

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jocelyn Cramer present. Commissioner Joseph W. Adams was not present.

The Commissioners were presented with a copy of the minutes from the meeting held April 2, 2020. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Debbie Bates, Wayne County Register of Will and Recorder of Deeds, on record access update.

Items to be considered: Adopt Resolution 2020-04-09 for multi-bridge projects agreement; Adopt Ordinance 2020-04-09 for right-of-ways for the multi-bridge project; Authorize Chairman to sign on to multi-county letter to the AllOne Foundation; Contract with Avenue Enterprise Solutions, LLC; Policy for Public Entrance to Wayne County Facilities; Salary Board meeting; Coronavirus update; Payment of bills,

Correspondence and Communications

Received a copy of the Mileage and Fees report from the Wayne County Sheriff's Department for the month of March 2020.

Received a letter from the PA Department of Corrections stating that they have made application to PA DEP for renewal of an Air Quality Title V Operating Permit for SCI-Waymart, Canaan Township.

Received notification that Aqua Pennsylvania, Inc. has filed an application with PA DEP for a Chapter 105 Water Obstructions and Encroachment General Permit (GP-5 Utility Line Stream Crossing) for extension of an existing water main in Honesdale Borough.

Received a letter from the PA Department of Human Services stating that the Wayne County Civil Rights Compliance information received is in agreement with Federal and State Civil Rights regulations.

Received a letter from John Scanlon, Jr. informing that he is retiring from his position as a Corrections Officer at the Wayne County Correctional Facility, effective April 8, 2020. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to accept this letter. Motion carried.

Public Comment Period

There was no public comment.

New Business

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adopt Resolution 2020-04-09, authorizing the Wayne County Commissioners to execute and enter into a multi-bridge projects agreement between the Pennsylvania Department of Transportation and the Wayne County Commissioners regarding the Factory Bridge, Buckingham Township. Motion carried. The total project cost is estimated at \$2,706,000, of which the Department shall pay 95% of the total costs, and the County is required to provide the remaining 5% estimated to total \$135,000.

April 9, 2020

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adopt Ordinance 2020-04-09, authorizing the Secretary of Transportation to acquire right-of-ways necessary for the multi-bridge project document No. E04M193. Motion carried. The Wayne County bridge included in the Multi-Bridge Project is the Factory Bridge, Buckingham Township.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to authorize Chairman Smith to sign on to a multi-county letter to the AllOne Foundation seeking 200 Ventilators for use as needed. Motion carried. *(The equipment connected to this project will be deployed by a committee of AllOne Charities leaders and chaired by a medical professional. The equitable and fair distribution of equipment will be on a prioritized, as-needed basis and available to all 13 counties of the AOC service geography.)*

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to sign a contract with Avenue Enterprise Solutions, LLC, for \$24,000. Motion carried. This is to install eRecording and place land records and maps online for the Wayne County Register and Recorder’s office. These funds are from that office’s Improvement Fund and not paid for from the county budget. Motion carried. Register and Recorder Debbie Bates, addressed the Commissioner and said that there is no cost to the County allows the public safe access to records from the comfort of their own home or business. All records from 1941 through to date will be uploaded and modernizes their office. Commissioner Smith and Cramer both spoke of the importance of the effort for public safety reasons and agree that it came time to modernize the office.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the Updated Policy on Public Entrance to Wayne County Facilities, effective April 13, 2020. Motion carried.

At this time, the Commissioner recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated April 8, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 113275 through 113334. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97201	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 4/10	\$ 712,759.89
113275	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 3/13	\$ 112,391.09
113276	AREA AGENCY ON AGING	TEFAP JULY, AUGUST, SEPT 2019	\$ 20,728.48
113277	ADVANCE INPATIENT MEDICINE PC	NICHOLAS S 2/21	\$ 144.19
113278	AQUA PA	0015223661084040 DUE 4/17	\$ 1,499.02
113279	BERKSHIRE SYSTEMS GROUP INC	201956 DUE 4/23	\$ 3,672.00
113280	B&H FOTO & ELECTRONICS CORP	60357507 DTD 3/18	\$ 2,849.51
113281	BIMBO FOODS, INC	6900806999999 DUE 3/28	\$ 205.60
113282	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 4/16	\$ 187.50
113283	BRENNAN & BRENNAN FUNERAL HOME	VA CONTRIBUTION FRANCES NAGODA	\$ 100.00
113284	CDW LLC	3440668 DUE 4/11	\$ 417.67
113285	FLEDERBACH FOODS INC	3456 EMA ACCOUNT	\$ 128.16
113286	DIRLAM BROS LUMBER CO INC	WAY280 DTD 3/27	\$ 54.48
113287	EDWARDS BUSINESS SYSTEMS	LZ3211 DUE 4/25	\$ 250.64
113288	ELECTRONIC BUSINESS PRODUCTS	109140 DUE 4/23	\$ 266.04
113289	SANDY FOFI	PHONE PROTECTORS	\$ 42.37
113290	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCT	\$ 14,100.00
113291	FOUNDATION RADIOLOGY GROUP PC	NICHOLAS S 2/21	\$ 26.45
113292	FROMM ELECTRIC SUPPLY CORP	231554 DTD 3/31	\$ 142.35

