

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held January 30, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Proclamation – Cardiac Rehabilitation Week; Execute engagement letter – Brian T. Kelly, CPA; Appointment to Lake Wallenpaupack Watershed Management District Board; Provider contracts for Wayne County Office of Behavioral and Developmental Programs and Early Intervention; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from the PA Department of Human Services confirming that the Annual Survey and Evaluation on-site visits will be made to Wayne County Children and Youth Services on March 16, 17, 18, 19 and 20, 2020. The visit is to measure compliance with the DHS Regulations under which Children and Youth operates.

Received a letter from the Wayne County Historical Society thanking the Wayne County Commissioners for the funds that have been appropriated for 2020.

Received a letter from Cathleen DeGrazia informing that she is resigning from her position at the Wayne County Area Agency on Aging, effective February 13, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept this resignation.

Public Comment

There was no public comment.

New Business

Nadine Grecco, Wayne Memorial Health Cardiac Rehab Program Director and Doug Keill, a rehabilitation patient, were present to discuss Cardiac Rehabilitation Week. Lengthy discussion was held about cardiac health and the positive changes it has made in the community. Ms. Grecco spoke about the importance of exercise, diet, and weight loss. Commissioner Smith and Commissioner Cramer asked questions about heart risks and the program. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt a proclamation to proclaim February 9-15, 2020 as AACVPR National Cardiac Rehabilitation Week in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute the engagement letter with Brian T. Kelly, CPA, for the January 1, 2019 to December 31, 2019 audit. The contractual cost is \$52,500 and a report should be issued June 28, 2020.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to appoint Brian Noonan to fill the unexpired term of Kathleen Lester as the Brookfield Renewable representative to the Lake Wallenpaupack Watershed Management District Board of Directors, effective January 15, 2020 to December 31, 2021.

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A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the contract with Mary Jane Cardinal for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for special instruction at a rate of \$28.83 per 15 minutes with a budget limit of \$1,000.00.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the contract with Karen E. Rickert for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for special instruction, at a rate of \$28.83 per 15 minutes, with a budget limit of \$38,026.00.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the contract with Therapy Unlimited, LLC, for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Program and Early Intervention for speech pathology, occupational therapy and physical therapy, each at a rate of \$32.71 per 15 minutes, with a budget limit of \$2,000.00.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to ratify the recommendation of the county departments of Human Services and Transportation, to terminate Lester F. Feldner, as a part-time Van Driver, effective February 4, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to amend the final day of employment for Julie Cornwell, Aging Care Manager with the Aging Department, from February 11, 2020 to February 6, 2020, per the employee's request.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated February 5, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 112674 through 112757. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
112674	AREA AGENCY ON AGING	NEW EMPLOYEES LUNCH	\$ 6.50
112675	ACCREDITED LOCK SUPPLY CO	96565 DTD 1/16	\$ 563.50
112676	AMERICAN UNITED LIFE INSURANCE CO	615654 PREMIUM DATE 2/2020	\$ 7,104.54
112677	AQUA PA	001522353-1084027 DUE 2/19	\$ 4,149.02
112678	MICHAEL JOHN ARMSTRONG	WC COMMISSIONERS ACCT	\$ 264.87
112679	AXON ENTERPRISE INC	412100 DUE 2/20	\$ 328.00
112680	NICHOLAS A BARNA	ARBITRATOR 1/27	\$ 504.60
112681	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 2/16	\$ 187.50
112682	STEVEN POLIFRONE	2011 FORD SERVICE	\$ 30.00
112683	DAMASCUS TOWNSHIP	MONTHLY SR CITIZEN FEB RENT R	\$ 50.00
112684	DDK SECURITY & AUTOMATION SYSTEMS LLC	WC SHERIFF ACCT DTD 1/23	\$ 375.00
112685	DE LAGE LANDEN FIN SERVICES	54444 DUE 2/15	\$ 234.39
112686	DIRLAM BROS LUMBER CO INC	WAY120 DTD 1/27	\$ 1,030.27
112687	EASTERN PROPANE	24006562 DELIVERED 1/31	\$ 749.14
112688	SOURCE SECURITY & COMMUNICATIONS INC	JOB CENTER	\$ 345.00
112689	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCT	\$ 8,900.00
112690	BRANDY FREIERMUTH	2019 EXPENSES	\$ 252.10
112691	FRITZ BROS INC	WAY150 DTD 1/22	\$ 41.92
112692	FROMM ELECTRIC SUPPLY CORP	231549 DTD 1/2	\$ 91.27
112693	JOHN J GALLAS	WC PROBATION ACCOUNT	\$ 190.00
112694	GEO T BISEL CO, INC	200025 DUE 2/14	\$ 459.73

