

February 20, 2020

Honesdale, Pennsylvania

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held February 13, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Items to be considered: Agreement with Wayne Highlands School District; Hazardous Material Response Fund Grant; Human Services Block Grant Report; Cancel March 24, 2020 Work Session meeting; resignation of Donald Olsommer from Wayne County Planning Commission Board and Agricultural Land Preservation Board; Agreement with Pile of Dirt, LLC; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from JHA Companies notifying that Tasha Creech and Don Bishop have made application to PADEP for General Permit, BWEW-GP-3, Bank Rehabilitation, Bank Protection and Gravel Bar Removal, for a project between 325 and 335 Terrace Street, Honesdale.

Received a letter from Taryn Carey informing of her resignation as a Judicial Law Clerk, effective March 3, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to acknowledge this resignation.

Public Comment

There was no public comment.

New Business

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to execute the agreement with Wayne Highlands on appraisal cost sharing. The agreement is for Michael DeWan to perform the services. The Wayne Highlands School District's share will be 78.3% and Wayne County's share will be 21.7%. This was agreed upon by the Wayne Highlands School District Board previously.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous for the Chairman to sign and certify the PA Emergency Management Agency Hazardous Material Response Fund Grant. The Chief Clerk relayed that the County Emergency Management Agency said the County's allocation has dwindled the past few years. The allocation in 2018 was \$8,926 and in 2019 it was \$3,515. The County should expect \$3,000 this year. The Chief Clerk stated that this grant helps support the County Emergency Management Agency to offset the cost of hazardous material classes and the upkeep of Hazmat equipment.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to certify the Human Services Block Grant report.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to advertise the cancelling of the March 24, 2020 Work Session meeting, due to lack of a quorum. Two of the Commissioners will be attending the CCAP Convention.

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A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept the resignation of Donald Olsommer from the Wayne County Planning Commission and the Wayne County Agricultural Land Preservation Board, effective February 13, 2020. The Commissioners thanked Mr. Olsommer for his many years of service on both boards. Commissioner Smith stated that Don Olsommer has remained active in his community since retiring as Commissioner. The Board of Commissioners has appreciated his continued involvement and service.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to enter into an agreement with Pile of Dirt, LLC, that protects the County from any damage that may happen from the moving of heavy equipment through county property in Berlin Township to an adjoining property owned by the company. The company has provided a certificate of liability insurance and Solicitor Krause has reviewed and approved the agreement.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve David Mitchell, as a part-time Van Driver in the Wayne County Human Services Transportation Department, effective March 9, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve Haley Salak, as an ID County Caseworker in Wayne County BH/ID/EI/A Department, effective March 9, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve Erica J. Martzen, as a County Caseworker 1 in the Wayne County Children and Youth Services Department, effective March 9, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve David C. Carroll, as a County Caseworker 1 in the Wayne County Children and Youth Services Department, effective March 9, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve Jessica M. Peters, as a County Caseworker 1 in the Wayne County Children and Youth Department, effective March 9, 2020.

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At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated February 19, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 112835 through 112861. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
112835	AREA AGENCY ON AGING	2Q ADVANCE MAPT 19-20	\$ 174,068.00
112836	THE ADT CORPORATION	402689789 DUE 2/28	\$ 47.46
112837	CENTRAL WAYNE REGIONAL AUTHORITY	001815.00 DUE 2/28	\$ 1,176.90
112838	CHARLES F SIEBERT, JR	WC CORONER ACCT SAMUEL S	\$ 2,600.00
112839	DE LAGE LANDEN FIN SERVICES	343783 DUE 3/1	\$ 939.32
112840	DELTA DENTAL OF PA	39R10332600000 2/1-2/7	\$ 9,412.00
112841	METROPOLITAN FOODS, INC	WAYNDV DUE 2/16	\$ 902.38
112842	FIRMSTONE OIL CO INC	2978-1 JAN SERVICES	\$ 1,159.54
112843	FIRMSTONE OIL CO INC	241901 DELIVERED 2/11	\$ 452.69
112844	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCT	\$ 9,650.00
112845	FRANCOTYP-POSTALIA, INC	500010596 DUE 3/4	\$ 131.85
112846	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 1/31	\$ 120,852.93
112847	HIGHHOUSE OIL OPERATIONS INC	2083 JAN SERVICES	\$ 136.89
112848	CLARA M KEAST, TAX COLLECTOR	2019 EXPENSES	\$ 95.90
112849	REED ELSEVIER INC	1238114 DUE 2/20	\$ 50.00
112850	MICROFILM OFFICE	COMMISSIONERS MAILING	\$ 26.35
112851	MODERN GAS SALES OF HONESDALE INC	35970 DELIVERED 2/12	\$ 120.00
112852	NORTHERN TIER RESEARCH INC	W C DA ACCT	\$ 80.00
112853	MONROE COUNTY MILK PRODUCERS	3162 JAN MILK	\$ 1,477.35
112854	US POSTMASTER SERVICE	PI PERMIT #148	\$ 480.00
112855	QUALITY PRINTING & DESIGN	DOOR HANGERS	\$ 183.36
112856	GALE REDDON	VA BURIAL CONTRIBUTION GALE RE	\$ 100.00
112857	RESERVE ACCOUNT	23577901 REFILL	\$ 12,000.00
112858	SOUTH CANAAN TELEPHONE COMPANY	REIMBURSEMENT #4	\$ 224,043.00
112859	UGI PENN NATURAL GAS	4411007401663 DUE 2/28	\$ 6,214.28
112860	WAYNE COUNTY BAR ASSOCIATION	A. G. HOWELL DUES	\$ 300.00
112861	WAYNE COUNTY EMPLOYEE	BALANCE OF NOV DEDUCTIONS	\$ 99,846.96
Total			<u>\$666,547.16</u>