April 9, 2020

113293	GOVCONNECTION INC	7993181 DTD 3/26	\$	1,836.64
113294	GRANDJEAN & BRAVERMAN INC	BOE PROGRAM	\$	114.34
113295	JUDITH HENDERSON	VA BURIAL CONTRIBUTION ARCHIE	\$	100.00
113296	RICHARD HENRY, ESQ	PD MARCH	\$	600.00
113297	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 3/20	\$	93,098.11
113298	HONESDALE AUTO & TRUCK SUPPLY CO	22621 DTD 3/31	\$	27.98
113299	INFOCON CORPORATION	WAY2703 MARCH SERVICES	\$	2,286.74
113300	KOBERLEIN INC	WC PRISON DUE 4/24	\$	1,500.00
113301	CARLA KOMAR	MARCH MILEAGE	\$	71.50
113302	LACKAWANNA MOBILE X RAY INC	FEB SERVICES	\$	160.00
113303	CAROL LIENERT	MILEAGE JAN-PARTIAL APRIL	\$	36.05
113304	JAMES LIVERY, LLC	WC CORONER MARCH SERVICES	\$	1,150.00
113305	NEP	00064862-6 DUE 4/27	\$	154.01
113306	PCOMP	2ND INSTALLMENT C200-36	\$	122,091.00
113307	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 3/25	\$	11,557.76
113308	PENRAC LLC	L57N398 DTD 2/15	\$	437.09
113309	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC	0012096167 DUE 4/19	\$	895.38
113310	PPL ELECTRIC UTILITIES	9485166004 DUE 4/22	\$	5,466.54
113311	PPL ELECTRIC UTILITIES	0873043022 DUE 4/20	\$	123.22
113312	QUALITY PRINTING & DESIGN	VISITATION FORMS	\$	371.51
113313	CATHERINE JANE RICKARD	MARCH MILEAGE	\$	88.00
113314	SHELLEY ROBINSON	MARCH MILEAGE	\$	12.00
113315	WARREN SCHLOESSER ESQ	SEARCHES 3/12-3/18	\$	2,850.00
113316	SHEPSTONE MANAGEMENT CORP	DAIRY PROCESSING STUDY	\$	13,500.00
113317	THE SHERWIN-WILLIAMS CO	COUNTY OF WAYNE DTD 3/26	\$	149.99
113318	SPRING HILL SUITES BY MARRIOTT	5128 DENNIS FORD	\$	176.49
113319	STANTON OFFICE EQUIPMENT	100117 BOOKCASES	\$	516.00
113320	MEDICAL SHOPPE LTD	8794 PRISON ACCT TERM COVERS	\$	134.49
113321	LAURA SWINGLE	MILEAGE JAN-PARTIAL APRIL	\$	19.65
113322	THYSSENKRUPP ELEVATOR CORP	126236 MAINT 3/1-5/31	\$	2,348.78
113323	TRACTOR SUPPLY CREDIT PLAN	XXXXX9058	\$	75.45
113324	GATEHOUSE MEDIA PA HOLDINGS, INC	00016586 VOTER REGISTRATION	\$	204.50
113325	UGI PENN NATURAL GAS	411007401663 DUE 4/23	\$	9,144.47
113326	WASTE MANAGEMENT	CORRECTIONAL FACILITY MARCH SE	\$	1,568.21
113327	WAYNE MEMORIAL HOSPITAL	NICHOLAS S 2/18-2/26	\$	377.05
113328	WAYNE MEMORIAL COMMUNITY	DUSTIN H 2/19	\$	64.00
113329	WEX INC	0496002009942 DUE 4/24	\$	874.83
113330	WILLIAM PENN PRINTING CO	ELECTION SUPPLIES	\$	2,449.87
113331	CCAP	2020 DUES	\$	14,990.00
113332	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 3/27	\$	164,049.00
113333	PCOMP	3RD INSTALLMENT C200-36	\$	61,046.00
113334	PENN STATE EXTENSION	2020 1ST Q APPROPRIATION	\$	10,925.00
Total			\$	<u>1,397,607.09</u>