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112695	GOVCONNECTION INC	7993181 DTD 1/7	\$ 490.31
112696	PHILIP C GUTHERZ	JAN SERVICES	\$ 3,500.00
112697	HAWLEY BOROUGH	DJ CARNEY FEB RENT	\$ 1,100.00
112698	HEMLOCK GROVE CHURCH	SR CENTER FEB RENT	\$ 120.00
112699	RICHARD HENRY, ESQ	PD JANUARY	\$ 600.00
112700	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 1/17	\$ 110,446.13
112701	HIGHHOUSE OIL OPERATIONS INC	49230 DELIVERED 1/29	\$ 384.42
112702	JESSICA L. HOLT	WC DA ACCT	\$ 35.45
112703	HONESDALE AGWAY	700557 DTD 1/29	\$ 35.00
112704	HONESDALE BOROUGH	4TH Q LST 2019	\$ 4,788.00
112705	HOWELL, HOWELL & KRAUSE	ARBITRATOR 1/27	\$ 245.80
112706	INFOCON CORPORATION	WAY2703 JAN SERVICES	\$ 2,286.74
112707	JALVO INC	WC SHERIFF ACCT	\$ 140.00
112708	JENNINGS & JENNINGS, LLC	ARBITRATOR 1/27	\$ 368.70
112709	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 MR MAGIC	\$ 441.00
112710	CARLA KOMAR	JAN MILEAGE	\$ 78.00
112711	LIGHTFIELD LLR CORPORATION	WCCF ACCOUNT	\$ 2,090.00
112712	JAMES LIVERY, LLC	WC CORONER ACCOUNT	\$ 920.00
112713	ROBERT McDONALD JR	JAN MILEAGE	\$ 54.60
112714	MEAGHER LAW, INC	ARBITRATOR 1/27	\$ 336.40
112715	MESKO GLASS & MIRROR CO INC	7406 DTD 12/4	\$ 151.00
112716	NECAAP	FARRELL NEW MEMBER ADDITIONAL	\$ 10.00
112717	NEP	00064862-6 DUE 2/26	\$ 153.18
112719	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS FEB RENT	\$ 1,200.00
112720	PACDL	STEVEN BURLEIN REGISTRATION	\$ 440.00
112721	PBI	CRIMINAL JURY INSTRUCTION	\$ 206.00
112722	PENNSYLVANIA PAPER & SUPPLY CO	3711 JAN SERVICES\	\$ 12,235.14
112723	PIONEER CONSTRUCTION CO INC	DIMMICK 12/5-12/31 SNOW REMOVA	\$ 7,403.25
112724	PPL ELECTRIC UTILITIES	0873043022 DUE 2/20	\$ 178.24
112725	PREMIER BIOTECH, INC	427336 DUE 2/18	\$ 5,352.49
112726	PREMIER BIOTECH LABS, LLC	6101027 DUE 2/16	\$ 110.00
112727	RENT-E-QIUP INC	3273 DTD 1/13	\$ 56.25
112728	CATHERINE JANE RICKARD	JAN MILEAGE	\$ 121.00
112729	KIMBERLY RICKARD	JAN MILEAGE	\$ 68.50
112730	PATRICK ROBINSON	FEB SERVICES	\$ 7,500.00
112731	SHELLEY ROBINSON	JAN MILEAGE	\$ 20.00
112732	CHRIS ROSLER	TRAINING EXPENSES	\$ 426.03
112733	DEBORAH ROTHENBERG	UGA CONVERTER	\$ 42.39
112734	KATHLEEN SCHLOESSER	JAN MILEAGE	\$ 52.50
112735	STANTON OFFICE EQUIPMENT	100117 DTD 1/30	\$ 1,986.00
112736	STARR UNIFORM CENTER	WARD	\$ 3,682.46
112737	ST CLAIR GRAPHICS INC	WC PD ACCT	\$ 90.00
112738	TEXAS TOWNSHIP-LST	4TH Q LST 2019	\$ 40.00
112739	THE TIMES - TRIBUNE	1465713 RENEWAL	\$ 218.40
112740	GATEHOUSE MEDIA PA HOLDINGS, INC	00016877 COUNTY RISK POOL	\$ 80.20
112741	UGI PENN NATURAL GAS	411004862271 DUE 2/21	\$ 529.18
112742	VECTOR SECURITY INC	5029030 DUE 1/15	\$ 181.28
112743	VERIZON WIRELESS	242009163-00001 DUE 2/7	\$ 628.01
112744	VISION BENEFITS OF AMERICA	WAYNE COUNTY FEB PREMIUM	\$ 7,844.43
112745	DAVID D MATTA	WC SHERIFF OFFICE REPAIRS	\$ 325.00
112746	WASTE MANAGEMENT	RECYCLING CENTER JAN SERVICES	\$ 1,268.21
112747	WAYFAIR, LLC	JUDGE JANINE EDWARDS ACCT	\$ 1,619.97
112748	WAYNE MEMORIAL COMMUNITY	AUSTIN P 1/13	\$ 236.00
112749	WC CLERK OF COURTS	CP-64-CR-0000233-2013	\$ 141.81
112750	WAYNE CO. DISTRICT ATTORNEYS OFFICE	TRAVEL EXP CASE #DA-204-17	\$ 3,640.04
112751	WAYNE COUNTY HUMAN SERVICES	NOVEMBER PATH	\$ 6,885.98
112752	W C JUV. PROBATION DEPT PETTY CASH	TRANSPORT F 19.82	\$ 47.52
112753	WEX BANK	0496-00-253110-1 DUE 2/21	\$ 673.34
112754	ASHLEY ZIMMERMAN, ESQ	ARBITRATOR 1/27	\$ 245.80
112755	MARK R ZIMMER, ATTORNEY AT LAW	ARBITRATOR 1/27	\$ 368.70
112756	NORTHERN TIER RESEARCH INC	WC CORONER ACCT	\$ 701.00
112757	NORTHERN TIER RESEARCH INC	WC DA ACCOUNT	\$ 1,170.00
Total			\$ 222,647.20