WEEKLY VOUCHER REPORT - 02/20/2020 TO 02/20/2020

VOUCH	VENDOR NAME	DESCRIPTION	CHECK #	AMOUNT
717	CARE FOR PEOPLE PLUS, INC.	FEB 2020 ID HOME & COMM HAB BASE SERVICES	16297	\$1,316.50
713	CDW GOVERNMENT	STARTECH 25 FT HIGH SPEED HDMI CABLE	16298	\$28.24
714	CDW GOVERNMENT	BROTHER DR820 DRUM UNIT - ID	16298	\$119.78
704	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	OCT 2019 BH CRISIS SERVICES	16299	\$120.60
705	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	NOV 2019 BH EMERGENCY SERVICES	16299	\$2,665.90
706	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	NOV 2019 BH CRISIS SERVICES	16299	\$1,736.15
707	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	DEC 2019 BH EMERGENCY SERVICES	16299	\$9,808.50
708	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	DEC 2019 BH CRISIS SERVICES	16299	\$3,329.19
720	CARDMEMBER SERVICE	LACKAWANNA AMB.: CRISIS TRAINING; LODGING; REGISTR.	16300	\$7,120.84
716	COMMUNITY VOCATIONAL SERVICES, INC.	JAN 2020 ID RESPITE, HOME & COMM HAB, & EMPLOYMENT	16301	\$2,511.22
695	DE LAGE LANDEN FINANCIAL SERVICES, INC.	FEB 2020 COPIER MAINT. AGREEMENT - SHARP/MXM5070	16302	\$157.00
715	E-ZPASS CUSTOMER SERVICE CENTER	REPLENISH E-Z PASS ACCOUNT	16303	\$100.00
712	GOVCONNECTION, INC.	UPGRADE TO OFFICE STANDARD 2019	16304	\$830.13
696	GREGORY L. MOUSSEAU, ESQ.	REPRESENTATION AT 304 MH HEARING - ESTHER C	16305	\$125.00
697	HUMAN RESOURCES CENTER, INC.	JUL 2019 ID COMM HAB BASE SERVICES	16306	\$21.44
718	HUMAN RESOURCES CENTER, INC.	SEPT - DEC 2019 ID COMMUNITY HAB & HOME & COMM HAB	16306	\$493.44
700	INTERPRETEK	JAN 2020 INTERPRETING SERVICES - CHAD E	16307	\$325.00
710	JENNIFER L. MALAK	FEB 2020 EI PT BASE SERVICES	16308	\$130.84
698	LENORE M. J. MYERS, P.C.	MH REVIEW OFFICER - ALICE T	16309	\$150.00
719	N.EAST LASER TONER & COPIER SERVICE	TONER CARTRIDGES - JAIME M	16310	\$109.90
699	RLO ENTERPRISES INC.	PEST CONTROL SERVICE AGREEMENT - FAIR AVE APTS	16311	\$318.00
701	PPL ELECTRIC UTILITIES	MONTHLY ELECTRIC UTILITIES CHARGES - DIC/PR	16312	\$74.47
711	KAREN E. RICKERT	FEB 2020 EI SNI BASE SERVICES	16313	\$691.92
702	SCRANTON COUNSELING CENTER	SEPT & OCT 2019 BH COMMUNITY TREATMENT SERV.	16314	\$708.75
703	SCRANTON COUNSELING CENTER	NOV & DEC 2019 BH COMMUNITY TREATMENT SERV.	16314	\$892.50