HSA WEEKLY VOUCHER REPORT FROM 4/9/20 TO 4/9/20

VOUCHER #	VENDOR	AMOUNT	DESCRIPTION
2193	GFCSP client L.P.	\$500.00	GFCSP client services & supplies reimb. - Mar 2020
2194	MA client S.B.	\$39.24	MA client travel - Mar 2020
2195	MA client L.B.	\$25.92	MA client travel - Mar 2020
2196	MA client F.H.	\$120.96	MA client travel - Mar 2020
2197	MA client K.M.	\$20.16	MA client travel - Mar 2020
2198	MA client J.M.	\$33.60	MA client travel - Mar 2020
2199	MA client F.S.	\$268.80	MA client travel - Mar 2020
2200	MA client A.S.	\$10.80	MA client travel - Mar 2020
2201	AQUA PENNSYLVANIA	\$319.83	Water bills, Honesdale & D&A, 2/24/20 - 3/24/20
2202	GERALD BLESSINGER	\$21.57	Staff travel - Reissue lost check for Sep mileage
2203	BLUE RIDGE COMMUNICATIONS - D&A	\$62.38	Cable TV for D&A, less cr balance fm adv pymt
2204	DEMPSEY UNIFORM & LINEN	\$1,224.76	Linen rentals & supplies - Mar 2020
2205	STEVEN C. FICKEN	\$150.00	Service call, at Hawley Ctr, repair warming table
2206	FIRE TOWER COMMUNICATIONS	\$63.00	Monthly airtime for D&A & 2 CM pagers - Apr 2020
2207	FRITZ BROS INC.	\$16.38	Supplies for water filters, Aging Basement & 2nd fl
2208	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Mar 21 & 28
2209	NORTHEAST LASER TONER & COPIER SVC	\$96.90	Toner - IRickard, NParrino
2210	P4A	\$110.00	Reg fee for Ursich for Membership mtg, Boalsburg
2211	PENNSYLVANIA PAPER & SUPPLY	\$828.73	Non-food kitchen supplies - Mar 2020 incl COVID19
2212	PIONEER CONSTRUCTION	\$795.00	Plow, salt & anti-skid for Church St garage
2213	PPL ELECTRIC - TAY APT E	\$165.47	Electric bill, Trans Age Youth Apt E/7, Final bill
2214	REINHART FOOD SVC-EASTERN DIV	\$8,377.39	Monthly food service bills - Mar 2020
2215	ST. JOSEPH'S CENTER	\$2,926.95	Passenger pick-up & dropoff for Mar 2020, patients
2216	UGI PENN NATURAL GAS INC	\$570.33	Gas bill, Honesdale, 2/21/20 - 3/20/20
2217	US FOODS	\$9,626.33	Monthly food service bills - Mar 2020
2218	VERIZON WIRELESS - 1	\$1,895.47	Monthly cell phone bill - 2/24/20 - 3/23/20
2219	VERIZON WIRELESS - 2	\$662.90	Monthly tablet line access bill - 2/24/20 - 3/23/20
2220	WAYNE COUNTY COMMISSIONERS	\$62,380.27	Worker's & Unemployment Comp, FY 19-20, 3rd Qtr
2221	WAYNE COUNTY BDPEI	\$59.97	Community Care Behavioral Health - Mar 2020
2222	WAYNE & CLAUDIA HENRICK	\$78.50	Volunteer travel - HDM Mar 2020
2223	MARALYN NALESNIK	\$88.00	Volunteer travel - HDM Mar 2020

