DJ CARNEY MAY RENT	\$ 1,100.00
113535	HEMLOCK GROVE CHURCH	SR CENTER MAY RENT	\$ 120.00
113536	RICHARD HENRY, ESQ	PD APRIL	\$ 600.00
113537	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 5/1	\$ 99,369.29
113538	HONESDALE AGWAY	700557 DTD 4/30	\$ 33.77
113539	INFOCON CORPORATION	APRIL SERVICES	\$ 2,286.74
113540	K & D FACTORY SERVICE INC	WC PRISON DTD 4/24	\$ 294.45
113541	CARLA KOMAR	APRIL MILEAGE	\$ 45.50
113542	JAMES LIVERY, LLC	APRIL SERVICES	\$ 2,070.00
113543	LAKE WALLENPAUPACK WATERSHED	2020 APPROPRIATION	\$ 8,000.00
113544	MODERN GAS SALES OF HONESDALE INC	35970	\$ 120.00
113545	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS MAY RENT	\$ 1,200.00
113546	TAMMY PANKO SHAW	WC PD ACCOUNT	\$ 125.00
113547	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 4/24	\$ 3,067.20
113548	CHRIS MURRAY	WC PURCHASING ACCOUNT	\$ 540.00

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113549	QUALITY PRINTING & DESIGN	RUBBER STAMPS	\$	853.40
113550	CATHERINE JANE RICKARD	APRIL MILEAGE	\$	88.00
113551	RICHARD B HENRY AND ASSOCIATES LLC	DP 37-2016 THRU 3/27	\$	97.50
113552	SELERIX SYSTEMS INC	ACA SERVICES 2ND Q 2020	\$	735.00
113553	SPENCER PRINTING INC	ABSENTEE BALLOT ENVELOPES	\$	3,315.77
113554	STAPLES ADVANTAGE	B03510 DUE 5/25	\$	3,920.06
113555	STARR UNIFORM CENTER	DUESTACHIO	\$	352.05
113556	SHANE ANDREW SULLIVAN	MATERIAL REMOVE FROM INTAKE	\$	530.00
113557	SUSQUEHANNA COUNTY TREASURER	CONEIL M MARCH	\$	1,705.00
113558	SYSCO CENTRAL PA LLC	396572 APRIL SERVICES	\$	13,064.31
113559	THOMSON REUTERS-WEST PUBLISHING CORP	1000688379 DUE 4/19	\$	1,576.80
113560	THYSSENKRUPP ELEVATOR CORP	126236 AGING ELEVATOR	\$	7,300.00
113561	TOPP BUSINESS SOLUTIONS	WC02 DUE 5/24	\$	597.39
113562	ULINE	4415091 DTD 4/7	\$	261.93
113563	WASTE MANAGEMENT	WC SPORT COMPLEX APRIL SERVICE	\$	636.05
113564	WAYNE LIBRARY ALLIANCE	2020 APPROPRIATION	\$	26,000.00
113565	WAYNE COUNTY HUMAN SERVICES	PATH JAN SERVICES	\$	5,528.00
113566	WEX INC	0496002531101 DUE 5/22	\$	201.19
113567	WINDSTREAM HOLDING INC	205411269 DUE 5/11	\$	3,900.38
113568	AREA AGENCY ON AGING	FY 19-20 2Q ACT/4Q ADV MATP	\$	174,068.00
	Total		\$	1,092,306.06