WEEKLY VOUCHER REPORT FROM 02/06/2020 TO 02/06/2020 - BHIDEI

<u>VOUCH#</u>	<u>VENDOR NAME</u>	<u>DATE PAID</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
653	CARE FOR PEOPLE PLUS, INC.	2/6/2020	JAN 2020 ID HOME & COMM HAB BASE SERVICES	1,538.28
654	CASE TIRE SERVICE, INC.	2/6/2020	JAN 2020 COUNTY VEHICLE MAINT. CHARGES - #218	598.00
655	HUMAN RESOURCES CENTER, INC.	2/6/2020	OCT 2019 ID HOME & COMM HAB BASE SERVICES	32.32
656	JENNIFER L. MALAK	2/6/2020	JAN 2020 EI PT BASE SERVICES	130.84
657	NANCY N. MUCHA	2/6/2020	JAN 2020 EI ST BASE SERVICES	523.36
658	QUILL	2/6/2020	OFFICE SUPPLIES	164.75
659	PIONEER CONSTRUCTION COMPANY, INC.	2/6/2020	DEC 2019 SNOW REMOVAL - FAIR AVE APTS	298.75
660	PIONEER CONSTRUCTION COMPANY, INC.	2/6/2020	DEC 2019 SNOW REMOVAL - DIC/PR	569.50
661	PEDIATRIC & ADULT THERAPY SERV. INC	2/6/2020	JAN 2020 EI BASE EVALUATIONS	1,239.69
662	KAREN E. RICKERT	2/6/2020	JAN 2020 EI SNI BASE SERVICES	576.60
663	VERIZON WIRELESS	2/6/2020	MONTHLY CELL PHONE USAGE	1,232.86
664	JBS, INC.	2/6/2020	FEB 2020 COPIER MAINTENANCE AGREEMENT CHARGES	130.88
665	FIRE TOWER COMMUNICATIONS	2/6/2020	FEB 2020 PAGER AIRTIME FEES	17.00

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666	STANTON OFFICE EQUIPMENT	2/6/2020	LOCK KIT FOR LATERAL FILE - INEZ R	100.00
667	VICTIMS INTERVENTION PROGRAM	2/6/2020	F.Y. 2019-20 1 ST /2ND QTR COMMUNITY SERV.- 07/01 - 12/31/19	4,876.66
668	THE ADVOCACY ALLIANCE	2/6/2020	DEC 2019SC INCIDENT MANAGEMENT SERVICES	1,088.12
669	INTERPRETEK	2/6/2020	INTERPRETING SERVICES - JACOB T	390.00
				\$13,507.61