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709	STEP BY STEP, INC.	JANUARY 2020 BH HOUSING SUPPORT SERVICES	16315	\$27,203.09
TOTAL				\$61,088.40

HSA WEEKLY VOUCHER REPORT FROM 2/20/20 - 2/20/20

VOUCH	ID#	VENDOR	AMOUNT	DESCRIPTION
1817	BA04	MA client C.B.	\$ 22.56	MA client travel - Jan 2020
1818	BL20	MA client C.B.	\$ 79.20	MA client travel - Jan 2020
1819	DI06	MA client B.D.	\$ 50.88	MA client travel - Dec 2019 & Jan 2020
1820	GU05	MA client B.G.	\$ 80.64	MA client travel - Jan 2020
1821	GU11	MA client E.G.	\$ 223.20	MA client travel - Dec 2019 & Jan 2020
1822	ME19	MA client K.M.	\$ 18.24	MA client travel - Jan 2020
1823	SA10	MA client F.S.	\$ 249.60	MA client travel - Dec 2019 & Jan 2020
1824	SL04	MA client A.S.	\$ 31.20	MA client travel - Jan 2020
1825	ST02	MA client J.S.	\$ 417.60	MA client travel - Dec 2019, Jan & Feb 2020
1826	TA17	MA client B.T.	\$ 37.68	MA client travel - Jan 2020
1827	SH03	FFCSP client M.S.	\$ 500.00	FFCSP client supplies & services - Jan 2020
1828	SH12	Options consumer G.S.	\$ 2,112.00	Options consumer services reimbursement - Jan 2020
1829	AD10	ADAMS CABLE SERVICE	\$ 75.28	Cable TV bill, Hamlin - Feb 2020
1830	BL01	BLAIR SENIOR SERVICES INC	\$ 15.56	Debarment fees for the month of Jan 2020
1831	FA09	FAIRFIELD INN & SUITES ALTOONA	\$ 106.56	Hotel - Gervasi - May 13 PennTrain Customer Driven Svc
1832	FI01	FIRMSTONE SERVICE STATION	\$ 16,878.89	Gasoline bills - Jan 2020
1833	FI26	FIRSTSOURCE SOLUTIONS	\$ 94.40	Random & post accident drug/accident screenings, Trans
1834	HA03	DAVID HARTUNG	\$ 27.00	Reimb. food 2/5/20 Leadership Team meeting via SOC
1835	HI14	HILTON GARDENS INN, STATE COLLEGE	\$ 137.64	Hotel for SPutzi for 2/27 & 28 PASC Board meeting
1836	LA24	LAKESIDE YOUTH SERVICE	\$ 750.00	Licenses -Trauma 101 - Yarrish-Simon, Batzel, Hnatko
1837	LI01	MIKE LIUZZO	\$ 120.00	Tai Chi classes - Honesdale, 1/29, 2/5 & 2/12
1838	MA29	MARCHET TRANSIT, INC.	\$ 1,924.77	Vehicle maint & repair #92, #96, #45, #90
1839	MO15	MONROE COUNTY AAA	\$ 550.00	2nd Qtr PCCs
1840	MU05	MUSIC & VIDEO EXPRESS	\$ 174.50	25 micro USB cables & 25 dual USB car chargers for Trans
1841	NO35	NORTHEAST LASER TONER & COPIER SVC	\$ 202.75	Toner - JSimpson, JDovin, Hamlin Hts, WMagann
1842	PE07	PENNA POWER & LIGHT CO. (HNSDL)	\$ 1,850.00	Electric bill, Honesdale, 1/6/20 - 2/4/20
1843	PE64	PP&L ELECTRIC (D&A)	\$ 96.83	Electric bill, D&A, 1/6/20 - 2/4/20
1844	PI05	PIKE CO AREA AGENCY ON AGING	\$ 440.00	2nd Qtr PCCs
1845	PP05	PPL ELECTRIC - APT R	\$ 269.88	Electric bill, Riverview Resource Rm 1/6 - 2/4
1846	PP06	PPL ELECTRIC - TAY APT F	\$ 143.87	Electric bill, Riverview TAY Apt F, 1/6 - 2/4
1847	PP07	PPL ELECTRIC - TAY APT E	\$ 160.32	Electric bill, Riverview TAY Apt Ek 1/6 - 2/4
1848	PP08	PPL ELECTRIC - APT L	\$ 72.66	Electric bill, Riverview Landlord Apt L, 1/6 - 2/4
1849	PP14	PPL ELECTRIC - 314 10TH	\$ 269.75	Electric bill, Livery Bldg, 1/6/20 - 2/4/20
1850	SE05	DOUGLAS SEELY	\$ 1,736.35	Repairs -van #89 - claim #VA060873, 1/16/20
1851	SH04	SHANES HOUSE, LLC	\$ 1,140.00	Recovery housing - Jan 2020
1852	TR05	TRI-COUNTY INDEPENDENT - D&A	\$ 25.10	Publishing fees for D&A legal ads - Feb 2020
1853	WA27	WAYNE COUNTY COMMISSIONERS	\$ 182,046.70	1/31/20 Payroll
1854	WA63	WAYNE COUNTY BDPEI	\$ 20,039.25	Community Care Behavioral Health - Feb 2020
1855	WH06	WHITE DEER RUN	\$ 3,091.00	Inpatient non-hospital - Jan 2020
1856	NE04	PATRICIA NELSON	\$ 44.00	Staff travel - Jan 2020
1857	ST58	MA client W.S.	\$ 12.00	MA client travel - Jan 2020
1858	WE06	DAVID WEEKS	\$ 36.85	Staff Jan reimb. - fingerprinting & Child Abuse clearance
1859	RE05	GFCSP client N.R.	\$ 200.00	GFCSP client supplies & services reimb. - Jan 2020
1860	CI05	ELIZABETH A. CIARAVINO	\$ 250.00	Psych evaluation & rpt 1/10 for cons., PS Alloc, Guardian
1861	MU12	THOMAS V. MURRAY	\$ 450.00	Vehicle cleaning services - Feb 8 & 15
1862	SU20	SUSQUEHANNA-WYOM. CTY TRANS ECUMENICAL HOUSING LTD	\$ 36.00	Transportation services for Jan 2020
1863	EC07	PARTNERSHIP	\$ 79.00	Security deposit for NHT consumer - Maple City Apts.
1864	WA36	WAL-MART COMMUNITY/SYNCB	\$ 252.56	Monthly charge card payment Jan 2020
1865	EN06	ENTERPRISE FLEET MGMT, INC.	\$ 1,871.53	Feb leases - HDM #63, #93, #94, Care Mgr Escape #324
1866	WA80	WAYNE BANK CARDMEMBER SERVICE	\$ 2,762.37	Monthly charge card payment - Jan 2020
1867	HO53	HOME DEPOT CREDIT SERVICES	\$ 37.65	Monthly charge card bill - Feb 2020
			\$ 242,293.82	