HSA WEEKLY VOUCHER REPORT FROM 5/7/20 TO 5/7/20

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2368	MA client K.M.	\$49.50	MA client travel - Apr 2020
2369	MA client S.B.	\$23.25	MA client travel - Apr 2020
2370	MA client J.T.	\$27.00	MA client travel - Apr 2020
2371	AQUA PENNSYLVANIA	\$228.29	Water bills, Honesdale & D&A, 3/24/20 - 4/23/20
2372	BLUE RIDGE COMMUNICATIONS - D&A	\$97.06	Cable TV for D&A from 5/7/20 - 6/6/20
2373	CENTRAL WAYNE REG AUTH - 000432	\$62.00	Sewer bill, Honesdale, Apr 2020
2374	COMMONWLTH OF PA - DEPT OF AGR	\$82.00	Renewal of retail food facility license, 7/1/20 - 6/30/21
2375	DIRLAM BROS. LUMBER CO.	\$127.72	Maint & repair - Pantry, Riverview, AAA loading dock & kitchen
2376	DIRLAM BROS. LUMBER CO.	\$141.47	Maint & repair, Apr - Pantry, D&A, AAA loading dock, COVID19
2377	FIRE TOWER COMMUNICATIONS	\$63.00	Monthly airtime for D&A & 2 CM pagers - May 2020
2378	FIRMSTONE LAKEWOOD FUELS	\$113.30	Fuel delivery 3/17/20 for Options consumer D.R.
2379	FIRSTSOURCE SOLUTIONS	\$396.00	Random & post-accident drug/alcohol screenings, Trans
2380	FOREST CITY NEWS	\$23.00	Legal ad for Apr 9 AAA Advisory Board 4 yr plan Public Hearing
2381	LISA JANOWSKI	\$59.95	Uniform shoes - Apr 2020
2382	K & D FACTORY SERVICE	\$144.63	Parts purchase for Meal Prep equipment repair
2383	KMETZ NURSERY	\$1,805.00	Snow plowing, shoveling & salting at Hawley Center
2384	LAKE REGION URGENT CARE, PC	\$165.00	Mandatory testing exams, screenings, tests, Trans employee
2385	MID-STATE OCCUPATIONAL HEALTH	\$144.00	DOT physicals & screenings, recerts Apr 8 & 13, 2020
2386	N.EAST LASER TONER & COPIER SVC	\$79.95	Toner - Livery office combo
2387	OFFICE DEPOT	\$223.33	Office supplies - Aging restock, Fiscal combo, COVID19
2388	PENN JERSEY PAPER CO.	\$536.97	Non-food kitchen supplies, May 2, 2020
2389	PENNSYLVANIA PAPER & SUPPLY	\$1,428.81	Non-food kitchen supplies - Apr 2020
2390	PENNSYLVANIA STATE POLICE	\$110.00	Employee clearances - Trans drivers & AAA food service worker
2391	PITNEY-BOWES PURCHASE POWER	\$1,008.50	Aging postage refill - Mar 31, 2020
2392	REINHART FOOD SVC-EASTERN DIV	\$7,045.03	Monthly food service bills - Apr 2020
2393	SPENCER PRINTING, INC.	\$107.02	500 two-part Home Delivered meal service order forms
2394	TRADITIONAL HOME CARE, LLC	\$2,508.05	Personal Care - Mar 2020
2395	UGI PENN NATURAL GAS INC	\$864.88	Gas bills, Halwey, ADC, Honesdale & Livery Bldg, 3/21/20 - 4/20/20
2396	US FOODS	\$7,153.31	Monthly food service bills - Apr 2020
2397	WASTE MANAGEMENT OF PA INC	\$65.70	Trash pickup, Hawley - Apr 2020, month 10
2398	VERIZON WIRELESS - 2	\$890.92	Monthly tablet line access bill - 3/24 - 4/23
2399	WAYNE COUNTY BDPEI	\$58,382.88	Community Care Behavioral Health - Apr 2020
2400	WAYNE COUNTY COMMISSIONERS	\$1,555.20	Refund for TEFAP mitigation for Oct - Dec 2019, paid twice
2401	WAYNE COUNTY COMMISSIONERS	\$159,880.14	Payroll of Apr 24, 2020
2402	WINDSTREAM	\$591.26	Phone bills, 3/22 - 4/21, Honesdale, P.S., Hamlin, I&R, Trans & D&A
2404	AL BAERENKLAU	\$40.00	Volunteer travel - HDM Mar 2020
2405	JOE DAVIS	\$48.50	Volunteer travel - HDM Mar 2020
2406	DENNIS LEAVENS	\$18.00	Volunteer travel - HDM Mar 2020
		\$246,290.62	

VENDOR REPORT FROM 05/07/2020 TO 05/07/2020

Vouch	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
961	THE ADVOCACY ALLIANCE	MAR BH CHILDREN' M. HEALTH ADVOC.; WARMLINE; GUARDIAN	\$2,988.33	16517
962	GEG REAL ESTATE LLC	JUN 2020 LEASE - DIC/PR	\$2,700.00	16522
963	CARE FOR PEOPLE PLUS, INC.	APR 2020 ID RESPITE AND HOME & COMM HAB BASE SERVICES	\$910.49	16518
964	FIRE TOWER COMMUNICATIONS	MAY 2020 PAGER AIRTIME FEES	\$17.00	16521
965	HUMAN RESOURCES CENTER, INC.	MAR 2020 ID COMM HAB BASE SERVICES	\$586.85	16523
966	INTERPRETEK	OCT 2019 INTERPRETING SERVICES - THOMAS W	\$130.00	16524
967	KAREN L. KANE	APR 2020 EI P BASE SERVICES	\$392.52	16525
968	MICHAEL P. GUY	ESG FUNDING APPROVAL - RR 2019 - SEC DEP - ERIC G	\$600.00	16526