HSA WEEKLY VOUCHER REPORT FOR 2/6/20 TO 2/6/20

VOUCH #	VENDOR	AMOUNT	DESCRIPTION
1692	MA client S.B.	\$30.48	MA client travel - Jan 2020
1693	MA client L.B.	\$18.48	MA client travel - Jan 2020
1694	MA client J.B.	\$12.72	MA client travel - Jan 2020
1695	MA client S.D.	\$168.00	MA client travel - Dec 2019 & Jan 2020
1696	MA client A.K.	\$64.08	MA client travel - Jan 2020
1697	MA client J.L.	\$19.20	MA client travel - Dec 2019 added tolls
1698	MA client J.M.	\$42.00	MA client travel - Jan 2020
1699	MA client C.S.	\$48.96	MA client travel - Dec 2019 & Jan 2020
1700	MA client A.Z.	\$50.40	MA client travel - Jan 2020
1701	AQUA PENNSYLVANIA	\$284.89	Water bills, Honesdale & D&A, 12/20/19 - 1/23/20
1702	NICHOLAS BAMONTE	\$987.09	Security & prorated Jan rent, 1037 Main St, #1 for cons
1703	CASE TIRE SERVICE INC.	\$2,056.69	Tire services and maintenance - 12/26/19 - 1/25/20
1704	GARY DEMASI	\$1,166.57	Vehicle maintenance & repair - Jan 2020
1705	DEMPSEY UNIFORM & LINEN	\$1,186.89	Linen rentals & supplies - Jan 2020
1706	FAIRFIELD INN & SUITES ALTOONA	\$213.12	Hotel -Wehrmann May 28-29 PPTA Accident Investigation
1707	FIRE TOWER COMMUNICATIONS	\$21.00	Monthly airtime for D&A pager - Feb 2020
1708	FRITZ BROS INC.	\$15.63	Maintenance supplies - water filters for Aging Bldg
1709	MARCHET TRANSIT, INC.	\$1,040.84	Vehicle service & repair - bus #92
1710	MEALS ON WHEELS OF NEPA INC	\$3,255.00	310 sets of 3 shelf-stable meals with 18 sides, HDM 1/29/20
1711	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Jan 26 & Feb 1
1712	NORTHEAST LASER TONER & COPIER SVC	\$305.80	Toner - TSebring, Fiscal main printer & D&A Upstairs copier
1714	PA TREATMENT & HEALING (PATH)	\$6,464.00	Outpatient, intensive outpatient, jail svcs & PennFree -Dec 2019
1715	PAUL DOUGLAS	\$455.00	Furniture assembly costs for 6th St apts #s 1 & 2
1716	PENNSYLVANIA PAPER & SUPPLY	\$2,290.72	Non-food kitchen supplies - Jan 2020
1717	PENNSYLVANIA ADULT DAY SVCS	\$300.00	Membership renewal from Feb 29, 2020 to Feb 28, 2021
1718	PENRAC	\$150.30	Car rental pymts, Jan - CALbright, JHoffman, JZerechak
1719	PITNEY-BOWES PURCHASE POWER	\$1,008.50	Aging postage meter refill - Jan 9, 2020
1720	POCONO PEST	\$103.00	Pest control - Hones. & Hawley, mo 11, Jan & ADC, mo 6, Jan
1721	REINHART FOOD SVC-EASTERN DIV	\$6,662.26	Monthly food service bills - Jan 2020
1722	TIMOTHY J. RIEFLER	\$1,978.00	Security & rent, partial Jan & Feb for cons, Carley Brook Rd A
1723	STANTON OFFICE EQUIPMENT	\$52.50	Keys, LWashington & Trans, cabinet lock, IRickard
1724	US FOODS	\$6,004.53	Monthly food service bills - Jan 2020
1725	VERIZON WIRELESS - 1	\$2,076.61	Monthly cell phone bill - 12/24 - 1/23
1726	VERIZON WIRELESS - 2	\$1,098.91	Monthly table line access bill - 12/24/19 - 1/23/20
1727	FFCSP client R.F.	\$200.00	FFCSP client services reimbursement - Jan 2020
1728	FCSP client A.J.	\$300.00	FFCSP client services reimbursement - Jan 2020
1729	GFCSP client L.P.	\$500.00	GFCSP client services & supplies reimbursement - Jan 2020
1730	Options consumer E.F.	\$218.40	Options consumer reimbursement for services - Jan 2020
1731	Options consumer R.N.	\$326.03	Options consumer reimbursement for services - Jan 2020
1732	Options consumer C.T.	\$616.00	Options consumer reimbursement for services - Jan 2020
1733	AL BAERENKLAU	\$60.00	Volunteer travel - Jan 2020
1734	THOMAS BATES	\$44.00	Volunteer travel - Jan 2020
1735	WAYNE & CLAUDIA HENRICK	\$82.50	Volunteer travel - Jan 2020
1736	MARALYN NALESNIK	\$47.00	Volunteer travel - Jan 2020
1737	ERNIE SEAGRAVES	\$176.00	Volunteer travel - Jan 2020
1738	PEGGY SIEPIELA	\$39.50	Volunteer travel - Jan 2020
1739	STEVE BAIR	\$21.00	Staff travel - Jan 2020
1740	HELEN COBB	\$114.00	Staff travel - Jan 2020
1741	JACQUELINE COLE	\$30.00	Staff travel - Jan 2020
1742	JULIE CORNWELL	\$120.00	Staff travel - Jan 2020
1743	JULIANN DOYLE	\$101.50	Staff travel _ Jan 2020
1744	MAGGIE HICKS	\$36.00	Staff travel - Jan 2020
1745	ELAINA REISS	\$195.00	Staff travel - Dec 2019 & Jan 2020
1746	NUTRI-SYSTEMS CORP	\$81.99	2 heat units & 2 cooling units for HDM
1747	P&L TRANSMISSION	\$7,500.00	Rebuild transmissions on van #76 & bus #51
1748	WESTERN WAYNE SCHOOL DISTRICT	\$960.00	8 subs. while teachers are in SAP Maint. training
		\$51,851.0	