April 9, 2020

2224	ERNIE SEAGRAVES	\$230.50	Volunteer travel, HDM Mar 2020
2225	PEGGY SIEPIELA	\$52.50	Volunteer travel - HDM Mar 2020
2226	STEVE BAIR	\$12.00	Staff travel - Mar 2020
2227	LAUREN JANUSEWSKI	\$83.00	Staff travel - Feb & Mar 2020
2228	ELAINA REISS	\$56.50	Staff travel - Mar 2020
2230	NORTHEAST LASER TONER & COPIER SVC	\$165.13	Copy fee for CANON IR Adv copiers-upstairs Front Ofc & Livery
2231	PEACE IN SCHOOLS	\$449.00	Reg fee for 8 week Mindful Teaching course for CVargo
2232	HOTEL WAYNE, INC.	\$776.00	Hotel, 8 night stay 3/16/20 to 3/23/20 for HAP cons. L.B.
2233	Options consumer E.F.	\$235.20	Options consumer reimbursement for services - Mar 2020
2234	MA client A.K.	\$10.20	MA cliient travel - Mar 2020
2235	MA client J.S.	\$374.40	MA client travel - Feb & Mar 2020
2236	ADAMS CABLE SERVICE	\$78.54	Mo cable TV & internet bill, Hamlin - Apr 2020
2237	MARCHET TRANSIT, INC.	\$586.67	Vehicle service & repair - 3/23 #50 & 3/25 #49
2238	OLIVER PACKAGING & EQUIPMENT CO	\$4,304.12	Labels, ribbons & trays with film for HDM 3/26 & 4/3
2239	SERVING SENIORS INC.	\$1,550.77	Ombuds, vol ombuds & peer program mo svcs - Mar 2020
2240	WAYNE COUNTY BDPEI	\$7,419.00	Community Care Behavioral Health - Mar 2020
2241	FOXLEDGE INC.	\$122.50	Bottled water - Aging, Hamlin, Hawley, ADC & D&A - Mar.
		\$108,495.64	

VENDOR REPORT FROM 04/09/20 TO 04/09/20

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK NO
882	WAYNE COUNTY COMMISSIONERS	3RD QTR WCUC (JAN-MAR '20)	\$13,219.76	16469
883	CARE FOR PEOPLE PLUS, INC.	MAR 2020 HOME & COMM HAB BASE SERVICES	\$699.08	16450
884	CAREGIVERS AMERICA, LLC	MAR 2020 ID HOME & COMM HAB BASE SERVICE	\$363.60	16451
885	HUMAN RESOURCES CENTER, INC.	JAN - FEB 2020 ID HOME & COMM HAB & COMM HAB BASE	\$425.42	16455
886	KAREN L. KANE	MAR 2020 EI PT BASE SERVICES	\$785.04	16457
887	KATHLEEN ANN SALAMON	MAR 2020 EI SNI BASE SERVICES	\$576.60	16458
888	KELLAMS GARAGE	MONTHLY COUNTY VEHICLE MAINTENANCE REPAIRS - #218	\$83.34	16456
889	NANCY N. MUCHA	MAR 2020 EI ST BASE SERVICES	\$130.84	16459
890	N.E. LASER TONER & COPIER SERV.	TONER CARTRIDGES - TRACI H	\$109.90	16460
891	PAULA SCHARFF INTERRANTE	WAYNE HEARING SOLICITOR - ALICE T	\$150.00	16461
892	KAREN E. RICKERT	MAR & APR 2020 EI SNI BASE SERVICES	\$345.96	16463
893	DAVES SUPER DUPER	MAR 2020 PR COOKING GROUP SUPPLIES	\$34.98	16464
894	DAVES SUPER DUPER	MAR 2020 CONSUMER EXPENSES - TLA	\$264.79	16464
895	PPL ELECTRIC UTILITIES	MONTHLY ELECTRIC UTILITIES CHARGES - 12TH ST APT D	\$93.06	16462
896	PPL ELECTRIC UTILITIES	MONTHLY ELECTRIC UTILITIES CHARGES - 12TH ST APT B	\$103.52	16462
897	TRACTOR SUPPLY CREDIT PLAN	MAR 2020 BUILDING MATERIALS FOR PARK ST OFFICES	\$599.90	16467
898	DIRLAM BROTHERS LUMBER CO	MAR 2020 BUILDING MATERIALS FOR PARK ST OFFICES	\$108.10	16452
899	WAYMART BUILDING CENTER, INC.	MAR 2020 BUILDING MATERIALS FOR PARTK ST OFFICES	\$463.25	16470
900	TRACT L. BAJADEK	MAR 2020 EI ST BASE SERVICES	\$130.84	16466
901	VERIZON WIRELESS	MONTHLY CELL PHONE CHARGES	\$1,281.38	16468
902	FOX LEDGE, INC.	MAR 2020 SPRING WATER CHARGES	\$27.50	16453
903	HIGHHOUSE OIL OPERATIONS, INC.	MAR 2020 COUNTY VEHICLE FUEL CHARGES	\$538.08	16454
904	PPL ELECTRIC UTILITIES	MONTHLY ELECTRIC UTILITIES CHARGES - DIC/PR	\$63.51	16462
905	STEPHENS PHARMACY	MEDICAL SUPPLIES - CORINNE F	\$78.96	16465
TOTAL			\$20,677.41	