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969	MICHAEL P. GUY	ESG FUNDING APPROVAL - RR2019 - MAY 2020 RENT - ERIC G	\$600.00	16526
970	NANCY N. MUCHA	APR 2020 EI ST BASE SERVICES	\$915.88	16527
971	PEDIATRIC & ADULT THERAPY SERVICES INC	APR 020 EI BASE EVALUATIONS	\$980.22	16528
972	KAREN E. RICKERT	APR 2020 EI SNI BASE SERVICES	\$115.32	16529
973	TRACY L. BAJADEK	APR 2020 EI ST BASE SERVICES	\$392.52	16533
974	THERAPY UNLIMITED, LLC	APR 2020 EI OT BASE SERVICES	\$130.84	16534
975	TIME AWAY RENTALS, LLC.	ESG FUNDING APPROVAL - RR 2018 - MAY 2020 RENT - E.R.	\$850.00	16532
976	DAVES SUPER DUPER	APR 2020 TLA CONSUMER SUPPLIES	\$125.81	16530
977	FAIR HILL THERAPEUTIC RIDING CENTER	JAN & FEB 2020 RIDING THERAPY SESSIONS - ELIJAH S	\$135.00	16520
978	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	\$359.46	16531
979	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	JAN 2020 BH CRISIS SERVICES	\$245.99	16519
980	CHILDREN'S SERV. CENTER OF WYOM VALLEY	FEB 2020 BH CRISIS SERVICES	\$3,949.00	16519
981	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	MAR 2020 BH CRISIS SERVICES	\$5,223.20	16519
982	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	JAN 2020 BH EMERGENCY SUPPORT SERVICES	\$201.20	16519
983	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	JAN 2020 BH CRISIS SERVICES	\$258.30	16519
984	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	NOV 2019 BH CRISIS SERVICES	\$152.80	16519
985	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	JAN 2020 BH EMERGENCY SUPPORT SERVICES	\$829.95	16519
986	CHILDRN'S SERV. CENTER OF WYOM. VALLEY	FEB 2020 BH EMERGENCY SUPPORT SERVICES	\$6,891.10	16519
TOTAL			\$30,681.78	

Children & Youth 06

Check	Vendor	Description	Amount
1157	SHADOE & EMILY DANIELS	FC APRIL 2020	\$ 3,242.10
1158	DE LAGE LANDEN FIN SERVICES	WCCYS COPIER LEASE 4/15-5/14	\$ 217.00
1159	MICHAEL B WALSH	WCCYS COUNSELING SVCS. APRIL 2	\$ 33,223.35
1160	JAY'S BUSINESS SYSTEMS, INC	WCCYS CONTRACT OVERAGE APRIL 2	\$ 18.18
1161	DANIELLE & TIM MOREY	FC APRIL 2020	\$ 914.58
1162	C ROBERT NEUMANN	TRAVEL EXPENSE APRIL 2020	\$ 16.00
1163	NICHOLE STANTON	WCCYS RENT FOR M.W. APRIL 2020	\$ 450.00
1164	STANTON OFFICE EQUIPMENT	WCCYS LOCKS FOR GPS INTAKE CAB	\$ 76.00
1165	DONNA SWEENEY	FC APRIL 2020	\$ 3,350.00
1166	MICHAEL WORMUTH	WCCYS FOOD & PERSONAL INCIDENT	\$ 360.00
Total			<u>\$ 41,867.21</u>

Act 13

518	WOODLAND DESIGN ASSOC INC	WC TRAIL STUDY	\$ 1,550.00
518	WOODLAND DESIGN ASSOC INC	WC TRAIL STUDY	\$ 3,450.00

Domestic Incentive

205	WAYNE COUNTY GENERAL FUND	FURLOUGHING EXPENSES	\$ 17,961.75
205	WAYNE COUNTY GENERAL FUND	MAY EXPENSES	\$ 2,200.00

Commissioner Adams noted that he felt the County meets the required state requirements to move from the red to yellow phase. Commissioner Adams stated that the Commissioners and Chief Clerk have worked very hard advocating for this. Wayne County is different from neighboring counties who have higher COVID-19 numbers. Small businesses make up 80% of the employers in the County. Wayne County will continue with advocacy efforts until the yellow phase is achieved.

A motion was made by Commission Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk