

# WAYNE COUNTY COMMISSIONERS' MEETING

Thursday, March 5, 2020

## AGENDA

### Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – February 27, 2020
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Employee Appreciation Day Proclamation
  - 2) Employee Recognition
  - 3) C.A.S.U.A.L. Day Proclamation
  - 4) Motion to authorize Carl Albright to sign the grant agreement for five vehicles, one scanner, and 71 driver tablets for the Wayne County Transportation System as part of the 2019-20 Capital Project Grant.
  - 5) Solid Waste Plan Resolution with Randy Heller
  - 6) Jeff Zerechak presentation on Narcan
  - 7) Approve contract with Tri-Valley Care, Inc. for Fiscal Year 2019-20 as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for targeted supports management and supports coordination each at a rate of \$23.62 per 15 minutes with a budget limit of \$2,000.
  - 8) Approve contract with Bethany Christian Services of Central PA for Fiscal Year 2018-19 as a provider to the Wayne County Children and Youth Services/Probation Department for foster care ages 0-21 at a rate of \$126.55, IV-E Maintenance Rate of \$46.53 and IV-E Administrative Rate of \$66.57.
  - 9) Motion to request an extension with DCED for the county's Emergency Grant Solutions 2019 contract for the rapid housing program.
  - 10) New Voter Registration Forms
  - 11) Approve Elections Bureau request for use of Park Street Complex as polling place for Honesdale 2.

- 12) Approval of Children and Youth First Quarter Invoice
- 13) Personnel Action/Salary Board
  - a) Recognize the judicial appointment of Crystal Roney as a Clerk I to fill a vacancy in Magisterial District Court 22-3-02, effective March 9, 2020 pending clearances. Hourly rate of \$10.96/hour with a 35-hour work week.
  - b) Approve a pay increase for Martha Spreen, Accountant 1 in Human Services, effective March 9, 2020 in accordance with the county's policy and compensation plan for reaching her one-year anniversary. The new rate will be \$19.00 per hour with a 37.5 hour work week.
  - c) Approve the promotion of April Clark from the position of Food Service Worker 2 to Aging Case Aide 2, effective March 23, 2020. This change of position was approved by the Bureau of Talent Acquisition on February 24, 2020. The new salary would be \$12.96 per hour, with a 37.5 hour work week, a 29B on the pay scale.
  - d) Approve the pay increase to \$17.72 per hour with a 37.5 hour work week, effective March 9, 2020. Her pay range/step would remain at 35A. The 4.5 percent increase is in keeping with the county's compensation plan because she has earned her Bachelor of Science Degree in Psychology.
  - e) Approve the promotion of Kristal G. Taylor from County Caseworker I to County Caseworker II in the BH/ID/EI/A Department, effective March 9, 2020. The employee is eligible for this promotion because she has completed all applicable training and has served six months in the next lower class and has received a satisfactory employee performance review. The new salary would be \$16.16 per hour with a 37.5 hour work week, a pay range 35A on the approved contracted compensation plan.
  - f) Approve the promotion of Jenna K. Ward from County Caseworker I to County Caseworker II in the BH/ID/EI/A Department, effective March 9, 2020. The employee is eligible for this promotion because she has completed all applicable training and has served six months in the next lower class and has received a satisfactory employee performance review. The new salary would be \$16.16 per hour with a 37.5 hour work week, a pay range 35A on the approved contracted compensation plan.
  - g) Approve hiring Lucas Grimm as a part time dispatch trainee, effective March 9, 2020. He has passed the CLEAN requirements for the department. Hourly rate of \$13.70.
  - h) Approve hiring Sarah Stanley as a part time dispatch trainee, effective April 6, 2020. She has passed the CLEAN requirements for the department. Hourly rate of \$13.70.

H. Other Business

1) Bills

I. Adjournment