911

10839	AMERIGAS	200411706 DTD 1/31	\$ 200.00
10840	APCO INTERNATIONAL, INC	ED3150 ON LINE CERRA MATTHEW	\$ 558.00
10841	FRONTIER	71711180111129933 DUE 2/25	\$ 80.50
10842	LANGUAGE LINE SERVICES, INC.	9020907013 JAN SERVICES	\$ 51.75
10843	PPL ELECTRIC UTILITIES	0140081009 DUE 3/5	\$ 195.57
10844	PPL ELECTRIC UTILITIES	3423131018 DUE 3/11	\$ 452.78
10845	VERIZON	350771851000101 DUE 2/25	\$ 982.67

Children & Youth 06

871	DOUG & GILA CRAIG	FC JANUARY 2020	\$ 629.00
872	HIGHHOUSE OIL OPERATIONS INC	WCCYS ACCT# 1079 JANUARY 2020	\$ 1,753.20
873	KYLE PIECZYNSKI & ARMANDRIA MULLEN	FC JANUARY 2020	\$ 1,739.00

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874	PREMIER BIOTECH LABS, LLC	WCCYS TESTING JANUARY 2020	\$ 237.00
875	MEGAN & SEAN REAGER	ADOPTION COST REIMBURSEMENT FO	\$ 1,930.25
876	STANTON OFFICE EQUIPMENT	2 HON 514PL 4 DR FILES W/LOCKS	\$ 638.00
877	MARK & MELISSA TRACY	FC JANUARY 2020	\$ 262.00

Domestic Incentive

201	GATEHOUSE MEDIA PA HOLDINGS, INC	24092 MOST WANTED	\$ 327.75
202	WAYNE COUNTY GENERAL FUND	FEB EXPENSES	\$ 2,200.00

Liquid Fuels

910	SHANE ANDREW SULLIVAN	SNOW REMOVAL 1/19	\$ 205.00
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A press release was issued with additional details on the Pocono Mountain Visitors Bureau Hotel Tax Grant. Allocations for Wayne County this year and discussion ensued on how these were decided.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adjourn.

Andrew M. Seder, Chief Clerk