911

10880	AT & T	0541770304001 DUE 4/18	\$ 67.92
10881	CAPITAL AREA COMMUNICATIONS	PIKE & WAYNE CHANNELS	\$ 977.50
10882	HANCOCK TELEPHONE CO	200252 DUE 4/28	\$ 0.10
10883	MCI COMM SERVICE	2DF81923 DUE 4/9	\$ 71.38
10884	MSC ASSOCIATES INC	11413 NEWFOUNDLAND	\$ 727.43
10885	PENELEC	100076689239 DUE 4/9	\$ 213.04
10886	PENTELEDATA	1697707 DUE 4/12	\$ 1,212.64
10887	PPL ELECTRIC UTILITIES	9342706002 DUE 4/14	\$ 143.68
10888	VERIZON	S0234619 DUE 4/19	\$ 408.42

Children & Youth 06

1056	ADELPHOI VILLAGE INC	WCCYS SVCS. FEBRUARY 2020	\$ 17,250.36
1057	AVANCO INTERNATIONAL INC	CAPS ASP QUARTERLY SUPPORT 4/1	\$ 7,879.03
1058	JACQUILYN & ROBERT BARNA	FC MARCH 2020	\$ 862.00
1059	JESSE & LACEY BOANDL	FC MARCH 2020	\$ 44.00
1060	BUNNELL WASTE REMOVAL INC	WCCYS DUMPSTER RENTAL FOR GPS	\$ 430.00
1061	EDWARD CALABRESE	TRAVEL EXPENSE MARCH 2020	\$ 95.50
1062	DAVID CARROL	TRAVEL EXPENSE FEB/MAR 2020	\$ 33.85
1063	TIMOTHY & BOBBIE-LEE DAILEY	FC MARCH 2020	\$ 1,901.00
1064	SHADOE & EMILY DANIELS	FC MARCH 2020	\$ 3,427.60

April 9, 2020

1065	RITA DIMICELI & JOSEPH HENKEL	FC MARCH 2020	\$ 441.00
1066	FAMILIES UNITED NETWORK INC	WCCYS SVCS. FEBRUARY 2020	\$ 9,444.43
1067	MICHAEL B WALSH	COUNSELING SVCS. MARCH 2020	\$ 24,591.85
1068	MARY GYORI	FC MARCH 2020	\$ 348.00
1069	JUSTICE WORKS YOUTH CARE INC	WCCYS FEBRUARY 2020	\$ 14,491.25
1070	KIDSPACE CORPORATION	WCCYS SVCS. FEBRUARY 2020	\$ 26,184.26
1071	AMANDA & ANDREW LINDSEY	FC MARCH 2020	\$ 1,020.90
1072	TINA MACK	FC MARCH 2020	\$ 847.00
1073	MATTHEW & ANNETTE MANDEVILLE	FC MARCH 2020	\$ 2,779.31
1074	JOHN JEROME MARTIN II	GAL SVCS. SEPT 2019 - MAR 2020	\$ 1,538.50
1075	SARAH MCNAMARA	FC MARCH 2020	\$ 189.00
1076	C ROBERT NEUMANN	TRAVEL EXPENSE MARCH 2020	\$ 38.00
1077	CHRISTINE RECHNER	WCCYS LEGAL SVCS. MARCH 2020	\$ 2,507.50
1078	DONNA SWEENEY	FC MARCH 2020	\$ 2,378.00
1079	TIM & MICHELLE SWEENEY	FC MARCH 2020	\$ 1,120.00
1080	VERIZON WIRELESS	CELL PHONE 3/24-4/23/20	\$ 1,383.50

Domestic Rel. Incentive

204	WAYNE CO. GENERAL FUND	APRIL EXPENSES	\$2,200.00
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COVID-19 Update

Commissioner Cramer and Commissioner Smith spoke more in length about the mask policy and the need for everyone to stay at home to flatten the curve as per the Governor's orders.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to adjourn. Motion carried.

Andrew M. Seder, Chief Clerk