911

10832	CHERYL HUNTER	WINDSCREENS	\$ 40.50
10833	PENTELEDATA	1697707 DUE 2/12	\$ 1,175.95

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10834 PPL ELECTRIC UTILITIES 93427-06002 DUE 2/13 \$ 165.51

Children & Youth 06

814	AVANCO INTERNATIONAL INC	WCCYS CWIS FY19-20 PROJECT	\$ 3,433.06
815	JACQUILYN & ROBERT BARNA	FC JANUARY 2020	\$ 862.00
816	KB	STIPEND- JANUARY 2020	\$ 50.00
817	CDW LLC	WCCYS PO 0038 GSA OFFICESTD 20	\$ 1,637.31
818	CLEAR VISION RESIDENTIAL	WCCYS GED TESTING SCHEDULED FO	\$ 6,158.08
819	TIMOTHY & BOBBIE-LEE DAILEY	FC JANUARY 2020	\$ 1,924.00
820	DE LAGE LANDEN FIN SERVICES	WCCYS COPIER LEASE 1/15-2/14/2	\$ 217.00
821	RITA DIMICELI & JOSEPH HENKEL	FC JANUARY 2020	\$ 1,132.00
822	GOVCONNECTION INC	WCCYS SURFACE PRO 4 DOCK COMM	\$ 1,785.19
823	HOTEL WAYNE	WCCYS STAY 11/14 - 11/19, 11/2	\$ 1,163.50
824	AMANDA & ANDREW LINDSEY	FC JANUARY 2020	\$ 942.98
825	MATTHEW & ANNETTE MANDEVILLE	FC JANUARY 2020	\$ 928.25
826	KATIE & FREDERICK RINDOCK	FC JANUARY 2020	\$ 1,134.00
827	NICHOLE STANTON	WCCYS JANUARY 2020 RENT FOR M.	\$ 450.00
828	DONNA SWEENEY	FC JANUARY 2020	\$ 1,834.00
829	TIM & MICHELLE SWEENEY	FC JANUARY 2020	\$ 1,704.00
830	VERIZON WIRELESS	WCCYS CELL SVC. 1/24-2/23	\$ 1,349.63
831	ANTHONY & MELISSA VIRBITSKY	FC JANUARY 1/1 - 1/10 2020	\$ 243.00
832	WAYNE COUNTY CHILDREN & YOUTH	WCCYS REPLENISH PETTY CASH	\$ 411.88
833	MICHAEL WORMUTH	WCCYS FOOD/PERSONAL INCIDENTAL	\$ 360.00
Total			<u>\$ 27,719.88</u>

Liquid Fuels

907 PIONEER CONSTRUCTION CO INC VOLUNTEER DR 12/5-12/31 \$ 1,985.00

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adjourn.
Motion carried.

 Andrew M. Seder, Chief Clerk